

VILLAGE OF PORT CHESTER
BOARD OF TRUSTEES
Meeting, Tuesday, January 20, 2015
Regular Meeting: 6:00 P.M.
PROPOSED EXECUTIVE/CLOSED SESSION 6:00-6:30 P.M.
VILLAGE JUSTICE COURTROOM
 350 North Main Street
 Port Chester, New York
AGENDA

TIME: 6:00 P.M.

I	PROPOSED MOTION FOR EXECUTIVE SESSION	ACTION
1	Interview Dwayne Edwards as a candidate for the Ethics Board	
2	Discussion involving collective bargaining negotiations between the Village and Port Chester Professional Firefighters Association Local 1971 and with regard to the employment status with regard to particular career fire fighters	

TIME: 6:30 P.M.

II	WORKSHOP	ACTION
1	Sewer Rent	
2	Storm Drain and Sewer Project Updates	

TIME: 7:00 P.M.

III	PRESENTATION OF NEW POLICE APPOINTMENT	ACTION
	Promotion ceremony of Sergeant Anthony C. Scarlato to Lieutenant with the Village of Port Chester Police Department.	
IV	AFFIDAVIT OF PUBLICATION AND NOTICE OF PUBLICATION RE:	ACTION
1	PUBLIC HEARING - Local Law amending the code of the Village of Port Chester - Sewer Rent Section 268-4 adjustments and appeals.	
V	PUBLIC COMMENTS	ACTION
VI	RESOLUTIONS	ACTION
	Administration	
1	Establishing a Dog Run in Abendroth Park	
2	Accepting the Donation of \$25,000 from PETSAFE for Use in Construction of the Dog Run in Abendroth Park	
	Finance	
3	Transfer of \$6,168.00 in DEA funds for the purchase of 2 Safe Pace 100 Radar Speed Signs with data collection software from Traffic Logix Corp.	

4	Transfer \$6,101.95 from the DEA Asset Forfeiture fund to the equipment fund for the purchase of a Fargo DTC4500e ID card system from ID Wholesaler.	
	Courts	
5	Acceptance of Court Audit for FY 2013-2014	
VII	REPORT OF THE BUILDING INSPECTOR	ACTION
1		
VIII	REPORT OF THE VILLAGE MANAGER	ACTION
IX	REPORT OF THE POLICE CHIEF	ACTION
X	CORRESPONDENCE	ACTION
1	From Poningo Properties LLC regarding Sewer Rent Appeal for 46 Poningo Street for 9-29-14 to 12-29-14.	
2	From Poningo Properties LLC regarding Sewer Rent Appeal for 4 Bulkley Avenue.	
3	From H & H Property Corp. regarding Sewer Rent Appeal for 211 Irving Avenue.	
4	From Sheila M. Rogan on her resignation from the Planning Commission	
5	From the Tamarack Tower Foundation requesting to hang 4 banners around the Village and place a sign at Messina Park from May 7, 2015 through June 7 2015 regarding "A Taste of Port Chester".	
6	From Howie Ravikoff regarding Sewer Rent law review	
7	From Poningo Properties LLC regarding Sewer Rent Appeal for 46 Poningo Street for 12-3-14 to 1-5-15.	
8	From New Broad St LLC regarding Sewer Rent Appeal for 33 New Broad Street.	
9	From 235 Holding Co. LLC regarding Sewer Rent Appeal for 235 Westchester Avenue.	
XI	REPORTS	ACTION
1	FY 2014-2015 Financial report thru November 30, 2014	
XII	PUBLIC COMMENTS AND BOARD COMMENTS	ACTION

TIME: _____

**PROPOSED MOTION
FOR
EXECUTIVE SESSION**

WORKSHOP



VILLAGE OF PORT CHESTER

OFFICE OF THE VILLAGE ATTORNEY

MEMORANDUM

TO: Mayor and Board of Trustees

THRU: Christopher D. Steers, Village Manager

FROM: Anthony M. Cerreto *AMC*

DATE: January 14, 2015

RE: Sewer Rent

Pursuant to the request of the Board of Trustees, I have surveyed Westchester County municipalities that have adopted sewer rent local laws pursuant to General Municipal Law, Article 14-F.

The clear majority of the municipalities surveyed do not have an appeal/adjustment process.

<u>Municipality</u>	<u>Year Adopted</u>	<u>Billing</u>	<u>Appeal/Adjustment</u>
Croton-on-Hudson	2005	Quarterly	None
Ossining (V)	1978	Monthly/	None
Mamaroneck (T)	2014	Quarterly	Yes Once a year
Scarsdale	2013	Quarterly	None
Sleepy Hollow	2005	Quarterly	None
White Plains	2010	6 months	None
Yonkers	<1930	Quarterly	None

All use water consumption

All of the above use water consumption as the basis for determining the sewer rent which is the universally recognized and accepted standard. Port Chester is unique in that it does not have a municipal water department which has complicated our processes.

Part of the growing trend

The dates for adoption reflect the growing trend towards establishing sewer user fee programs.

Town of Mamaroneck

The most recent example of a sewer rent program is in the Town of Mamaroneck. In December 2014, the Town adopted a local law. The Town's formula is 90% of water consumption. The Town Board has called for an amendment to the local law with regard to the adjustment process which is scheduled to be considered at a public hearing on January 21st. For your information, attached is a copy of the proposed amendment, news article about the new program and State of the Town address from the Town Supervisor (see page. 2). In discussion with the town administrator, adjustments will be made once a year and if the adjustment is granted a credit would be made against the account.

Differing Approaches to Adjustment

As opposed to the general language in the Mamaroneck local law, some municipalities have clear requirements in order to qualify for an adjustment. Consider the City of Bridgeport, Connecticut, City Code, for example:

“Any commercial, industrial or institutional customer using metered water that is not discharged into the sanitary sewer system may petition the general manager for a billing adjustment provided that: such customer undertake, at its own expense, an engineering study to be performed by an engineer licensed in the State of Connecticut, the results of which shall be turned over to the general manager, indicating the proportionate share of metered water consumed that is not returned to the sanitary sewer system. As an alternative to the aforementioned, such customer may install, at its own expense, a submeter, approved by the general manager to measure flow into the sanitary sewer system. Such submeter shall be subject to periodic inspection by the WPCA to ensure its proper operation.

A middle ground for the Board to consider may be to maintain the current 10% cap on an adjustment but allow property owners to qualify for a greater adjustment if they provide an engineering report or install a submeter.

Towns

Towns derive separate authorization, and typically adopt user fees through the establishment of special districts and use assessed valuation as a basis for calculating the fee

Local Law No. 7 - 2014

This local law shall be known as the "Establishment of a Sewer Rent Law" Law.

BE IT ENACTED by the Town Board of the Town of Mamaroneck

Section 1 – Purpose:

Article 14-F of the General Municipal Law authorizes the imposition of sewer rents as a means of raising funds (a) to operate, maintain and repair a municipal sanitary sewer system, and (b) where not prohibited by General Municipal Law § 453 (3), to expand such system. This law creates a sewer rent to be imposed upon the properties that discharge sewage into the Town of Mamaroneck's sanitary sewer system. The rents will be used to operate, maintain and repair that sewer system and if deemed appropriate by the Town Board and not prohibited by General Municipal Law § 453 (3), to expand such system. The Town Board finds that a sewer rent more equitably distributes the cost of the sanitary sewer system because it is a function of usage computed based upon water consumption and is charged to all the users of that system, including tax exempt properties.

Section 2 – Creation of a new chapter for the Mamaroneck Code:

The Town Board on behalf of the Town of Mamaroneck Consolidated Sewer District hereby adds the following new Chapter 174 to the Code of the Town of Mamaroneck:

Chapter 174

SEWER RENT LAW

§ 174-1. Legislative Intent.

The Town Board finds that it is in the public interest to raise funds (a) to operate, maintain and repair the Town's sanitary sewer system and (b) if deemed appropriate by the Town Board and not prohibited by General Municipal Law § 453 (3), to expand such system through a sewer rent rather than by taxation because a sewer rent more equitably distributes the cost since it is a function of usage computed based upon water consumption and is charged to all the users of the Town's sanitary sewer system, including tax exempt properties.

§ 174-2. Definitions.

As used in this Chapter, the following terms shall have the meanings indicated in this section:

REVENUE means the amount of money that the Town Board determines must be collected in a given fiscal year in order to operate, maintain and repair the sanitary sewer system and if deemed appropriate by the Town Board and not prohibited by General Municipal Law § 453 (3), to expand such system.

SANITARY SEWER SYSTEM means the conduits, drains, pipes, interceptors, laterals, mains, pumps, trunk lines and the other appurtenances or facilities owned, operated and maintained by the Town of Mamaroneck (whether located within or outside the Town's municipal boundaries) that are used to collect, treat and/or transport sewage.

SEWAGE means water-carried human or animal wastes, and any other liquid waste, whether or not it contains organic matter, together with such ground water infiltration, surface water, garbage, refuse, decayed wood, sawdust, shavings, bark, sand, lime, cinders, ashes, offal, oil, tar, dye stuffs, acids, chemicals, and all other discarded matter as may be present or carried by the water.

SEWER DISTRICT means the Town of Mamaroneck Consolidated Sewer District as it currently is constituted and as it may be expanded or contracted from time to time.

SEWER RENT means the charges established from time to time by the Town Board of the Town of Mamaroneck for discharging into the Sanitary Sewer System.

SEWER RENT FUND means the fund into which the sewer rents are deposited.

SYSTEM USERS means the owners of real property, other than the Town of Mamaroneck, its authorities or the Larchmont-Mamaroneck Joint Garbage Disposal Commission, that discharge into the sanitary sewer system whether such property is located within or outside the Town's municipal boundaries.

WATER CONSUMPTION means the total volume of water delivered by water sources to a property owned by a system user.

WATER SOURCE means any entity that delivers water to a property owned by a system user.

WJWW means the Westchester Joint Water Works.

§ 174-3. Sewer rent; adjustments; billing.

- A. Annually, the Town Board, by resolution, shall set the rate per gallon or per cubic foot, as the case may be, of water consumption to be used in determining the sewer rent for the following fiscal year. That rate shall be calculated by dividing the revenue by the water consumption of all system users in the previous fiscal year. The resolution establishing and imposing the sewer rent shall be adopted only after a public hearing held upon five days' public notice or such other period as may be mandated by General Municipal Law § 452 (2) or any statute that may replace it.
- B. A system user shall pay a sewer rent equal to the rate set pursuant to section 174-3 A multiplied by 90% of the system user's water consumption.
- C. 1. So long as WJWW is the billing agent for the sewer rent, the sewer rent due from system users whose water source is WJWW shall be the date on which those

invoices sent to them by WJWW that contain a charge for the sewer rent are due and payable. For all other system users and if WJWW ceases to be the billing agent for the sewer rent, the sewer rent shall be due and payable on the first day of February, May, August and November of each year.

2. In the case of system users whose water source is WJWW, invoices for sewer rent shall be sent to the address to which WJWW sends its invoices for water usage. For all other system users and if WJWW ceases to be the billing agent for the sewer rent, invoices for sewer rent shall be sent to the same address that the Town sends bills for real estate taxes to such system users.
 3. The failure to receive a bill for the sewer rent shall not be grounds for waiving penalties or interest imposed as the result of a late payment.
- D. Any system user who maintains that his/her/its sewer rent should be reduced for any given year may make one application to the Town Board for a reduction in that year's sewer rent. Such application must be in writing, and be supported by evidence that proves that the system user's water consumption was less than the water consumption that was used to calculate the system's user's sewer rent for that year.

§ 174-4. Late payments; penalties; liens; enforcement.

- A. A penalty of one (1%) percent of the amount shown as due for sewer rent on an invoice shall be charged for any payment of sewer rent that is made after the date on which it is due and payable. An additional one (1%) percent penalty shall be added to the amount shown as due for sewer rent on an invoice for the sewer rent for each calendar month starting with the first calendar month after the date on which such invoice was due and payable.
- B. Sewer rents imposed upon real property owned by a sewer user shall constitute a lien upon that real property or such part or parts thereof for which sewer rents shall have been established and imposed. The lien shall be prior and superior to every other lien or claim except the lien of an existing tax, assessment or other lawful charge imposed by or for the state or a political subdivision or district thereof.
- C. The Town Board, acting on behalf of a sewer district may bring and maintain an action (a) as upon contract for sewer rents in arrears, including penalties and interest, or (b) to foreclose liens for such sewer rents. As an alternative to such action, the Town Board may cause a statement to be prepared annually setting forth the amount of the sewer rents in arrears, including penalties and interest, the real property affected thereby and the name of the person in whose name such real property is assessed. The Town Board shall levy the amounts contained in such statement against the real property liable at the same time and in the same manner as town taxes, and such amounts shall be set forth in a separate column in the annual tax rolls. The amounts so levied shall be collected and enforced in the same manner and at the same time as may be provided by law for the collection and enforcement of town taxes. The failure of the Town Board to follow the alternative

enforcement mechanism described in the preceding sentence in any given year shall not preclude it from following that procedure in other years.

§ 174-5. Use of the sewer rent fund.

- A. The sewer rents, including penalties and interest, shall be credited to a special fund, to be known as the "sewer rent fund."
- B. As mandated by General Municipal Law § 453, moneys in such fund shall be used in the following order:
 - 1. For the payment of the costs of operation, maintenance and repairs of the sanitary sewer system or such part or parts thereof for which sewer rents have been established and imposed.
 - 2. For the payment of the interest on and amortization of, or payment of, indebtedness which has been or shall be incurred for the construction of the sanitary sewer system or such part or parts thereof for which sewer rents have been established and imposed (other than indebtedness, and the interest thereon, which is to be paid in the first instance from assessments upon benefited real property).
 - 3. For the construction of sewage treatment and disposal works with necessary appurtenances including pumping stations or for the extension, enlargement, or replacement of, or additions to, the sanitary sewer system, or part or parts thereof.
- C. As mandated by General Municipal Law § 453, sewer rents shall not be used (1) to finance the cost of any extension of any part of the sanitary sewer system (other than any sewage treatment and disposal works with necessary appurtenances including pumping stations) to serve areas not currently served by sewers if such part has been constructed wholly or partly at the expense of real property especially benefited, or (2) for the payment of the interest on, and the amortization of, or payment of, indebtedness which is to be paid in the first instance from assessments upon benefited real property.

§ 174-5. Initial sewer rent.

Notwithstanding the effective date of the local law adding this chapter to the Code of the Town of Mamaroneck, the initial sewer rents shall be imposed starting on October 1, 2015.

Section 3 – Severability:

Should any provision of this Local Law be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration of unconstitutionality or invalidity shall not affect any

other provisions of this Local Law, which may be implemented without the invalid or unconstitutional provisions.

Section 4 -- Effective Date:

This Local Law shall become effective upon filing with the Secretary of State.

2014-11-14-DRAFT
2014-12-03 PH
2014-12-03 Enacted



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Town passes sewer use fee

By Alina Suriel

Business owners and residents of the unincorporated portion of the Town of Mamaroneck will soon be subject to a new law on Dec. 3 which changes the way they pay for the maintenance and operating expenses of the town's sanitary sewers.

A fee will be charged to cover sewage maintenance based on how much water is consumed in each residence and commercial property, instead of the current system of including the charges as part of yearly taxes paid by property owners.



Town Administrator Steve Altieri explained to the *Review* one of the major reasons for the law was to ensure that those who use more water are paying a proportionate amount.

"If you think about it, it's a fairer way of apportioning the fee," Altieri said, explaining that people will be able to control the amount they pay by limiting their usage.

Altieri said the second benefit was the law would be a way for the town to generate additional revenue outside of property taxes.

According to Altieri, the revenue generated by sewer rentals will cut the tax levy by approximately \$70,500 in the 2015 budget difference in revenue will only lower the tax rate by around half a percent.

"We're in an environment where we have to operate within a tax cap," Altieri said. "This is one way to keep the town within the cap to use fees and charges instead of property taxes."

The rate will be set annually by the town and will be measured by cost per gallon or cubic feet of water. The amount of the cost will be determined by dividing the total revenue needed to operate the sewer system by the total water consumption for the unincorporated section of the town. According to Altieri, the sewer budget for 2014 was \$235,000, which is comparable to the amount the town will need to raise through fees.

Property owners will be given a 10 percent discount and only billed for 90 percent of their actual water use. According to preliminary estimates, town officials expect a \$51.13 per year on average sewer rent bill for residential property owners.

The mandate will affect around 90 percent of properties in the unincorporated town, which has a population of 11,977, according to the 2010 census.

Although tax-exempt properties and organizations were not charged for their water usage under the previous method of collection, they will be subject to the sewer rental fee. Most of these properties in town are connected to the public sanitary sewer system, although a few properties have septic tanks instead.

The first billing reflecting the new law will be sent out in the fourth and final fiscal quarter of 2015, around the end of September, according to Altieri.

The town administrator said Westchester Joint Water Works, which will be in charge of billing the sewer rent charge and that charge will be added onto a property owner's current water bill. Westchester Joint Water Works is a non-profit public benefit corporation that operates the water systems of its three member municipalities consisting of the Village of Mamaroneck, the Town of Mamaroneck and the Town/Village of Harrison.

Numbers from the water works put the average residential home's water usage at 100,000 gallons annually. Use of water in commercial properties is much more variable as certain businesses, such as those in the food service industry, use significantly more than others.

In a presentation at the town board meeting of Dec. 4, Altieri pointed out that other nearby municipalities have switched from a flat fee to a fee-based billing system, including Port Chester, Scarsdale and White Plains, and that it is under consideration in the Village of Mamaroneck as well.

Scarsdale Village Administrator Alfred Gatta said that unlike Mamaroneck officials, who emphasized the equitable aspects of the new law, leaders in Scarsdale had mostly fiscal motivations for making the change. The main focus of the initiative in Scarsdale was to cover costs associated with its efforts to comply with imperatives issued by state and federal agencies to regulate discharge systems which may cause problems to water treatment plants and ecosystems in the Long Island Sound.

"What we have to do is have more resources on an annual basis to better maintain our system collection system, to make repairs when needed and to continue a long range program we have of insuring the integrity of the sanitary sewer system, that it remain closed and doesn't take on any extraneous water," Gatta said.

Seligson said that just as in Scarsdale, funds collected from sewer rentals will also eventually be used to repair sewers in town. Her community is under similar pressures.

"When we come with that situation we would use it in the same way," she said. "That whole issue of inflow and infiltration in the pipe system is a major issue for all of the municipalities."

CONTACT: alina@hometwn.com

This entry was posted in News on December 12, 2014 [<http://mamaroneckreview.com/town-passes-sewer-use-fee/>] by alina

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**State of the Town Address
January 7, 2015
Nancy Seligson, Town Supervisor**

Happy New Year to everyone. The Town of Mamaroneck experienced a productive and positive year in 2014. There were many capital improvement projects and well-attended programs. Our financial situation improved due to the improvement in the economy as well as our efforts to recover delinquent taxes and restore our fund balance. The Town provides a myriad of services to residents including garbage collection, police, fire and ambulance service, road repair, snow plowing, recreation programs, Town Court, building dept. services, senior citizen programs, parking permits, and of course, tax collection. I will touch on some of the highlights of 2014 for the Town.

The Town made great improvements to the Hommocks Ice Rink, Town Center, Fire House and Street Lights this year. The Ice Rink needed repair and upgrading badly. The 2014 renovations included the complete replacement of the entire ice making and dehumidification system to improve the quality and increase the availability of the ice yet use less energy. In addition, new lighting, and new dasher boards were installed along with new rubber floor matting. New features of the rink also include a new event deck that will allow for year round use of the ice rink facility. Hopefully residents see the new paint and appreciate the upgraded look and feel of the rink. It's warmer over the bleachers too as we now have radiant heat for those areas. The upgrades will save \$41,400 a year in energy use.

The Town Center and Fire House were both outfitted with weather stripping, window film and programmable thermostats. The Town Center has new lighting, ventilators, new dual-fuel boilers and vending misers that turn power lower on vending machines in times of low use. The Town will save \$34,000 a year in energy costs at the Town Center and \$4,000 a year at the Fire House.

The Town changed its 1300 street lights to LED lights this year. These changes will save the Town \$106,000 a year in energy costs. The LED lights will require much less maintenance and last much longer than the old lights. The Town has computer control over the lights allowing us to better control and adjust them. There have been varied reactions to the new lights and we plan to adjust them as best we can.

These upgrades were part of a project that allowed us to work with one contractor, Honeywell Systems, and guaranteed the energy savings. The total energy savings of \$190,000 a year will cover the costs of the debt service of the renovations. Thank you to the Town Board and Town Administrator Steve Altieri for having the courage and fortitude to embark on these big projects in an innovative manner that will provide years of benefit and savings to the Town.

This was the first year that residents saw the reassessment project reflected in their taxes. The Town will annually review selected neighborhood assessments and expects to complete a full reassessment update in 2017.

The Town's environment committee, the Sustainability Collaborative, worked hard this year to develop a "Plan for A Sustainable and Resilient Mamaroneck". The Plan's fundamental goal is preserving and enhancing the long term viability of the Town of Mamaroneck from environmental and fiscal perspectives. The actions strive to make the Town more resilient to severe weather events and more sustainable for the future. The volunteers on the Sustainability Collaborative deserve a great deal of credit and thanks for their perseverance and dedication. There is a brief summary of the draft plan and action items for 2015 on the Town's website.

The Town also adopted an "All-Hazard Mitigation Plan" addressing the most extreme hazards to our community. These two plans, the "All Hazard Mitigation Plan" and the "Plan for a Resilient and Sustainable Mamaroneck" complement one another and form the basis of capital and operational planning for the Town. The Town Highway Dept. resurfaced 3.38 miles of road and replaced 3,850 feet of curbs and 1,640 feet of sidewalks. Four thousand seven hundred sixty people participated in Town recreation programs in 2014. Five hundred seventy children attended Town camps in the summer of 2014.

The Town was awarded 3 grants in 2014 that will partially fund projects to be implemented in 2015. One is to build a sidewalk extension on Weaver Street from Murray Avenue to Bonnie Way. Another is to identify impediments to and write new language for sustainability in our comprehensive plan and zoning code. The third is called Solarize Westchester and is a program led by Sustainable Westchester to help municipalities market solar projects to residents at reduced pricing.

The Town also received a technical grant from Columbia University's Masters in Sustainability Program Capstone Group to analyze and make recommendations for the Town to become a near-zero waste community. The Group presented their findings in a most professional and helpful way at MHS and we will review the recommendations throughout the year.

The Town continued its tradition of intermunicipal cooperation in working with several of our closest municipal neighbors including the Village of Larchmont, Village of Mamaroneck and City of New Rochelle. We participated in our second year of a joint road resurfacing contract to achieve better pricing. We also initiated an Inter-Municipal Agreement with the City of New Rochelle to provide certain services to New Rochelle residents for a fee who are situated within the geography of the Town of Mamaroneck. This past fall the Town of Mamaroneck assumed property assessment responsibility for that portion of the Village of Mamaroneck in the Town. All of these examples of intermunicipal cooperation have improved our overall efficiency and provided savings to the taxpayers.

The Town passed several pieces of legislation in 2014. One law that took almost a year of work and negotiations is the Resident Parking Permit Law In the Washington Square Area. The intent of this law is to provide more parking for residents of the area by preventing people, specifically commuters, who do not live in the Area from parking for more than 3 hours between the hours of 9:00 am and 2:00 pm.

The other notable law is the Sewer Rent Law. This will remove the Town taxes related to sewer costs from residents' tax bills. The cost will be charged as a fee based on water usage to more fairly charge for the service. This way residents have more control over their costs.

Before I close, one potential expensive infrastructure issue needs mentioning for 2015; the repair of the sanitary sewer pipes in the Town. Westchester County is imposing this requirement on all municipalities within the New Rochelle and Mamaroneck Sewer districts based upon a consent order from the NYS Dept of Environmental Conservation and requirements of the Westchester County Sewer Act. The Town will be required to reduce and remove the inflow and infiltration of stormwater into the sanitary sewers. The sewer system in our area is very old and many pipes have cracks, leaks or breaks. We don't know what the exact costs will be for repair yet, but we know it will be a lot.

Having said all this, as the Town Supervisor, I feel that the Town is in good shape and in good hands. The Town Board and staff continue to be dedicated to running a good government and providing a high level of service to the residents. Our budget for 2015 is solid, the economic outlook has improved, and the Town is highly regarded in the County and in New York State. We brought the 2015 Town Budget in below the NYS-mandated tax levy cap.

We redesigned the Town's website in 2014. Please visit it often at www.townofmamaroneck.org to see the latest news and information from the Town and give us your email and cell phone number so we may reach you in an emergency or provide you with important information.

I want to thank my fellow Town Board members for their interest in, dedication to and hard work for the Town. I also want to thank the Town department heads and employees for their continued high level of service to the Town and their esprit de corps. Their individual expertise is critical to our success as a local government. I have to especially thank Town Administrator Steve Altieri for his leadership and indefatigable service to the Town.

Local Law No. - 2015

This local law shall be known as the "Amendment of the Sewer Rent Law" Law.

BE IT ENACTED by the Town Board of the Town of Mamaroneck

Section 1 – Purpose:

On December 3, 2014, the Town Board enacted Local Law No. 7-2014, establishing a Sewer Rent Law in the Town of Mamaroneck. Upon further review, the Town Board determines that certain amendments should be made to the law. This law contains those amendments.

Section 2 – Amendment of a section in the Mamaroneck Code:

The definition of SEWAGE appearing in section 174-2 of the Code of the Town of Mamaroneck hereby is repealed and the following substituted in its place:

SEWAGE means water-carried human or animal wastes, and any other waste, whether or not it contains organic matter.

Section 3 – Amendment of a section in the Mamaroneck Code:

Section 174-3. D. of the Code of the Town of Mamaroneck hereby is repealed and the following substituted in its place:

- D. Any system user who maintains that his/her/its sewer rent should be reduced for any given year may make one application to the Town Board for a reduction in that year's sewer rent. Such application must be in writing, and be supported by evidence that proves either
- (i) that the system user's water consumption was less than the water consumption that was used to calculate the system's user's sewer rent for that year or
 - (ii) that the amount of the system user's water consumption that actually was discharged into the sanitary sewer system was less than the amount of water consumption used to calculate the system user's sewer rent.

Section 4 – Creation of a new section for the Mamaroneck Code:

Section 174-3. of the Code of the Town of Mamaroneck hereby is amended to include the following:

- E. If the Town Board reduces a sewer rent pursuant to section 174-3 D (ii), that system user's sewer rent shall be recalculated based upon the portion of that system user's water consumption that actually was discharged into the sanitary sewer system, and not 90% of that system user's water consumption.

Section 5 – Reaffirmation of Chapter 174 of the Code of the Town of Mamaroneck:

Except as hereby amended, Chapter 174 of the Code of the Town of Mamaroneck shall continue in full force and effect.

Section 6 – Severability:

Should any provision of this Local Law be declared invalid or unconstitutional by any court of competent jurisdiction, such declaration of unconstitutionality or invalidity shall not affect any other provisions of this Local Law, which may be implemented without the invalid or unconstitutional provisions.

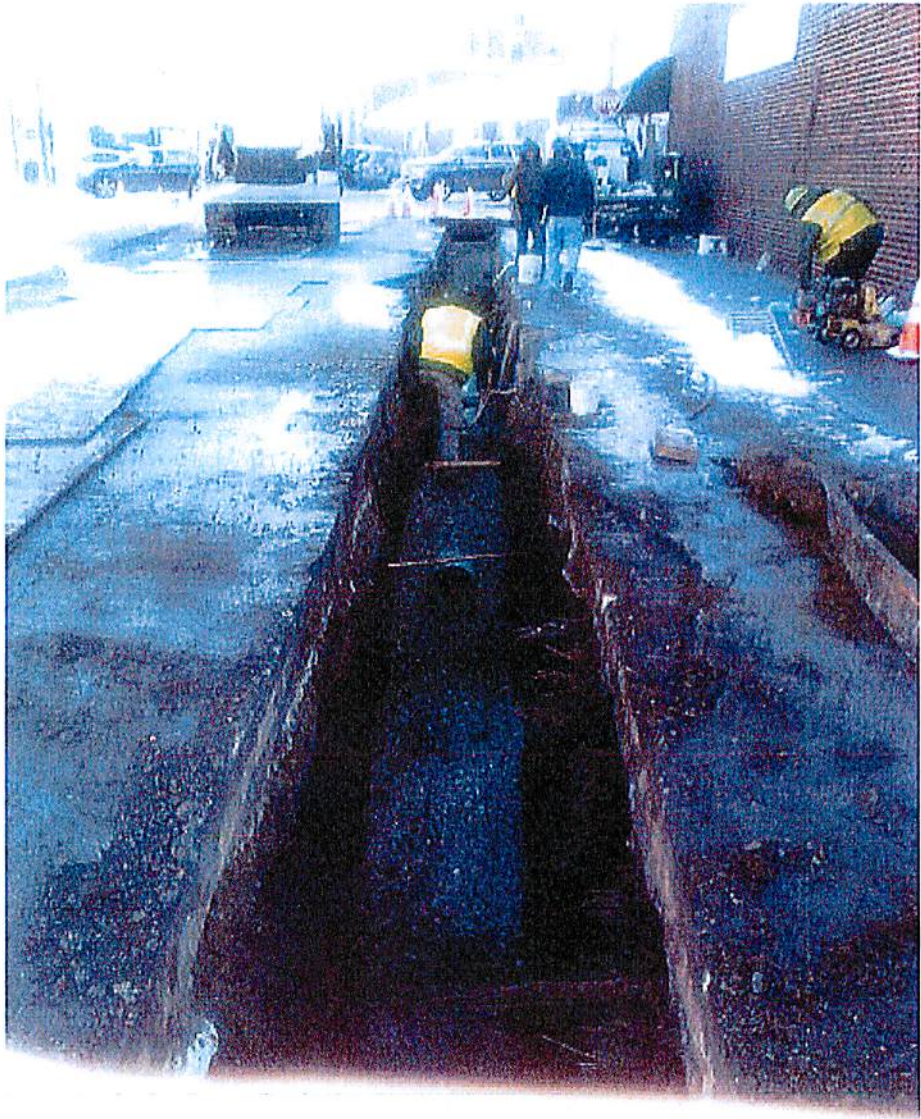
Section 7 – Effective Date:

This Local Law shall become effective upon filing with the Secretary of State.

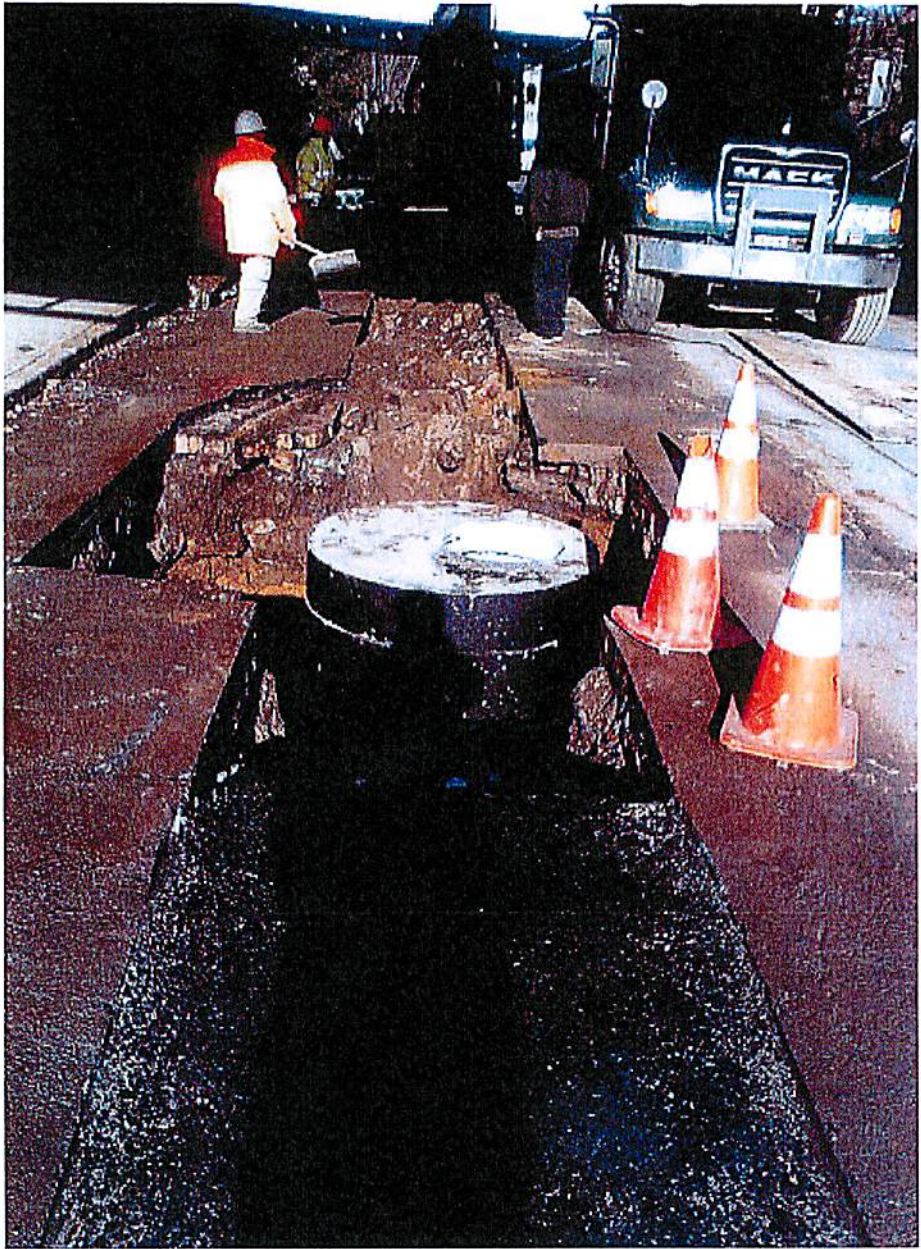
01-21-15-TOWN BOARD MEETING





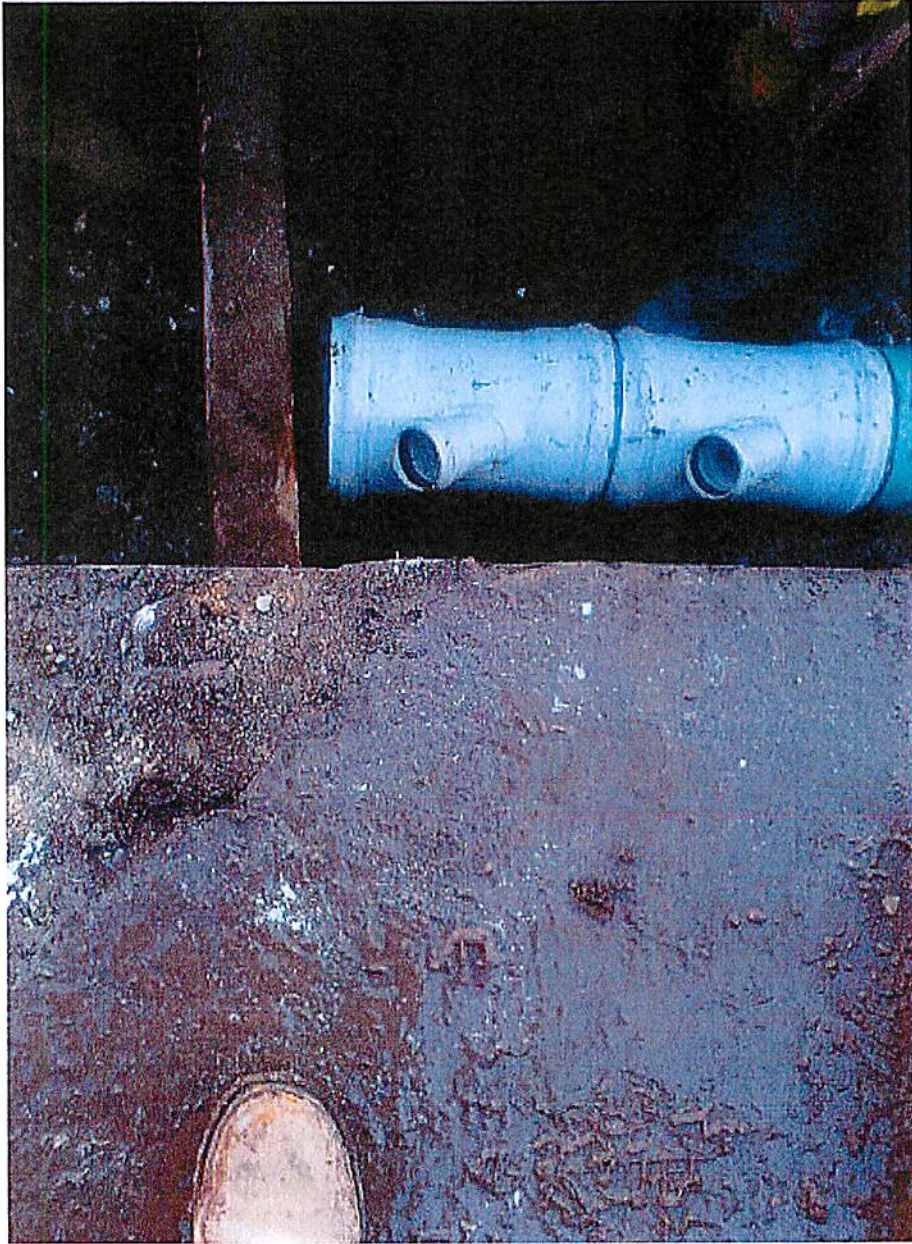






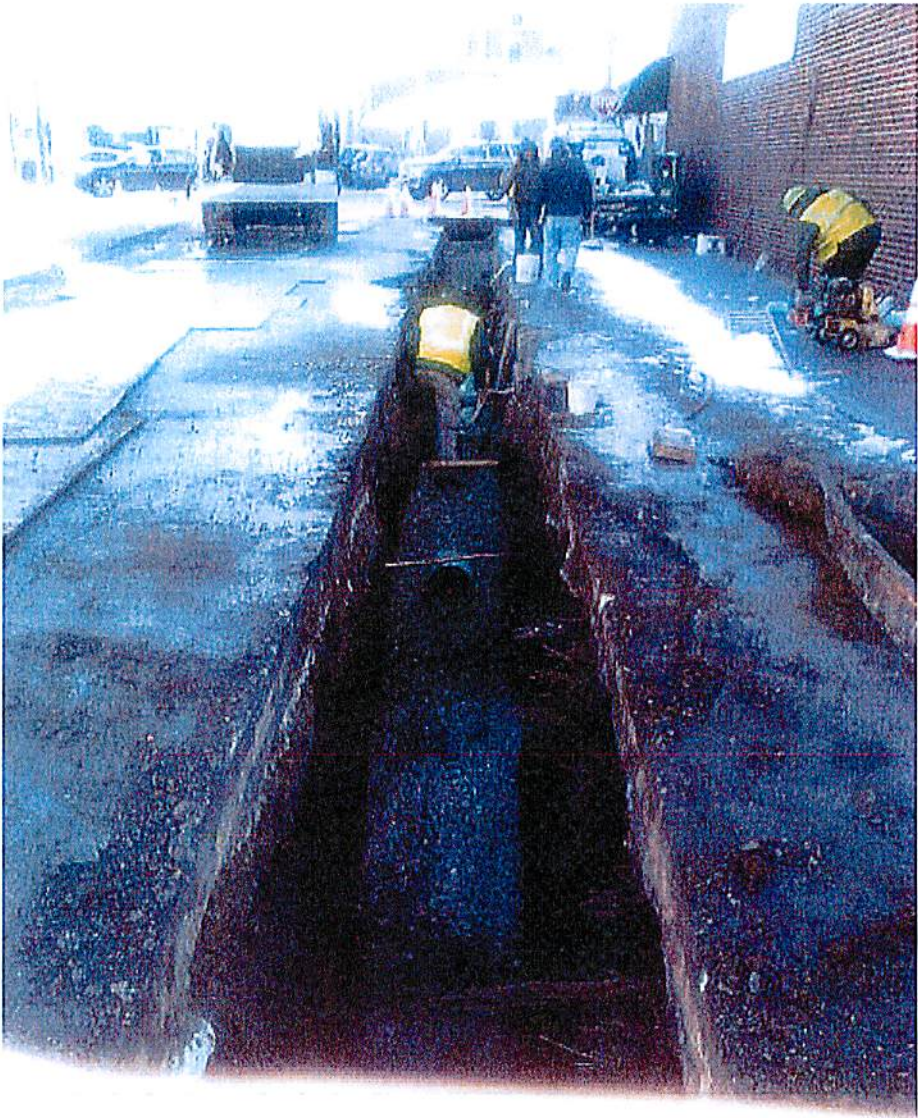










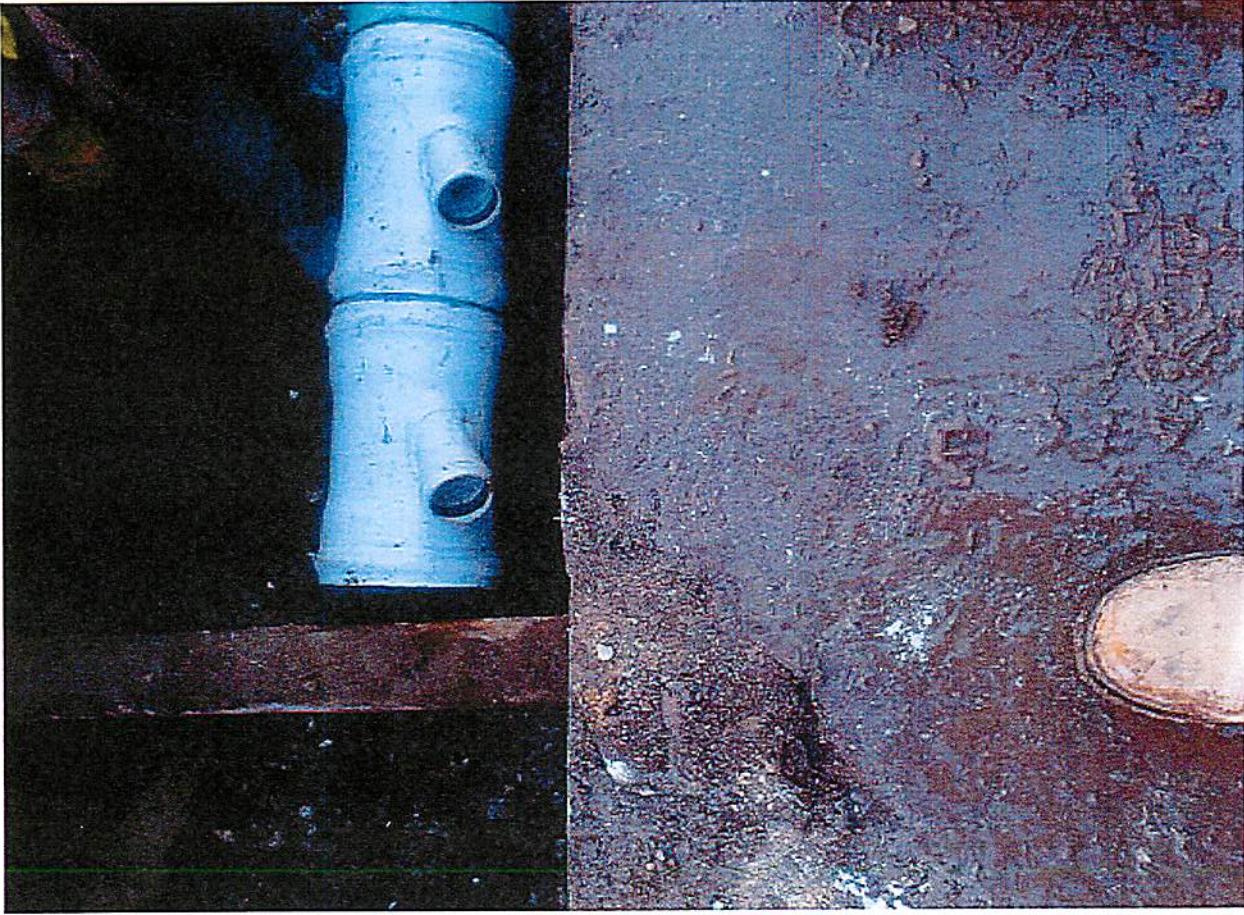












PRESENTATION
OF
NEW POLICE APPOINTMENT

AFFIDAVIT OF PUBLICATION
AND
NOTICE OF PUBLICATION RE



VILLAGE OF
PORT CHESTER

222 Grace Church Street, Port Chester, New York 10573

AGENDA MEMO

Department: Office of the Village Attorney

BOT Meeting Date: 12/15/2014

Item Type: Resolution Setting Public Hearing

Sponsor's Name: Anthony (Tony) Cerreto, Village Attorney

Description	Yes	No	Description	Yes	No
Fiscal Impact		x <input type="checkbox"/>	Public Hearing Required	x	
Funding Source:			BID #		
Account #:			Strategic Plan Priority Area		
	Yes	No	N/A		
Agreement	<input type="checkbox"/>	x	Manager Priorities		
Strategic Plan Related	<input type="checkbox"/>	x	Sewer Rent Project		

Agenda Heading Title

(Will appear on the Agenda as indicated below)

A public hearing to consider the advisability of adopting a local law amending Chapter 268 of the Code of the Village of Port Chester "Sewer Rents" to clarify procedures with regard to adjustment in water consumption

Summary

Background:

To more equitably pay for the cost of making necessary and mandated repairs to the Village's sanitary sewer system, estimated to be \$15 million over 5 years, the Village has adopted a system of user fees as opposed to placing the entire burden on property owners. Such user fees, known as "sewer rents", are authorized by Article 14-F of the State General Municipal Law. Following a lengthy approval process with the State Public Service Commission, United Water Westchester, Inc., the private water company which supplies water to the Village, is billing system users under a formula of water consumption. This is the most universally accepted method of establishing sanitary sewer user fees.

Although not required, the local law establishing the sewer rents contained an adjustment and appeal process so as to provide some flexibility to an otherwise rigid application of the formula.

Based on comments from aggrieved users, the general public and members of the Board, if such adjustment process will continue, some changes are in order. The proposed changes are procedural and would not materially affect the sewer budget that was adopted for this fiscal year. In summary, the changes would:

- establish an administrative process for the hearing and determination of requests for adjustments through the Village Manager or his designee. Currently, the Board is required to perform this function.
- Provide that the request for adjustment may only be made for the time period in question that has been the subject of a bill
- Impose a deadline in which a request for adjustment must be made or is deemed untimely and cannot be considered.
- Allow for the satisfaction of the existing backlog of applications which meet the original expectation of the program.

That the Board of Trustees adopt the Resolution

Attachments

Proposed Local Law
Presentation
New Proposed Sewer Grievance Application

PUBLIC NOTICE

PUBLIC NOTICE is hereby given that the Board of Trustees of the Village of Port Chester, New York, will hold a PUBLIC HEARING on Monday, December 15, at 7:00 P.M., or as soon thereafter at the Port Chester Justice Courtroom, 2nd Floor, 350 North Main Street, Port Chester, New York, to consider adopting a local law amending the Code of the Village of Port Chester, Chapter 268, "Sewer Rents" with regard to the process of adjustments in water consumption and appeals.

Interested persons are invited to attend and will be afforded the opportunity to be heard at this time. The copy of the proposed local law is available at the Village Clerk's office or online at the Village website www.portchesterny.com.

Date: November 21, 2014

/s/ JANUSZ R. RICHARDS
JANUSZ R. RICHARDS
Village Clerk
Village of Port Chester, New York

A LOCAL LAW AMENDING CHAPTER 268, "SEWER RENTS", OF THE CODE OF THE
VILLAGE OF PORT CHESTER WITH REGARD TO ADJUSTMENT IN WATER
CONSUMPTION AND APPEALS

SECTION 1: Section 268-4 of the Code of the Village of Port Chester, entitled "Sewer rent basis; adjustments, changes" is hereby amended as follows:

...

B. Adjustment. System users may apply to the Village for an adjustment of the amount of water consumption. Such application shall be on a form provided by the Village [in writing], accompanied by any prescribed filing fee, and include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges to the sanitary sewer system for the billing period in question. The Village Manager or his designee [Board] may grant an adjustment on the [appeal as provided hereinafter] application, but in no event shall such adjustment exceed 10% of the water consumption. An application for an adjustment shall be deemed untimely if made more than sixty (60) days after the date of the subject invoice.

....

SECTION 2: Section 268-9 of the Code of the Village of Port Chester, entitled "Appeals" is hereby repealed.

SECTION 3: This local law shall take effect immediately upon filing with the Secretary of State.

PUBLIC COMMENTS

RESOLUTIONS



VILLAGE OF
PORT CHESTER

222 Grace Church Street, Port Chester, New York 10573

R1

AGENDA MEMO

Office of the Village Manager

Village BOT Meeting Date: January 20, 2015

Item Type: Resolution

Description	Yes	No	Description	Yes	No
Fiscal Impact	x		Public Hearing Required		x
Funding Source			BID #		
Account #:			Strategic Plan Priority Area		
			N/A		
Agreement			Manager Priorities		
Strategic Plan Related		x	N/A		

Sponsor's Name: Heather Krakowski, Recreation Leader

Heading Title
(Will appear as indicated below on Agenda)

ESTABLISHING A DOG RUN IN ABENDROTH PARK

Summary

Background:

On May 6, 2013, the Board of Trustees gave conceptual approval to a proposed dog run in Abendroth Park subject to a number of conditions.

The Board adopted a local law that would provide the opportunity to locate a dog run in a designated area of a village park.

The Port Chester Dog Park Group (PCDPG) embarked on a fund-raising campaign raising a substantial amount of donor funding towards the dog run and identified a unique means of securing funds - the PetSafe "Bark for your Park" Contest. Community

support was necessary for the Group to enter the contest which was provided by May 5, 2014 resolution of the Board. The Village of Port Chester was awarded a \$25,000 Prize subject to a certain qualifying restrictions.

The Board has received input from the PCDPC, Park Commission and staff regarding the appropriate layout of the dog run and desires to maintain a safe distance from the pre-existing, multi-generational programming and the area to be designated for the dog run.

Rough measurements have been made and reviewed by all parties so as to establish the final layout of the dog run.

This resolution will formally establish the dog run in Abendroth Park and enable the necessary final professional design and site planning work for the construction of fencing and other improvements to proceed.

Staff will continue to work on other operational aspects of the dog run through the Park Commission and Board to ensure that the dog park will become a reality.

The resolution contains a determination of non-significance (negative declaration) to comply with the State Environmental Quality Review Act (SEQRA)

Proposed Action

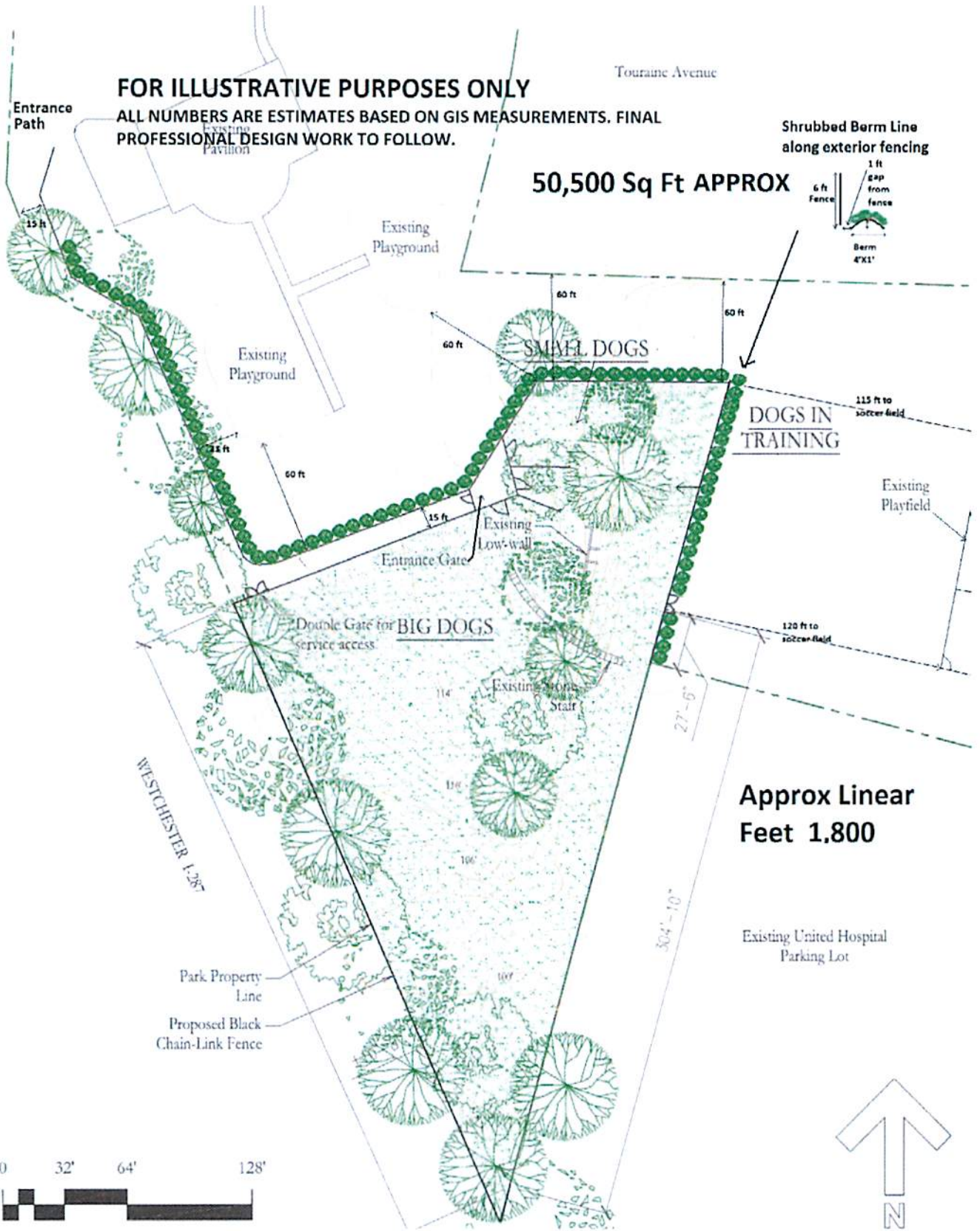
That the Board of Trustees adopt the Resolution

Attachments

- | |
|---|
| <ol style="list-style-type: none">1. Sketch Plan2. Draft Rules and Regulations3. Determination of Non-Significance (negative declaration) pursuant to SEQRA |
|---|

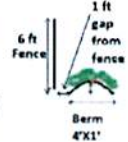
FOR ILLUSTRATIVE PURPOSES ONLY

ALL NUMBERS ARE ESTIMATES BASED ON GIS MEASUREMENTS. FINAL PROFESSIONAL DESIGN WORK TO FOLLOW.

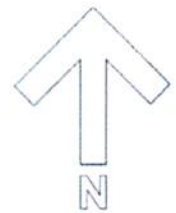


50,500 Sq Ft APPROX

Shrubbed Berm Line along exterior fencing



Approx Linear Feet 1.800



DRAFT

Abendroth Park Pet Safe Dog Run RULES AND REGULATIONS

Using this run requires a registration card

The Port Chester Dog Run is available only to dog owners who have registered with the Village of Port Chester (available at the village clerk). A violation of this provision or any of the Park Rules and Regulations may result in the forfeiture of your card and may further result in the issuance of a summons.

Hours of Operation:

8:00 a.m. to Dusk

- ❖ All dogs must be licensed, current with all shots, healthy and wearing a collar and identification at all times: owners must possess valid dog park registration card and make it available to the police on demand while in the run
- ❖ Owners are legally responsible for their dogs and any injuries or damage caused by them
- ❖ All dogs must be leashed upon entering/exiting the enclosure - leashes must be in owners possession at all times
- ❖ Leaving dogs unattended is prohibited~dogs must be within owners voice control and in sight
- ❖ OWNERS MUST CLEAN UP AFTER THEIR DOGS AND CARRY OUT OR DISPOSE OF WASTE USING RECEPTICALS PROVIDED
- ❖ Aggressive dogs are not permitted - Owners must remove their dogs upon the first sign of aggression
- ❖ Dogs must be accompanied by individuals 16 years or older
- ❖ No puppies less than 4 months of age
- ❖ No dogs in heat (Spaying and Neutering is recommended)
- ❖ No Smoking or Littering
- ❖ No dogs that are known to be sick or to have parasites
- ❖ Limit of three (3) dogs per person
- ❖ NO FOOD/DOG TREATS~Be cautious with dog toys, some don't like to share

- ❖ **Children in the Dog Park must be under constant supervision by a parent or supervising adult. No Children under the age of 9 are permitted in the run.**
- ❖ **Fill any holes your dog digs**
- ❖ **Gates must remain closed at all times**
- ❖ **No Bikes, Skateboards, or roller blades allowed in the run**
- ❖ **No more than 25 dogs at one time (Large Dog Area) 15 (Small Dog Area) 5 (Dogs in Training Area)**
- ❖ **No Pinch, Choker or Spiked Collars allowed in the Run**
- ❖ **Small Dogs defined as 30LBS or less**

Reporting - Any incident, problem, violation, emergency, etc. Must be reported immediately to the Police Department (914) 939-1000

Responsibility - Any person bringing a dog into this facility assumes the legal responsibility, jointly and separately, with the owner of the dog, for any damage, disease or injury to persons, other dogs or property, caused by the dog. All persons using the facility, by entering it, agree to indemnify the Village of Port Chester and hold the Village of Port Chester harmless for any harm from use of this facility.

For the benefit of everyone in our community, please remember to leave our dog park nicer than you found it and ENJOY YOUR VISIT. Thank you

RESOLUTION

ESTABLISHING A DOG RUN IN ABENDROTH PARK

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village received significant Community Development Block Grant funding through the Westchester County Consortium for making capital improvements to the upper portion of Abendroth Park resulting in a new pavilion, two playgrounds and parking area; and

WHEREAS, following a presentation by the Port Chester Dog Park Group (PCDPG), the Board of Trustees adopted a resolution on May 6, 2013 that granted conceptual approval of a dog run in this area subject to a number of conditions; and

WHEREAS, the PCDPG embarked on a fund-raising campaign raising a substantial amount of donor funding towards the dog run; and

WHEREAS, the Board adopted a local law that provided for the opportunity of a dog run in designated areas in the Village's parks; and

WHEREAS, with the Board's support by resolution adopted on May 5, 2014, the PCDPG was successful in obtaining an award in the amount of \$25,000 from the PetSafe Bark for your Park Dog Park Contest; and

WHEREAS, the Board of Trustees has since received input from DPCPG, Park Commission and staff regarding the appropriate layout of the dog run and desires to maintain a safe distance between the pre-existing multi-generational programming and the area to be designated for the run; and

WHEREAS, rough measurements have been made and reviewed by all parties for the purpose of establishing the final layout of the dog run. Now, therefore, be it

RESOLVED, that the Board of Trustees hereby designates the area in the upper portion of Abendroth Park to be established as a dog run to provide a much-needed recreational amenity to dogs and their handlers; and be it further

RESOLVED, that the Board's action presumes final professional design and site planning work as required for competitive bidding and construction of fencing and other improvements with key specific details for the guidance of said design to be as follows:

- Fencing for the dog run shall be installed at a distance of 60 feet from the existing playgrounds with the exception for the necessary fenced entrance

area to pass from north to south from the west side of the pavilion to a point 60 feet south of the western playground and running parallel to the existing western park boundary fence and with a width of 15 feet maintained throughout for the pathway.

- Fencing for the dog run shall maintain a distance of 60 feet from the property lines of all residential homeowners to the north east of the playground.
- Fencing for the dog run shall maintain a distance of at least 115 feet from the existing soccer field.

and be it further

RESOLVED, that the Board hereby classifies this action as an Unlisted Action and makes a determination of non-significance under the State Environmental Quality Review Act (SEQRA) as set forth in the annexed negative declaration.

Approved as to Form:

Village Attorney, Anthony Cerreto

ROLL CALL

AYES:

NOES:

ABSENT:

DATE:

PARK COMMISSION
Village of Port Chester

January 13, 2015

Mayor Neil Pagano and the Board of Trustees:

The Park Commission held a special meeting on January 8 2015 to discuss the acceptable dimensions of the fencing in the proposed Dog Park.

The Commission agrees with the Staff recommendations that the offset from the existing playground be 60 feet with a buffer of 15 feet for a total of 75 feet from the playground to the big dog area. For the small dog area the offset should be 60 feet off the existing playground and the residential property lines.

A motion was made by Jerry Donahue and seconded by Concettina Thalheimer with unanimous agreement from the Commission.

Sincerely,

Jerry Terranova

Jerry Terranova
Chairman

Cc: Village Manager
Village Attorney

**DESIGNATION OF DOG RUN AT ABENDROTH PARK
PORT CHESTER, NY 10573
WESTCHESTER COUNTY, NY**

**SEQRA DETERMINATION OF SIGNIFICANCE
NEGATIVE DECLARATION**

VILLAGE BOARD OF TRUSTEES

PREPARED JANUARY 2015



Figure 1 Dog run Location, Village of Port Chester NY

REASONS SUPPORTING THIS DETERMINATION

The Proposed Action is for the Village of Port Chester Board of Trustees to designate and establish the area allotted for a new dog run in Abendroth Park in the Village of Port Chester. Abendroth Park is located at the southwestern corner of the Village, situated between Interstate 287, the former United Hospital, and a stable two-family residential neighborhood. The general location of the dog run is at the western side of Abendroth Park off the entrance from Touraine Avenue southward towards the former United Hospital (see Figures 1 and 2 above). Village Local Law allows dogs to recreate in Village Parks only in areas designated by board action as Dog Parks. This Action does so designate this space.

The boundaries of the park include the following stipulations for fencing requirements within Abendroth Park: fencing for the dog run shall be installed at a distance of 60 feet from the existing playgrounds with the exception for the necessary fenced entrance area to pass from north to south from the west side of the existing picnic pavilion to a point 60 feet south of the western playground and running parallel to the existing western park boundary fence and with a width of 15 feet maintained throughout for the pathway; fencing for the dog run shall maintain a distance of 60 feet from the property lines of all residential homeowners to the northeast of the playground; and fencing for the dog run shall maintain a distance of at least 115 feet from the existing soccer field.

In total, approximately 1,800 linear feet of fence is required to secure a dog run within Abendroth Park. Approximately 83% of the dog run will be for larger-sized dogs, 11% will be for smaller dogs, and 6% will be devoted to dog training.

Potential impacts relating to the redevelopment and reuse of the site as described in the Proposed Action include the following:

- 1) The Proposed Action is to establish a new dog run as well as provide approval for the location of the dog run within Abendroth Park. The land use associated with the Proposed Action is recreational and directly aligns with the intentions of a public park. The Proposed Action will not create a material conflict with existing zoning or land uses and no new zoning or Village Code changes are required. Conflicts which may arise from the cohabitation of dog use and children's play areas adjacent have been mitigated to the extent possible through physical and visual barriers. The Proposed Action will have no significant or long-term impact to the existing zoning or land uses.
- 2) The Proposed Action will construct approximately 1,800 linear feet of fencing in order to provide both safe areas for dogs and humans using the adjacent areas. The fence is anticipated to be constructed approximately 6' tall in order to reduce likelihood of dogs exiting from the dog run into the rest of Abendroth Park. A berm constructed along the proposed fence will further separate children and adults from animals using the run. Temporary noise impacts may result from the fence pilings driven into the earth. The

berm is of minimal disturbance to the existing area. No significant amount of earth is anticipated to be excavated or filled. No significant impacts to air, noise, or aesthetics will result from the Proposed Action.

- 3) The Proposed Action does not contain any water features. However, the Proposed Action is not within a FEMA designated Flood Zone and does not contain wetlands or areas of environmental significance. As such, the Proposed Action will not result in adverse or significant flooding or drainage impacts to the environment.
- 4) The Proposed Action is located in Abendroth Park, which is nestled between Interstate 287, a defunct hospital (currently under redevelopment consideration in the initial conceptual planning phase), and a two-family residential district. It is anticipated that many residents living within close proximity to the dog run will walk or bike with their dogs. For residents unable to walk or bike to the dog run, there is ample free street parking within one-quarter mile of the site. Additionally, there is a parking lot with 44 spaces plus 3 handicapped for the use of Abendroth Park. It is also anticipated that during business hours of operation (dawn to dusk) a residential parking trade-off will result within the 9am-5pm window. For these reasons, the Proposed Action will produce no long-term or significant adverse parking or traffic impacts.
- 5) The Proposed Action includes conceptual design of signage indicating the dog run's presence. The regulation that all signage in the Village must conform to the requirements of Village Code §345-15 does not apply to Village parks, however such signage as may be approved will be tailored to mitigate obtrusive visual impacts. Additionally, the signs will be created to conform most similarly to existing Park Department signage to retain uniformity. There will be no new equipment placed for canine recreation, further reducing new visual impacts. Existing playground equipment and a picnic awning currently exists. For these aforementioned reasons, no long-term, significant, or adverse impacts will result from the Proposed Action.
- 6) The Proposed Action will require appropriate and well-placed waste receptacles for both human trash and dog waste. Plastic bag dispensers and trash receptacles will be provided within the dog run. Adequate waste facilities will be placed and constructed in accordance with all applicable regulations, including but not limited to Village Law and Building Code, PetSafe contest rules and regulations, and State and County laws. By instituting these safety precautions as they relate to the Proposed Action, no significant or adverse impacts to the environment will result from either solid waste or sanitary waste.
- 7) The Proposed Action does not include new lighting or wiring. Therefore, there will be no additional strain to the existing electrical grid. Even though no lighting is provided, Village parks are only open during daylight hours. For these aforementioned reasons, the Proposed Action will not create significant or adverse impacts relating to energy usage.
- 8) No significant habitats or wetlands are located at Abendroth Park or in the near vicinity; therefore, no negative or significant impacts will result from the Proposed Action.

- 9) The Proposed Action does not reside within the archeologically significant area of the Village as designated in the adopted Comprehensive Plan (2012). The Proposed Action is neither in close proximity to any entities on the National Register of Historic Places nor significant habitat areas or areas of threatened or endangered species. For these reasons, the Proposed Action will not result in significant or adverse impacts to the archeological, historic or significant habitat environments within the Village.
- 10) It is anticipated that minimal maintenance and oversight will be required by the Proposed Action including landscaping maintenance, garbage removal, and policing services. These services can be accommodated with existing Village Parks Department and/or maintenance staff who already perform these duties in all parks. Additionally, the proposed dog run will only be accessible during normal park hours (daylight hours only). Furthermore, no electricity will be provided on-site. For these reasons, only limited fiscal impacts may result from the Proposed Action.
- 11) Overall, the Proposed Action will not negatively impact the immediate or surrounding environments. The existing environment consists of residential, recreational and former hospital use (now vacant property). The Proposed Action is recreational in nature and directly aligns with the Village's adopted Comprehensive Plan (2013) goal to provide additional recreational and programmed space within Village parks. No historic, culturally significant, or environmentally sensitive features will be impacted. For these reasons, the Proposed Action will not result in significant or adverse impacts to the immediate or surrounding environments.
- 12) The Proposed Action will not result in changes in two or more elements of the environment, which alone would not have a significant effect on the environment; and, when considered together, would not result in a substantial adverse impact on the environment.
- 13) The Proposed Action is not related to another action which would be funded or approved by an agency which, when considered cumulatively, would meet one or any of the aforementioned criteria.

RESOLUTION

ESTABLISHING A DOG RUN IN ABENDROTH PARK

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Village received significant Community Development Block Grant funding through the Westchester County Consortium for making capital improvements to the upper portion of Abendroth Park resulting in a new pavilion, two playgrounds and parking area; and

WHEREAS, following a presentation by the Port Chester Dog Park Group (PCDPG), the Board of Trustees adopted a resolution on May 6, 2014 that granted conceptual approval of a dog run in this area subject to a number of conditions; and

WHEREAS, the PCDPG embarked on a fund-raising campaign raising a substantial amount of donor funding towards the dog run; and

WHEREAS, the Board adopted a local law that provided for the opportunity of a dog run in designated areas in the Village's parks; and

WHEREAS, with the Board's support by resolution adopted on May 5, 2014, the PCDPG was successful in obtaining an award in the amount of \$25,000 from the PetSafe Bark for your Park Dog Park Contest; and

WHEREAS, the Board of Trustees has since received input from DPCPG, Park Commission and staff regarding the appropriate layout of the dog run and desires to maintain a safe distance between the pre-existing multi-generational programming and the area to be designated for the run; and

WHEREAS, rough measurements have been made and reviewed by all parties for the purpose of establishing the final layout of the dog run. Now, therefore, be it

RESOLVED, that the Board of Trustees hereby designates the area in the upper portion of Abendroth Park to be established as a dog run to provide a much-needed recreational amenity to dogs and their handlers; and be it further

RESOLVED, that the Board's action presumes final professional design and site planning work as required for competitive bidding and construction of fencing and other improvements with key specific details for the guidance of said design to be as follows:

- Fencing for the dog run shall be installed at a distance of 60 feet from the existing playgrounds with the exception for the necessary fenced entrance

area to pass from north to south from the west side of the pavilion to a point 60 feet south of the western playground and running parallel to the existing western park boundary fence and with a width of 15 feet maintained throughout for the pathway.

- Fencing for the dog run shall maintain a distance of 60 feet from the property lines of all residential homeowners to the north east of the playground.
- Fencing for the dog run shall maintain a distance of at least 115 feet from the existing soccer field.

and be it further

RESOLVED, that the Board hereby classifies this action as an Unlisted Action and makes a determination of non-significance under the State Environmental Quality Review Act (SEQRA) as set forth in the annexed negative declaration.

Approved as to Form:

Village Attorney, Anthony Cerreto

ROLL CALL

AYES:

NOES:

ABSENT:

DATE:



VILLAGE OF
PORT CHESTER
 222 Grace Church Street, Port Chester, New York 10573

AGENDA MEMO

Office of the Village Manager

Village BOT Meeting Date: January 20, 2015

Item Type: Resolution

Description	Yes	No	Description	Yes	No
Fiscal Impact	x		Public Hearing Required		x
Funding Source			BID #		
Account #:			Strategic Plan Priority Area		
			N/A		
Agreement		x	Manager Priorities		
Strategic Plan Related		x	N/A		

Sponsor's Name: Heather Krakowski, Recreation Leader

Heading Title
(Will appear as indicated below on Agenda)

ACCEPTING THE DONATION OF \$25,000 FROM PETS SAFE FOR
 USE IN CONSTRUCTION OF THE DOG RUN IN ABENDROTH
 PARK

Summary

Background:

On May 6, 2013, the Board of Trustees gave conceptual approval to a proposed dog run in Abendroth Park.

The Port Chester Dog Park Group (PCDPG) has since been actively engaged in fund raising. The Group identified a unique means of securing funds - the PetSafe "Bark for your Park" Contest. Community support was necessary for the Group to enter the

contest which was provided by May 5, 2014 resolution of the Board. The Village of Port Chester was awarded a \$25,000 Prize.

In order to accept the Prize, which is in the form of a restricted donation, Board action in the form of a resolution is required.

We have contacted Petsafe with regard to the award and confirm the contest rules.

Proposed Action

That the Board of Trustees adopt the Resolution

Attachments

- 1..PetSafe Bark for Your Park Contest Award
2. Official Contest Rules for 2014
3. Draft Rules & Regulations
3. E-mail correspondence
4. Agenda Memo, Resolution of May 5, 2014 and Correspondence from the Village Manager

RESOLUTION

ACCEPTING THE DONATION OF \$25,000 FROM PETS SAFE FOR USE IN
CONSTRUCTION OF THE DOG RUN IN ABENDROTH PARK

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, by resolution adopted on May 6, 2013, the Board of Trustees granted conceptual approval to a dog run in the upper portion of Abendroth Park subject to a number of conditions; and

WHEREAS, the PetSafe Bark for your Park Dog Park Contest was established to foster the creation and construction of dog parks and runs across the country; and

WHEREAS, the Port Chester Dog Park Group was successful in obtaining an award in the amount of \$25,000 from this contest; and

WHEREAS, the Board has reviewed the conditions of the Pet Safe Bark for Your Park Dog Park Contest, finding no point of contention therein. Now, therefore, be it

RESOLVED, that upon receipt the Board of Trustees hereby accepts the donation of \$25,000 from the Pet Safe Bark for your Park Dog Park Contest and agrees to abide by the conditions thereof.

Approved as to Form:

Village Attorney, Anthony Cerreto

ROLL CALL

AYES:

NOES:

ABSENT:

DATE:



January 8, 2015

To Village of Port Chester;

Congratulation. I am pleased to announce that you are the winner for the Medium City category in the 2014 PetSafe® brand Bark 4 Your Park Contest. The award is \$25,000 towards construction of the dog park.

As a requirement for the award, you agree to the following per the official contest rules

- (i) Make the dog park available for use by the general public at no charge, subject to reasonable rules and regulations concerning such use.
- (ii) Agree to permanently include Sponsor's name in the name of the dog park and include Sponsor's name and logo in all materials related to the dog park.
- (iii) Coordinate the opening of the dog park with Sponsor and participate in promotional activities related to the contest and the dog park as reasonably requested by Sponsor.

In terms of signage, the PetSafe brand needs to be prominent on the entrance side and easily visible so that patrons of the park know they are entering a PetSafe park. PetSafe will provide logo artwork to be included in the design, but the community is responsible for the design and production sign and also must submit the artwork to PetSafe for approval. The exact size, material and color of the sign is at the discretion of the community.

The funds will be released to the community based on the following criteria:

- (i) Approval by Sponsor of the Community's plan for the project, which shall include the site information, concept plan, plans and specifications, budget, cost estimates and construction timeline; and
- (ii) Issuance of all required construction permits and commencement of construction by the Community.

Commencement of construction needs to take place no later than August 31, 2017. When submitting the plans and any permits, please let me the name and address for the check.

I look forward to seeing your dog park come to fruition. Please let me know if you have any questions.

Sincerely,

Jason Hart
Director of Marketing – PetSafe

**The PetSafe® Bark for Your Park Contest
2014 Official Contest Rules**

Enter your Community in the *PetSafe Bark for Your Park Contest* to give your Community a chance to win \$100,000 toward the cost of building or renovating a Community dog park and other great prizes.

By entering the PetSafe Bark for Your Park Contest, you accept and agree to be bound by these Official Contest Rules. To become a Finalist, your Community must also accept and agree to be bound by these Official Contest Rules.

1. No Purchase Necessary:

No purchase necessary to enter. A purchase will not increase your or your Community's chances of winning.

2. Sponsor:

The PetSafe Bark for Your Park Contest (the "Contest") is sponsored by Radio Systems® Corporation, which has its principal place of business at 10427 PetSafe Way, Knoxville, TN 37932 (the "Sponsor").

3. Prize Descriptions:

Grand Prize and Runner-Up Prizes: Sponsor will award one (1) Community the sum of \$100,000 (the "Grand Prize") and four (4) Communities the sum of \$25,000 (each, a "Runner-up Prize"). The Grand Prize and the Runner-up Prizes (each, a "Prize" and collectively, the "Prizes") must be used toward the cost of building or renovating a dog park, in accordance with these Official Contest Rules.

Dog-Tag Superlative Prizes: Sponsor will award five (5) Finalists (hereinafter defined) with one of the following prizes (each a "Dog-Tag Superlative Prize" and collectively, the "Dog-Tag Superlative Prizes"):

- (i) **Social Spirit Winner** – 5 PetSafe Social Pet Systems.
- (ii) **Old Dog, New Trick Winner** – Five \$100 coupons for PetSafe pet training products.
- (iii) **Shelter Supporter Winner** – 200 Busy Buddy® toys for a local shelter, plus 5 one-year's supply of Busy Buddy toys.
- (iv) **PetSafe® Best Picture Award Winner** – Premium placement of the winner's Video on the PetSafe YouTube channel for two weeks and 5 PetSafe Social Pet Systems.
- (v) **Album of the Year Winner** – 5 PetSafe fountains and 20 Hy-drage™ universal filtration systems.

The total value of each Dog-Tag Superlative Prize to be awarded for each category is less than Four Thousand dollars (\$4,000).

Mini-Prizes: Sponsor will award ninety (90) prizes of various PetSafe products to individual Entrants (each a "Mini-Prize" and collectively, the "Mini-Prizes"). The total value of each Mini-Prize to be awarded is less than five hundred dollars (\$500).

4. Contest Dates:

This Contest will begin at 8:00:00 am ET May 7, 2014 and end at 11:59:59 pm ET on July 31, 2014 or upon announcement and qualification of the Prize Winners, whichever is later. Entries must be submitted by 5:00 pm ET on June 7, 2014.

The current Contest schedule is:

May 7, 2014 at 8:00 a.m. ET	Contest Opens; Entry Period Voting Begins
June 7, 2014 at 5:00 p.m. ET	Deadline for Submission of Entries; Entry Period Voting Ends
June 13, 2014	Notification of Finalists; Finalist Voting Period Begins; Bonus Period Voting Begins
July 7, 2014 at 5:00 p.m. ET	Deadline for Submission of Finalist Videos
July 21, 2014	Announcement of the Dog-Tag Superlative Prize Winners
July 25, 2014	Bonus Period Voting Ends
July 31, 2014 at 11:59:59 p.m. ET	Finalist Voting Ends
August 7, 2014 (Tentative)	Announcement of Grand Prize and Runner-Up Prize Winners

5. Entrant Eligibility:

The Contest is open only to legal residents of the 48 contiguous United States and District of Columbia who have reached the age of majority at the time of entry (each, an “Entrant”). When the word “you” is used in these Official Contest Rules, it means the Entrant. Employees, officers, directors, affiliates, licensees, distributors and fulfillment agencies of the Sponsor, and respective immediate family members (a spouse, sibling, parent, child or grandparent and the spouses of such persons) and other persons living in their same households are not eligible to participate in the Contest.

An Entrant may enter the Contest to nominate and/or vote for his or her Community in accordance with these Official Contest Rules. Only Communities (as hereafter defined) are eligible to win a Prize, and no prize will be awarded to any individual Entrant.

6. Community Eligibility:

The term “Community” as used in these Official Contest Rules means (a) a county, city, municipality or other local governmental unit, legally organized, constituted and existing under state law (a “Local Government”) or (b) a non-profit, public benefit organization legally organized and existing under state law which has received tax-exempt status under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and which manages or operates park facilities on behalf of a Local Government or which owns, manages and/or operates park facilities which are open to the general public at no charge (an “Eligible Non-profit Organization”).

To be eligible to be selected as a Finalist, a Community must agree to accept and be bound by these Official Contest Rules and must submit the following to Sponsor before 5:00 pm ET on June 7, 2014:

- (i) a verification letter from the land owner where the proposed dog park will be built that confirms the land owner’s support for the project;
- (ii) letter(s) from the city or county mayor, city manager, the director of parks and recreation, or other civic leader within the Community that document their support of the proposed dog park and their willingness to complete the project if the Community is chosen as a Prize Winner; and
- (iii) examples of media support, if any, of the proposed dog park, providing web links to local media coverage of the contest showing or promoting the Community’s participation.

These submissions may be made to Sponsor via the petsafe.net/barkforyourpark or facebook.com/PetSafeBrand websites.

To be eligible to win a Prize, a Community must meet the Community Eligibility Requirements set forth in paragraph 7(m) below in addition to the foregoing requirements.

No previous Bark for Your Park Prize winner is eligible to become a Finalist or win a Prize. No Community within a thirty (30) mile radius of a dog park or proposed dog park that has or will be constructed with funds received by a previous Bark for Your Park Prize winner is eligible to become a Finalist or win a Prize. A list of the previous Prize winners and their dog park locations can be found at petsafe.net/barkforyourpark/past-winners/.

7. How to Play / Description of Contest:

(a) Entry.

To enter a Community in the Contest, an Entrant must visit the petsafe.net/barkforyourpark website and complete the entry form online by answering all the questions in the form (an "Entry"). Each Entry must include a complete Entry form including Entrant's name, e-mail address, the name of the Community for which the Entry is submitted and complete answers to all other questions contained in the form. Entrants that have submitted valid Entries are registered to vote in the Contest.

To register to vote in the Contest without submitting an Entry, an Entrant must visit the petsafe.net/barkforyourpark or [facebook.com/PetSafeBrand](https://www.facebook.com/PetSafeBrand) website and complete the entry form online by answering all of the questions in the form. An Entrant may register to vote in the Contest at any time before July 31, 2014 at 11:59:59 p.m. ET.

An Entrant may not enter the Contest using multiple addresses, emails or identities and may not use any other device or artifice to register multiple times or as multiple parties. Any Entrant who attempts to enter multiple times or use multiple identities or who uses any device, false identity or artifice to enter multiple times automatically will be disqualified from the Contest.

All Entries must be received by the Sponsor after 8:00 am ET on May 7, 2014 and before 5:00 pm EDT on June 7, 2014 ("Entry Period"). Any Entry that is illegible, inaccurate, late or does not otherwise conform with these Official Contest Rules will be disqualified. Sponsor is not responsible for late or incomplete Entries or for technical problems with the website. If a problem occurs during the transmission process of an Entry, the Entrant should receive an "ERROR" message; however, the Entrant is solely responsible for all electronic submissions, and Sponsor will not be responsible for any submission that is not received due to an incomplete or improper transmission or other technical problems. Sponsor has no obligation to correspond with any Entrant or acknowledge the receipt of any Entry. Sponsor has no obligation to advise Entrant of an incomplete Entry, and any Entry that is incomplete may be disqualified.

(b) Community Designation.

In the event multiple Entries are submitted on behalf of overlapping or contiguous Communities or on behalf of multiple Eligible Non-profit Organizations which are in the same general geographic area or overlapping geographic areas (such as a city and a county or an Eligible Non-profit Organization and the city in which it is located), Sponsor, in its sole discretion, may elect to designate which of the nominated Communities will be considered for selection as a Finalist.

(c) Phase 1 Voting.

Each Entrant may vote for one or more Communities of the Entrant's choice during the Entry Period. Voting is limited to one vote per Entrant, per day, per Voting site. "Voting site(s)" are defined as petsafe.net/barkforyourpark and [facebook.com/PetSafeBrand](https://www.facebook.com/PetSafeBrand). A "day" is defined as a 24 hour interval between 12:00:00 am ET and 11:59:59 pm ET. Any Entrant who attempts to vote multiple times or with multiple identities or who uses any device, false identity or artifice to vote multiple times automatically in violation of these Official Contest Rules will be disqualified from the Contest.

(d) Selection of Finalists.

At the end of the Entry Period, the nominated Communities that have complied with the requirements set forth in paragraph 6 will be grouped into three (3) categories based on their population size relative to the other nominated Communities, and the five (5) Communities in each of the three (3) size categories that received the highest number of votes during the Entry Period will be declared Finalists (the "Finalists") and will move on to the next phase of the Contest. The fifteen (15) Communities selected as Finalists will be notified of their selection as Finalists on June 13, 2014 or as soon thereafter as practicable. Community population size is determined by the U.S. Census Bureau for the most recent year available. In the event a Community which is selected as a Finalist fails to satisfy the Community Eligibility Requirements or declines to proceed with the Contest, the Sponsor at the Sponsor's sole discretion reserves the right to select another Finalist, which shall be the Community with the next highest number of votes in the same size category which meets the Community Eligibility Requirements.

(e) Submission of Video by Finalists.

Each Finalist is asked to submit a video commercial that encourages their Community to vote for the Finalist ("Video" or "Videos"). The Video may be submitted by the Community or by another person or entity designated by the Chief Executive Officer of the Community to submit the Video on behalf of the Community.

(f) Video Requirements.

Each Video submission should not exceed thirty (30) seconds in length and should be a commercial advertisement directed at the Community that creatively encourages Community members to vote for the Finalist in the Contest. Video files must be uploaded to Sponsor's website by 5:00 pm ET on July 7, 2014. Once the Video is submitted to Sponsor, the uploaded Video is final and may not be modified, edited or withdrawn by the Finalist.

By submitting a Video, the Finalist represents and warrants to Sponsor that the Video:

- (i) is original and has been lawfully created;
- (ii) does not infringe upon the intellectual property rights or privacy rights of any third party;
- (iii) has not been published or previously circulated; and
- (iv) has not been entered in any other contests or won any awards.

Each submission must include a Release and Assignment of Rights ("Release") from each person involved in the production of the Video, including but not limited to persons appearing in, writing, narrating, filming, directing, editing, and/or producing the Video (a "Video Participant"). Each Video Participant must sign and deliver to Sponsor a Release, in which the person irrevocably assigns and transfers any and all right, title, and interest in the Video, including all intellectual property rights, to the Sponsor for any use Sponsor deems appropriate, including a perpetual royalty-free license to copy, distribute, modify, display, use and perform the Video for promotional and commercial uses. Each Community selected as a Finalist or the submitter or submitters acting on its behalf must represent to Sponsor that it or they collectively own all rights, including copyrights, in the Video and have the right to convey those rights to Sponsor. Music or background music should not be added to the Video unless the work is entirely original. Release forms may be downloaded from the PetSafe® Bark for Your Park Contest Website.

Videos must be submitted on-line by 5:00 pm ET on July 7, 2014. Technical requirements for on-line submission will be provided to the Finalists.

Each Video submitted to Sponsor in accordance with these Official Contest Rules that meets the requirements of said Rules and is deemed acceptable to Sponsor will have a closing graphic added at the end of the Video that incorporates the Sponsor's trade name and trademarks. The inclusion of such closing graphic, trade name and marks does not in any way grant any right or license to use said graphic, name and marks in any other fashion, and Sponsor retains all right, title and interest in and to said name and marks.

(g) Phase 2 Voting.

Entrants will have the right to vote for their favorite Finalist from the time the Finalists are announced until 11:59:59 ET on July 31, 2014 ("Voting Period"). Sponsor reserves the right to extend the Voting Period for any reason Sponsor deems necessary.

Voting is limited to one vote per Entrant, per day, per Voting site. "Voting site(s)" are defined as petsafe.net/barkforyourpark and [facebook.com/PetSafeBrand](https://www.facebook.com/PetSafeBrand). A "day" is defined as a 24 hour interval between 12:00:00 am ET and 11:59:59 pm ET. The use of any automatic voting methods by any Entrant, Community or its supporters will invalidate all votes for such Community.

The fifteen (15) Videos for the Communities that are selected as Finalists will be posted on the PetSafe Bark for Your Park Contest Website and the PetSafe fan page on Facebook on July 8, 2014 at 8:00:00 am ET or as soon thereafter as practicable. Sponsor permits and encourages Finalists to broadcast their Video publically including, but not limited to, on local television stations.

(h) Bonus Period Voting and Mini-Prize Winners.

From and after the announcement of the Finalists on June 13, 2014, each Entrant will have the ability to generate seven (7) additional votes per week for a Community of their choice by completing a task assigned by the Sponsor on the PetSafe Bark for Your Park Contest Website. The Bonus Period will last for six (6) weeks and end on July 25, 2014.

Each week during the Bonus Period, Entrants that successfully complete the week's task during the time allotted and assigned by the Sponsor on the PetSafe Bark for Your Park Contest Website and who also complete an entry form will be entered to win one (1) of the fifteen (15) Mini-Prizes being awarded that week. The weekly Mini-Prize winners will be selected at random by a drawing performed by the Sponsor, or an authorized agent of the Sponsor, within five (5) days of the close of that week's assigned task. The Mini-Prize drawing will be made from all eligible entries received as of the drawing date. Odds of becoming a Mini-Prize winner depend on the number of eligible entries received. Prior winners are eligible to participate in and win Mini-Prizes awarded in subsequent weeks. Sponsor will notify Mini-Prize winners by email or phone, at the discretion of Sponsor, within forty-eight (48) hours of the drawing. If any Mini-Prize winner fails to comply with these Official Contest Rules, or is ineligible to receive a Mini-Prize, the Mini-Prize will be awarded to an alternate party selected by a second random drawing conducted in accordance with these Official Contest Rules. The Sponsor shall not be responsible or liable for failure to contact a potential Mini-Prize winner who provides incorrect or incomplete contact information. All Mini-Prize winners may be required to submit valid identification to the Sponsor to claim a Mini-Prize.

(i) Dog-Tag Superlative Prize Winners.

Each Finalist is eligible to win a Dog-Tag Superlative Prize based on the following five dog-tag superlative categories:

- (i) Social Spirit Winner** – This Dog-Tag Superlative Prize will be awarded to the Finalist that uses social media to promote their Community in the most unique way. The winner will receive 5 PetSafe Social Pet Systems.
- (ii) Old Dog, New Trick Winner** – This Dog-Tag Superlative Prize will be awarded to the Finalist that has shown the most improvement from past Bark For Your Park Contests. The winner will receive five (5) \$100 coupons for PetSafe pet training products.
- (iii) Shelter Supporter Winner** – This Dog-Tag Superlative Prize will be awarded to the Finalist that does the best job of supporting their local animal shelter. The winner will

receive 200 Busy Buddy toys for their shelter, plus 5 one-year's supply of Busy Buddy toys.

- (iv) **PetSafe Best Picture Award Winner** – This Dog-Tag Superlative Prize will be awarded to the Finalist that submits the Sponsor's favorite Video. The winner will receive premium placement of the winner's Video on the PetSafe YouTube channel for two weeks and also receive 5 PetSafe Social Pet Systems.
- (v) **Album of the Year Winner** – This Dog-Tag Superlative Prize will be awarded to the Finalist that submits the Sponsor's favorite photographs. The winner will receive 5 PetSafe fountains and 20 Hy-drate universal filtration systems.

The Dog-Tag Superlative Prize Winners will be selected by a panel of judges ("Judges") selected by the Sponsor in its sole discretion. Sponsor may remove or replace a Judge or appoint additional Judges at any time in its sole discretion. The Dog-Tag Superlative Prize Winners will be announced on July 21, 2014 or on such later date as may be announced by Sponsor. A Finalist may not win more than one Dog-Tag Superlative Prize. The odds of a Finalist winning a Dog-Tag Superlative Prize are one in three. If any Dog-Tag Superlative Prize winner fails to comply with these Official Contest Rules, or is ineligible to receive a Dog-Tag Superlative Prize, the Dog-Tag Superlative Prize will be awarded to an alternate Finalist selected by the Judges. In addition to the above Dog-Tag Superlative Prizes, each Dog-Tag Superlative Prize Winners will receive a small Dog-Tag award that will complement their tag design on the contest website.

(j) Grand Prize Winner and Runner-Up Prize Winner Selections.

The Finalist which receives the highest number of Votes (hereinafter defined) and which otherwise complies with the Official Contest Rules and meets all Community Eligibility Requirements will be declared the Grand Prize Winner by Sponsor on August 7, 2014 or on such later date as may be announced by Sponsor.

Of the remaining Finalists, the three Finalists which receive the highest number of Votes within their size category and which otherwise comply with the Official Contest Rules and meet all Community Eligibility Requirements will be declared Runner-up Prize Winners by Sponsor on August 7, 2014 or on such later date as may be announced by Sponsor.

Of the remaining Finalists who are not already a Prize Winner, the Finalist with the highest level of participation (based on the number of Votes received versus the demographic size of the Community) and which otherwise complies with the Official Contest Rules and meets all Community Eligibility Requirements will be declared a Runner-up Prize Winner by Sponsor on August 7, 2014 or on such later date as may be announced by Sponsor.

For purposes of determining the Grand Prize Winner and the Runner-up Prize Winners, "Votes" means the total votes the Community received during the Voting Period and does NOT include any votes received during the Entry Period.

(k) Award of Grand Prize.

The Community designated as the Grand Prize Winner will be awarded \$100,000 by Sponsor for use in development and construction of a dog park in the Community, subject to compliance with these Official Contest Rules and satisfaction of all Community Eligibility Requirements.

(l) Award of Runner-up Prizes.

The four Communities designated as Runner-up Prize Winners will be awarded \$25,000 by Sponsor for use in development and construction of a dog park in the Community, subject to compliance with these Official Contest Rules and satisfaction of all Community Eligibility Requirements.

(m) Community Eligibility Requirements. To be eligible to receive a Prize, each Community selected as a Prize Winner must:

- (i) agree in writing to be bound by these Official Contest Rules.
- (ii) provide land for construction and operation of the dog park, the location and suitability of which are subject to Sponsor's reasonable approval.
- (iii) provide a budget for the design and construction of the dog park, which shall be subject to Sponsor's reasonable approval.
- (iv) provide evidence of appropriation or availability of sufficient funds to complete construction of the dog park in accordance with the proposed budget.
- (v) provide a budget for operation of the dog park, which shall be subject to Sponsor's reasonable approval, and commit to maintain and operate the dog park for at least three (3) years from the date the dog park opens to the general public.
- (vi) make the dog park available for use by the general public at no charge, subject to reasonable rules and regulations concerning such use.
- (vii) agree to permanently include Sponsor's name in the name of the dog park and include Sponsor's name and logo in all materials related to the dog park.
- (viii) coordinate the opening of the dog park with Sponsor and participate in promotional activities related to the contest and the dog park as reasonably requested by Sponsor.

8. Use and Funding of Grand Prize:

The \$100,000 Grand Prize cannot be used to purchase land and must be used only for direct costs of development and construction of the dog park, such as design fees, permits, site preparation, construction services, building materials, installation of utilities, and other capital expenses related to development and construction of the dog park, which shall be set forth in a project budget and subject to Sponsor's reasonable approval (the "Approved Expenses"). If the cost for constructing the Grand Prize Winner's dog park is less than \$100,000, the remaining funds will be donated by the Sponsor to the tax exempt animal shelter closest to the dog park.

The Grand Prize will be paid and disbursed to the Community in three (3) installments at the following milestones of development and construction of the dog park:

- one-third of the funds will be disbursed upon approval by Sponsor of the Community's plan for the project, which shall include the site information, concept plan, plans and specifications, budget, cost estimates and construction timeline;
- one-third of the funds will be disbursed upon issuance of all required construction permits and commencement of construction by the Community; and
- one-third of the funds will be disbursed at the grand opening of the dog park following completion of construction.

The grand opening of the dog park should take place no later than the Spring of 2017, subject to weather and other factors beyond the Community's control. Sponsor will not be responsible for delays in approvals, construction, planning, or other issues outside of Sponsor's control.

9. Use and Funding of Runner-up Prizes:

Each \$25,000 Runner-up Prize can only be used for Approved Expenses and will be paid and disbursed to the Community in one (1) installment upon the following conditions:

- approval by Sponsor of the Community's plan for the project, which shall include the site information, concept plan, plans and specifications, budget, cost estimates and construction timeline; and
- issuance of all required construction permits and commencement of construction by the Community.

The commencement of construction of the dog park should take place no later than August 31, 2017. If the commencement of construction has not occurred by August 31, 2017, the funds will be donated by the Sponsor to a local tax exempt organization limited to animal shelters, animal welfare groups, animal rescue groups, or animal advocacy groups as decided by the Community's Chief Executive Officer. Sponsor will not be responsible for delays in approvals, construction, planning, or other issues outside of the Sponsor's control.

10. Advertising and Promotion:

The Sponsor and each of its respective affiliates, distributors, licensees, suppliers and advertising/promotion agencies (collectively, the "Sponsor Affiliates") shall, except to the extent prohibited by law, have the right and permission to use each Entrant's name, photograph and/or likeness and city/state of residence, and each Community's Video for advertising, promotion, trade and/or any other lawful purpose in any media or format now or hereafter known without further compensation, permission or notification. By entering the Contest, each Entrant grants such rights and permission and agrees to release Sponsor from any and all claims that any advertising produced, presented, and/or prepared by or on behalf of the Sponsor infringes upon the Entrant's rights with regard to any portions or ideas contained in any Entry. Each Community selected as a Finalist grants such rights and permission and agrees to release Sponsor from any and all claims that any advertising produced, presented, and/or prepared by or on behalf of the Sponsor infringes upon the Community's rights with regard to any portions or ideas contained the Video submitted by the Community. This Contest is in no way sponsored, endorsed or administered by, or associated with, Facebook.

11. Privacy:

Personally identifiable information for each Entrant will not be sold or otherwise transferred to unaffiliated third parties but may be used by the Sponsor to contact Entrants in the future with offers and announcements that the Sponsor feel may be of interest. If an Entrant does not wish to be contacted by the Sponsor, the Entrant should opt-out of such contact by sending written notice to PetSafe Marketing – Opt Out; 10427 PetSafe Way; Knoxville, TN 37932.

The names and Community affiliation of Entrants may be announced publicly in connection with the announcement of any Finalists or Prize Winners and in connection with the on-line posting on Facebook of any Finalist Videos. Videos and other information posted on Facebook will be subject to Facebook's privacy policies.

12. Limitation of Liability:

THE SPONSOR AND SPONSOR AFFILIATES EXPRESSLY DISCLAIM, SHALL HAVE NO LIABILITY AND SHALL BE HELD HARMLESS FROM AND AGAINST ANY LIABILITY, LOSS, INJURY OR DEATH TO ENTRANT OR ANY OTHER PARTY, INCLUDING WITHOUT LIMITATION DAMAGE TO PERSONAL OR REAL PROPERTY, DUE IN WHOLE OR IN PART, DIRECTLY OR INDIRECTLY, BY REASON OF THE ACCEPTANCE, POSSESSION, USE OR MISUSE OF ANY PRIZE (INCLUDING ANY TRAVEL OR PRIZE ACTIVITY RELATED THERETO) OR SUCH PARTY'S PARTICIPATION IN THIS CONTEST. ENTRANTS AND COMMUNITIES FURTHER ACKNOWLEDGE THAT NEITHER SPONSOR OR SPONSOR'S AFFILIATES HAS MADE OR IS IN ANY MANNER RESPONSIBLE OR LIABLE FOR ANY WARRANTY, REPRESENTATION OR GUARANTEE, EXPRESSED OR IMPLIED, IN FACT OR IN LAW, RELATIVE TO ANY RIGHT OR PRIZE, INCLUDING, BUT NOT LIMITED TO, THE VALUE, QUALITY, CONDITION OR FITNESS OF ANY PRIZE, OTHER THAN THE DOLLAR AMOUNT OF THE PRIZES. ALL PRIZES ARE PROVIDED "AS IS" AND SPONSOR DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS OR IMPLIED WITH RESPECT THERETO.

13. Miscellaneous:

(a) Each Entrant and Community agree to indemnify and hold Sponsor and Sponsor's Affiliates, including but not limited to Facebook, (collectively, "Indemnitee") harmless from any and all claims, damages, expenses, costs including attorney's fees, and liabilities, including settlements brought

or asserted by any third party against the Indemnitee, due to or arising out of or in any way related to the participation of the Entrant or the Community in this Contest.

(b) SPONSOR RESERVES THE RIGHT TO PROSECUTE AND/OR SEEK DAMAGES FROM ANY PERSON(S) THAT DAMAGES OR UNDERMINES THE LEGITIMATE OPERATION OF THE CONTEST TO THE FULLEST EXTENT PERMITTED BY LAW.

(c) Sponsor reserves the right, without notice and at any time, to disqualify and remove the vote(s) of an Entrant or Community who violates these Contest Rules or the Sponsor's Code of Conduct found on the Sponsor's website at petsafe.net/--contest-rules/code-of-conduct/. Sponsor has no obligation to correspond with persons regarding suspected violations of any Entrant or Community.

(d) Sponsor reserves the right, without prior notice and at any time, to terminate the Contest, in whole or in part, or modify or suspend the Contest, if it determines, in its sole discretion, that the Contest is in any way impaired or corrupted or that fraud or technical problems, failures or malfunctions have destroyed or undermined the proper play, integrity, and/or feasibility of the Contest.

(e) All issues and questions concerning the construction, validity, interpretation and enforceability of these Official Contest Rules or the rights and obligations of the participant or Sponsor in connection with the Contest shall be governed by and construed in accordance with the laws of the State of Tennessee without giving effect to any choice of law or conflict of law rules or provisions that would cause the application of any other state, provincial or federal laws. Exclusive jurisdiction and venue for any action arising out of or relating to the Contest shall be in the state or federal courts of record located in Knox County, Tennessee. By submitting an Entry, the Entrant hereby agrees to submit to the exclusive jurisdiction and venue of such courts for all purposes in connection with these Official Contest Rules and the Contest.

(f) Sponsor shall not incur any liability to any Entrant or Community for any losses or damages of any nature whatsoever incurred or suffered by a Force Majeure Event including but not limited to: acts of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and floods), power outages, war, riot, commotion, strikes, or acts or threats of terrorism.

(g) The decision of the Sponsor as to all other matters related to the Contest is final and unappealable.

(h) The odds of winning depend upon the number of qualified Entries and votes received. The value of the Grand Prize is \$100,000 and the value of each Runner-up Prize is \$25,000. 5 Dog-Tag Superlative Prizes will be awarded on July 21, 2014. The value of each Dog-Tag Superlative Prize is less than \$4,000. 15 Mini-Prizes will be awarded each week beginning on 6/20/2014 and ending on 7/25/2014 for a total of ninety (90) Mini-Prizes. The value of each Mini-Prize is less than \$500. No other prizes will be awarded.

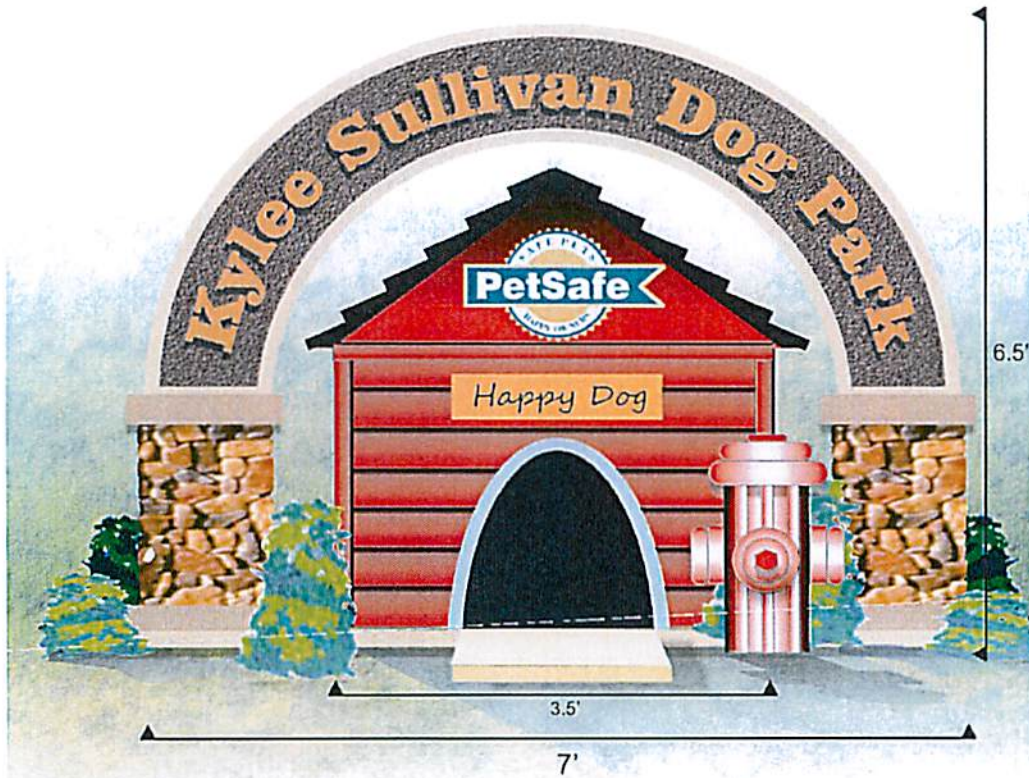
(i) VOID WHERE PROHIBITED BY LAW.

14. Prize Winners:

To obtain the names of the official Prize Winners, send a self-addressed stamped envelope by October 1, 2014, to: PetSafe Bark for Your Park Contest – Winner Names; 10427 PetSafe Way; Knoxville, TN 37932 after the Contest or visit the Sponsor's website at petsafe.net/barkforyourpark.

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Texarkana Dog Park Sign Design and Specs



Dimensions of sign
7'wide x 6.5' tall x 12" thick

Materials
Hydraulic cement, metal mesh, concrete stain
no maintenance ever required on sign.

Sign is sculpted with hydraulic concrete. will have a wood and stone texture.

Designed and produced by

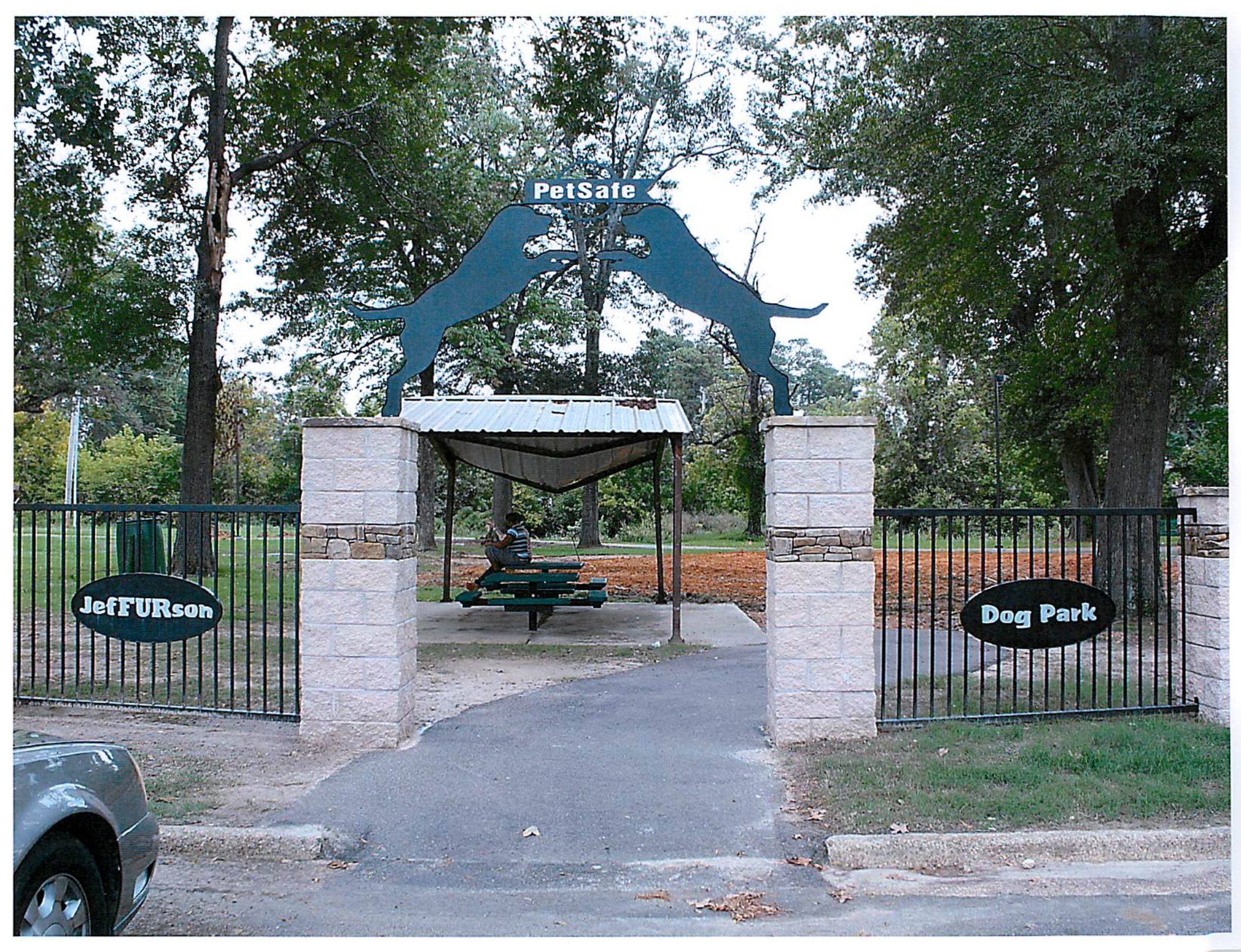
LeRoy Simmons
studios

Texarkana, TX 903-559-9833

PetSafe

JefFURson

Dog Park



DRAFT

Abendroth Park Pet Safe Dog Run RULES AND REGULATIONS

Using this run requires a registration card

The Port Chester Dog Run is available only to dog owners who have registered with the Village of Port Chester (available at the village clerk). A violation of this provision or any of the Park Rules and Regulations may result in the forfeiture of your card and may further result in the issuance of a summons.

Hours of Operation:

8:00 a.m. to Dusk

- ❖ All dogs must be licensed, current with all shots, healthy and wearing a collar and identification at all times: owners must possess valid dog park registration card and make it available to the police on demand while in the run
- ❖ Owners are legally responsible for their dogs and any injuries or damage caused by them
- ❖ All dogs must be leashed upon entering/exiting the enclosure – leashes must be in owners possession at all times
- ❖ Leaving dogs unattended is prohibited~dogs must be within owners voice control and in sight
- ❖ OWNERS MUST CLEAN UP AFTER THEIR DOGS AND CARRY OUT OR DISPOSE OF WASTE USING RECEPTICALS PROVIDED
- ❖ Aggressive dogs are not permitted – Owners must remove their dogs upon the first sign of aggression
- ❖ Dogs must be accompanied by individuals 16 years or older
- ❖ No puppies less than 4 months of age
- ❖ No dogs in heat (Spaying and Neutering is recommended)
- ❖ No Smoking or Littering
- ❖ No dogs that are known to be sick or to have parasites
- ❖ Limit of three (3) dogs per person
- ❖ NO FOOD/DOG TREATS~Be cautious with dog toys, some don't like to share

- ❖ **Children in the Dog Park must be under constant supervision by a parent or supervising adult. No Children under the age of 9 are permitted in the run.**
- ❖ **Fill any holes your dog digs**
- ❖ **Gates must remain closed at all times**
- ❖ **No Bikes, Skateboards, or roller blades allowed in the run**
- ❖ **No more than 25 dogs at one time (Large Dog Area) 15 (Small Dog Area) 5 (Dogs in Training Area)**
- ❖ **No Pinch, Choker or Spiked Collars allowed in the Run**
- ❖ **Small Dogs defined as 30LBS or less**

Reporting - Any incident, problem, violation, emergency, etc. Must be reported immediately to the Police Department (914) 939-1000

Responsibility - Any person bringing a dog into this facility assumes the legal responsibility, jointly and separately, with the owner of the dog, for any damage, disease or injury to persons, other dogs or property, caused by the dog. All persons using the facility, by entering it, agree to indemnify the Village of Port Chester and hold the Village of Port Chester harmless for any harm from use of this facility.

For the benefit of everyone in our community, please remember to leave our dog park nicer than you found it and ENJOY YOUR VISIT. Thank you

Cerreto, Tony

From: Jason Hart <jhart@petsafe.net>
Sent: Friday, January 9, 2015 8:29 AM
To: Cerreto, Tony
Cc: Ameigh, Chris
Subject: RE: Bark for your Park
Attachments: Award Letter - Village of PC (1.8.15).docx; 140402 DogParkContest FINAL.doc

Chris and Tony –

Attached is the letter and the rules. I am not sure what else is needed on those as everything is covered in the documents.

On the check, I need you and the park group to tell me to whom the check needs to go as that is a community decision and not mine. I cannot add language to that in the letter. I have copied Dina Goren who was our contact on the contest. Once you have worked out who receives the check, I just need the name and address and we can move forward.

I am available at 3PM to talk.

Jason Hart
Director - PetSafe Brand
Radio Systems Corporation
10427 PetSafe Way
Knoxville, TN 37932
865-824-5530 (desk)
804-516-5095 (cell)
jhart@petsafe.net
www.petsafe.net

From: Cerreto, Tony [mailto:TonyC@PortChesterNY.com]
Sent: Thursday, January 08, 2015 7:03 PM
To: Jason Hart
Cc: Ameigh, Chris
Subject: RE: Bark for your Park

Jason,

Thank you for getting back to us.

We will need your letter to attach and confirm the applicability of the contest rules.

We need more definite language that the check will be provided directly to the Village of Port Chester.

Let's discuss tomorrow if you are available. Let me know a good time for us to call you.

Tony

From: Jason Hart [<mailto:jhart@petsafe.net>]
Sent: Thursday, January 8, 2015 5:38 PM
To: Cerreto, Tony
Cc: Ameigh, Chris
Subject: RE: Bark for your Park

Tony and Chris –

It was a pleasure talking with you yesterday. I am sorry I missed your call today. Attached is the official notification. I will send a couple of images of signs in a separate email. Please let me know if the attached provides what you need or if you have questions.

Have a great night.

Jason Hart
Director - PetSafe Brand
Radio Systems Corporation
10427 PetSafe Way
Knoxville, TN 37932
865-824-5530 (desk)
804-516-5095 (cell)
jhart@petsafe.net
www.petsafe.net

From: Cerreto, Tony [<mailto:TonyC@PortChesterNY.com>]
Sent: Tuesday, January 06, 2015 12:09 PM
To: Jason Hart
Cc: Ameigh, Chris
Subject: Bark for your Park

Jason:

We are continuing our process of finalizing the site design on the Port Chester Bark for your Park Contest winning dog park.

The Village Board of Trustees requires an official award notification on Petsafe letterhead from an authorized person indicating that Port Chester won the contest, the amount it can expect to receive from the contest with a copy of the applicable contest rules.

Please advise us of a date/time we can speak with you prior to Thursday.

Anthony M. Cerreto
Village Attorney
Village of Port Chester
222 Grace Church Street
Port Chester, N.Y. 10573
(914) 939-2200
(914) 937-3169 (Fax)

NOTICE: This e-mail is a confidential and privileged communication. If you are not the intended recipient, disregard and immediately notify the sender.

Cerreto, Tony

From: Jason Hart <jhart@petsafe.net>
Sent: Thursday, January 8, 2015 5:42 PM
To: Cerreto, Tony
Cc: Ameigh, Chris
Subject: RE: Bark for your Park
Attachments: TXTX Plans.pdf; Dog Park - Site Inspection 10-18-13 - Pet Safe 039.jpg

Tony and Chris –

Attached are a couple of images of signs. As you can see, they are quite different. We want the sign to fit the park and the community. The key for us is the PetSafe® brand is prominent and people know it is a Petsafe park.

Thanks,

Jason Hart
Director - PetSafe Brand
Radio Systems Corporation
10427 PetSafe Way
Knoxville, TN 37932
865-824-5530 (desk)
804-516-5095 (cell)
jhart@petsafe.net
www.petsafe.net

From: Cerreto, Tony [mailto:TonyC@PortChesterNY.com]
Sent: Tuesday, January 06, 2015 12:09 PM
To: Jason Hart
Cc: Ameigh, Chris
Subject: Bark for your Park

Jason:

We are continuing our process of finalizing the site design on the Port Chester Bark for your Park Contest winning dog park.

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Please advise us of a date/time we can speak with you prior to Thursday.

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VILLAGE OF
PORT CHESTER

222 Grace Church Street, Port Chester, New York 10573

AGENDA MEMO

Choose a Department

Village BOT Meeting Date: May 5, 2014

Item Type: Resolution

Description	Yes	No	Description	Yes	No
Fiscal Impact	x		Public Hearing Required		x
Funding Source			BID #		
Account #:			Strategic Plan Priority Area		
			N/A		
Agreement		x	Manager Priorities		
Strategic Plan Related		x	N/A		

Sponsor's Name: Heather Krakowski, Recreation Leader

Heading Title
(Will appear as indicated below on Agenda)

LETTER OF SUPPORT ON BEHALF OF THE VILLAGE OF PORT CHESTER FOR THE "BARK FOR YOUR PARK" CONTEST ENTERED INTO BY THE PORT CHESTER DOG PARK GROUP TO ASSIST IN FUNDING A PROPOSED DOG PARK AT ABENDROTH PARK

Summary

Background:

On May 6, 2013, the Board of Trustees gave conceptual approval to a proposed dog park in Abendroth Park.

The Port Chester Dog Park Group has since been actively engaged in fund raising. The Group has identified a unique means of securing funds - the PetSafe "Bark for your

Park” Contest. Community support is required for the Group to enter the contest. There is a \$100,000 Grand Prize and four Runner-Up Prizes of \$25,000 each as well as other prizes.

The Group has requested that the Village show its support which would be in the form of a resolution of the Board of Trustees.

Dina Goren will make a short presentation.

Proposed Action

That the Board of Trustees adopt the Resolution

Attachments

- | |
|--|
| <ol style="list-style-type: none">1..PetSafe Bark for Your Park Contest 2014 Official Contest Rules2. Draft Letter of Support |
|--|

LETTER OF SUPPORT ON BEHALF OF THE VILLAGE OF PORT CHESTER FOR
THE "BARK FOR YOUR PARK" CONTEST ENTERED INTO BY THE PORT
CHESTER DOG PARK GROUP TO ASSIST IN FUNDING A PROPOSED DOG
PARK AT ABENDROTH PARK

RESOLVED, that the Village Manager is hereby authorized to send the annexed
letter of support for the Port Chester Dog Park Group's submission in the "Bark for Your
Park" Contest to assist in funding a proposed dog park at Abendroth Park.

Approved as to Form:

Anthony M. Cerreto
Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES: Trustees Adams, Brakewood, Terenzi, Kenner, Marino and Trustee Ceccarelli.

NOES: Mayor Pagano.

ABSENT: None.

DATE: May 5, 2014

CERTIFICATION OF RECORDS

STATE OF NEW YORK)

SS:

COUNTY OF WESTCHESTER)

I, Janusz R. Richards, the undersigned Village Clerk of the Village of Port
Chester, New York, DO HEREBY CERTIFY.

That I have compared the annexed copy of a resolution adopted by the Board of
Trustees of the Village of Port Chester, New York on May 5, 2014, and that the same is a
true and correct copy therefrom.

IN WITNESS WHEREOF, I have hereunto set my hand
and affixed the corporate seal of the Village of Port
Chester, New York this 7th, day of May, 2014.

(Seal)

Janusz R. Richards
Village Clerk,
Village of Port Chester, New York



VILLAGE OF
PORT CHESTER

222 Grace Church Street, Port Chester, NY 10573

Christopher D. Steers
Village Manager

(914) 939-2200
Fax: (914) 937-3169
E-mail: csteers@portchesterny.com

April 23, 2014

Dear PetSafe Bark for Your Park Committee:

On behalf of the Village of Port Chester, New York, I have been authorized by the Board of Trustees to support our community's participation in the PetSafe's 2014 Bark for Your Park dog park contest.

On May 6, 2013, the Village Board of Trustees adopted a resolution granting conceptual approval to using a portion of Abendroth Park for a proposed dog park.

Since that time, the Port Chester Dog Park Group has been raising the funds necessary to see that the proposed dog park become a reality.

Thank you for your consideration. Should you require any additional information, please do not hesitate to contact me.

Very truly yours,

Christopher D. Steers
Village Manager

CDS:mtv

cc: Dina Goren, Port Chester Dog Park Group
Heather Krakowski, Recreation Supervisor
Jerry Terranova, Chairman, Park Commission



VILLAGE OF PORT CHESTER

222 Grace Church Street, Port Chester, New York 10573

AGENDA MEMO

Department: Police Department

BOT Meeting Date: 1/20/2015

Item Type: Resolution

Sponsor's Name: Richard F. Conway, Chief Police

Description	Yes	No	Description	Yes	No
Fiscal Impact	x	<input type="checkbox"/>	Public Hearing Required	<input type="checkbox"/>	x
Funding Source: DEA Asset Forfeiture Account #:001-0001-0695			BID #		
			Strategic Plan Priority Area		
	Yes	No	Public Safety		
Agreement	<input type="checkbox"/>	x	Manager Priorities		
Strategic Plan Related	<input type="checkbox"/>	x	Other		

Agenda Heading Title *(Will appear on the Agenda as indicated below)*

Transfer of \$6168.00 in DEA funds for the purchase of 2 Safe Pace 100 Radar Speed Signs with data collection software from Traffic Logix Corp.

Summary

Background: In order to assist in traffic calming efforts around school facilities, The Department is recommending the transfer of \$6168.00 of funds from the DEA funds to purchase 2 Safe Pace 100 Radar Signs with data collection software

Proposed Action

That the Board of Trustees adopt the Resolution

Attachments

RESOLUTION

BUDGET AMENDMENT – DEA FUNDS TO PURCHASE
RADAR SPEED SIGNS WITH DATA COLLECTION SOFTWARE

On motion of TRUSTEE _____, seconded by TRUSTEE _____
the following resolution was adopted by the Board of Trustees of the Village of Port
Chester, New York:

WHEREAS, the Police Chief is recommending the use of DEA Asset Forfeiture
Funds to purchase two Safe Place 100 Radar Seed Signs with data collection software
from Traffic Logix Corp., 3 Harriett Lane, Spring Valley, New York 10977 to assist in
traffic calming efforts on village streets around the schools. Now, therefore be it

RESOLVED, that the Board of Trustees of the Village of Port Chester, New York
hereby authorizes the Village Treasurer to modify the 2014-15 General Fund Budget as
follows:

GENERAL FUND

Balance Sheet:

001-001-0695	Deferred Revenue Police DEA	\$(6,168.00)
--------------	-----------------------------	--------------

Revenues:

001-0001-2613	Use of Deferred DEA Revenue	\$6,168.00
---------------	-----------------------------	------------

Appropriations:

001-3120-0200	Police Service Equipment	\$6,168.00
---------------	--------------------------	------------

Approved as to Form:

Village Attorney, Anthony Cerreto

ROLL CALL

AYES:

NOES:

ABSENT:

DATE:

Chief Conway, Richard

From: Johanna Van Der Veen [jvanderveen@trafficlogix.com]
Sent: Thursday, December 11, 2014 1:08 PM
To: Chief Conway, Richard
Subject: RE: Traffic Logix Speed Humps
Attachments: Port Chester NY PD Chief Conway (1) 7 'x 3 x 36' HUMP YELLOW.pdf; Port Chester NY PD Chief Conway (1) 10.5 'x 3 x 36' TABLE YELLOW.pdf; SafePace Sample Reports.pdf; SP100 product sheet version 2.6 email size.pdf

Hello Chief,

I've attached the quote you requested for the speed hump and speed table and the following is information about our SafePace 100 radar signs.

The SafePace™ 100 is very lightweight and extremely portable. This sign offers all the standard features of the full size SafePace signs including user friendly programming, a flashing speed violator strobe, and complete 24/7, 365 day scheduling. It has 11" digits and can detect the speed of vehicles up to 400 feet away. The following is pricing (not including shipping) on our SafePace 100 depending on which option you choose in regards to powering the sign:

SP 100 with AC Power: \$1,999

SP 100 with 3-Cell Battery (two weeks of power) : \$2,299

SP 100 with 4-Cell Battery (four weeks of power) : \$2,399

SP 100 with Solar Panel and 3-Cell Battery back-up : \$2,599

\$ 2,599

Shipping to NY would be \$85.

The pricing above reflects standard brackets and hose clamps to band onto an existing pole (ideally 4" in diameter). However, if you would like a bracket that would allow your sign to be more portable, then I would recommend the **universal mounting bracket** for an additional \$125. The universal bracket comes with one **pole plate** but you can purchase additional ones for \$49.

Data collection software is priced at \$400 per sign. With this software you will be able to generate reports for traffic analysis. I've attached some sample data reports for your reference. You can program the sign and upload the data using Bluetooth.

I hope this helps for the time being. Please feel free to give me a call or send me an email if you have any questions. I would be glad to discuss our products with you.

Thanks and regards,

Johanna van der Veen
East Coast Sales Representative

Traffic Logix Corp.
Tel: 1-866-915-6449 ext:236
Fax: 1-866-995-6449
jvanderveen@trafficlogix.com
trafficlogix.com

VILLAGE OF PORT CHESTER

PURCHASE ORDER FORM

01/07/2015
DATE

Ship To:

*Village of Port Chester PD
350 North Main Street
Port Chester, NY 10573*

VENDOR NUMBER _____

VOUCHER NUMBER _____

Traffic Logix Corp.
3 Harriett Lane
Spring Valley New York 10977
VENDOR NAME & ADDRESS

APPROPRIATION	AMOUNT
001.3120.0200	6168.00

\$ 6168.00
AMOUNT

Quotes Attached

The Village of Port Chester will not honor any purchase order unless signed by the Department Head, authorized by the TREASURER'S OFFICE, and assigned a PURCHASE ORDER NUMBER PRIOR TO RECEIVING ANY GOODS OR SERVICE.

NYS Contract Westchester County # _____

QUANTITY	DESCRIPTION OF PURCHASE	PRICE
	Purchase of two (2) Safe Place 100 Radar Speed Signs with data collection software from	
	Traffic Logix Corp.	6168.00

DEPARTMENT HEAD'S SIGNATURE

VILLAGE MANAGER'S SIGNATURE

PURCHASE ORDER NUMBER
TREASURER'S OFFICE

**Village of Port Chester
Budget Transfer Form**

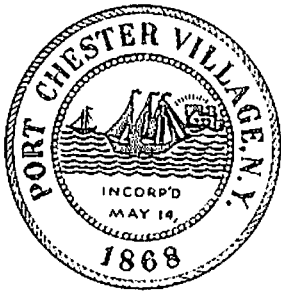
Department: Police Department

Date: 1-7-15

	FROM ACCOUNT	TO ACCOUNT	AMOUNT
Account	001-1320-0406	001-1320-0200	Example
Description	Office Supplies	Equipment	500.00
Account	001-0001-0695	001-3120-0200	
Description	DEA Asset Forfeiture	Equipment	6168.00
Account			
Description			
Account			
Description			
Account			
Description			
Account			
Description			
Account			
Description			
Account			
Description			
Account			
Description			

Department Head Approval

Village Manager Approval



VILLAGE OF PORT CHESTER

Department of Police, 350 North Main Street, Port Chester, NY 10573



Richard F. Conway
Chief of Police

(914) 939-1000
(914) 939-6402
Fax: (914) 939-2298
E-mail: RConway@vpcpd.com

To: Leonie Douglas, Village Treasurer
From: Richard Conway, Chief of Police
Re: Transfer of Funds
Date: January 7, 2015

Please be advised I authorize the transfer of \$6168.00 from the DEA Asset Forfeiture Account Number 001-0001-0695 to the Equipment, Appropriation Number 001-3120-0200 for payment for the following:

Trafficlogix, 3 Harriett Lane, Spring Valley, New York 10977

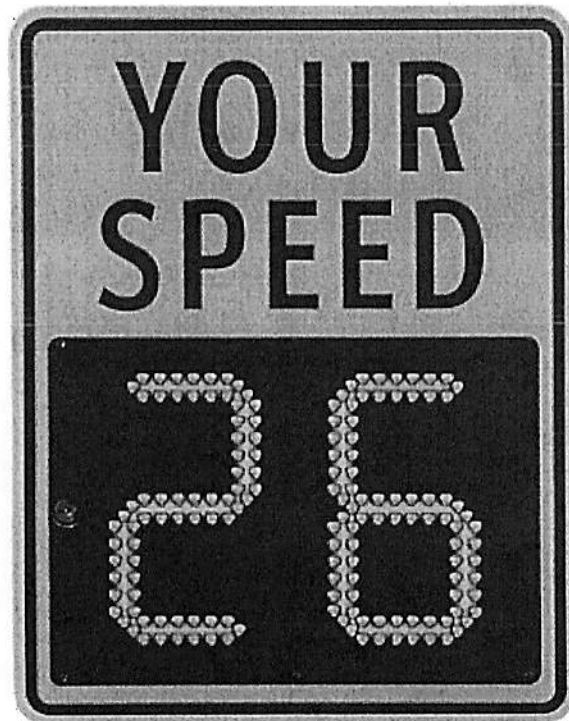
Purchase of two (2) Safe Place 100 Radar Speed Signs with data collection software from Traffic Logix Corp.



🏠 > productservices > safepace100

SafePace® 100 Compact Entry-Level Speed Sign

REMARKABLY PRICED
LIGHTWEIGHT AND PORTABLE
ENERGY EFFICIENT TECHNOLOGY
UNIVERSAL MOUNT



Get a Quote Now

[CLICK HERE](#)

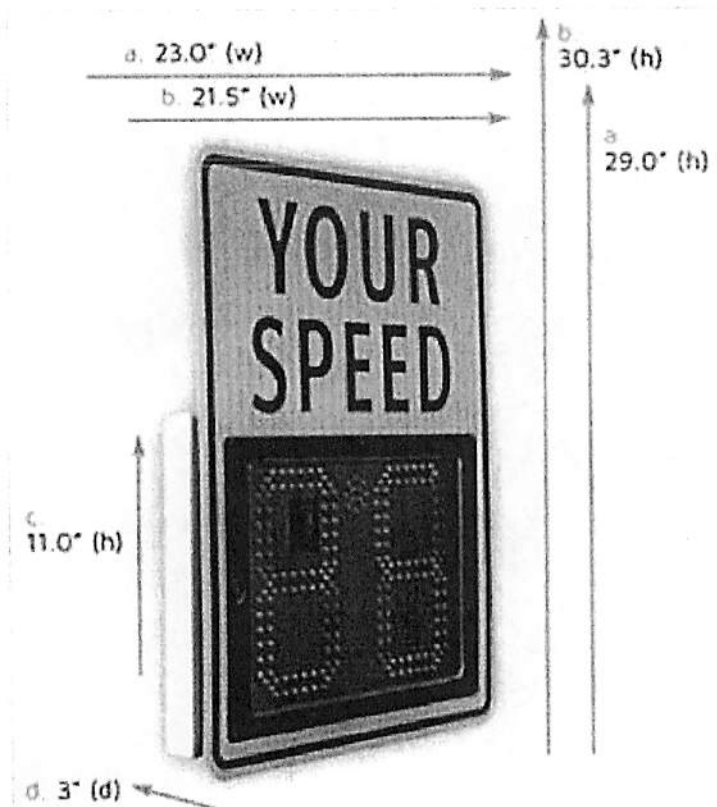
[Features](#)[Specifications](#)[Options](#)[Media](#)[Software](#)[Catalog](#)

Specifications

[Download the full spec sheet \(Legacy version\)](#)[Download the full spec sheet \(Current version\)](#)

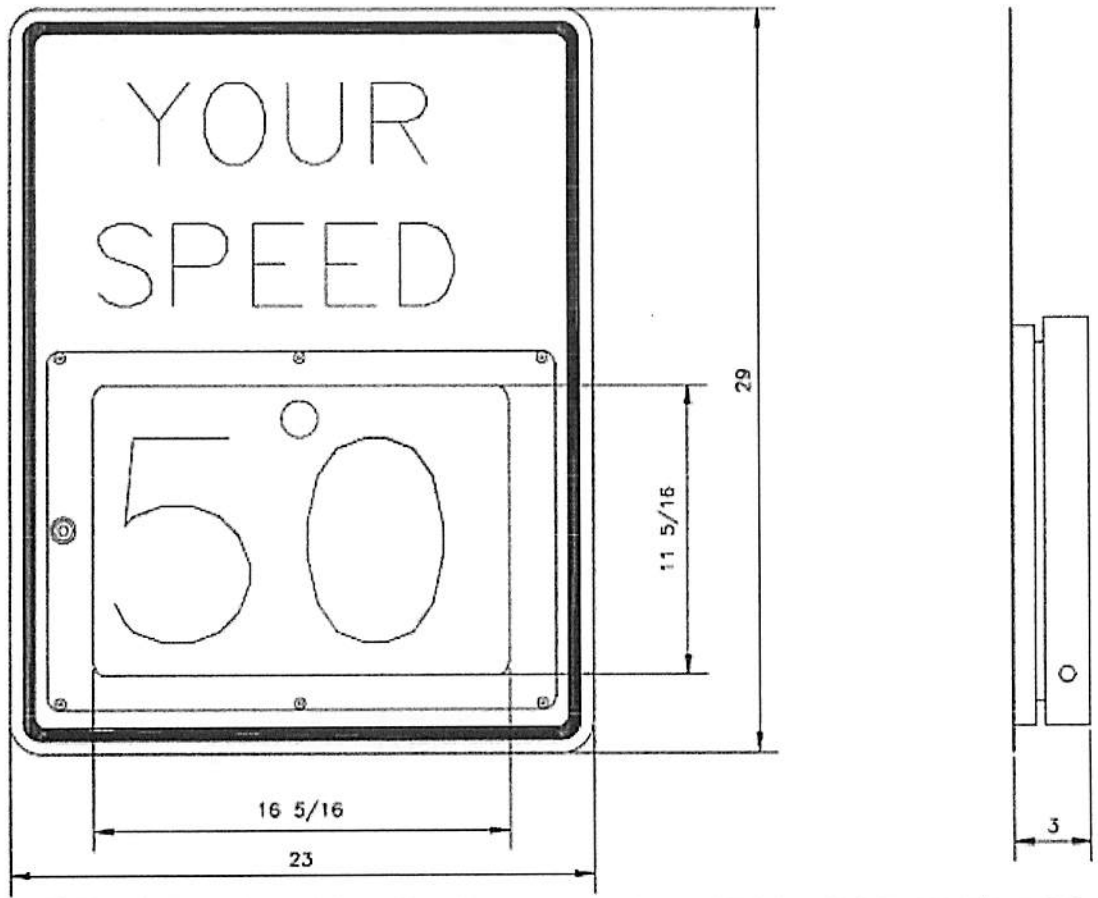
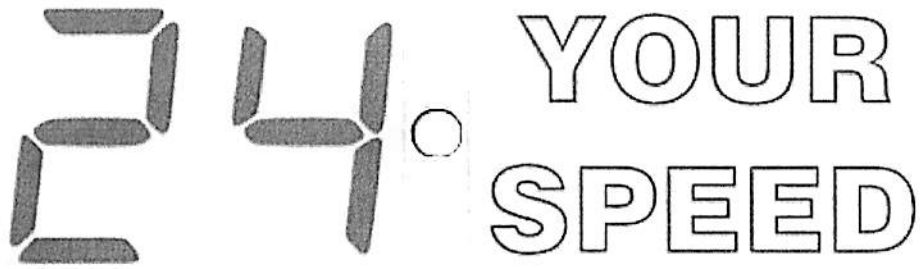
Dimensions

- Digit: 11"(h) x 5.6"(w), 98 LEDs per digit
- Unit alone: 15.8"(h) x 21.4"(w) x 3.0"(d)
- Unit with "YOUR SPEED" sign mounted:
 - Full size sign: 29.0"(h) x 23.0"(w) x 3.0"(d)
- Sign Weight (includes "YOUR SPEED" sign (2 lbs) mounted)
 - AC Powered Model: 21 lbs
 - 3 Cell Battery Powered Model: 23 lbs
 - 4 Cell Battery Powered Model: 25 lbs
 - Solar Powered Model: 23 lbs (does not include solar panel or bracket)
- Accessories
 - 3 Cell Lithium Ion Battery: 2 lbs
 - 4 Cell Lithium Ion Battery: 4 lbs
 - Universal Mounting Bracket System
- Sign Bracket: 2 lbs
- Pole Bracket: 5 lbs



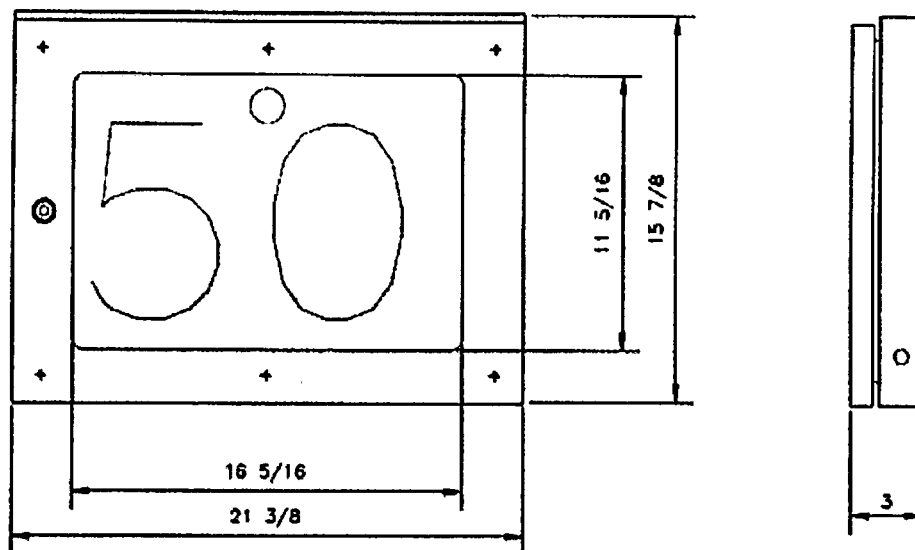
SafePace® 100 Full-size sign dimensions

Dimensions of SafePace® 100 Radar Sign with Full "YOUR SPEED" Sign Face



Dimensions of SafePace® 100 Radar Sign unit alone





Technical Specifications

- Miles Per Hour (mph) or Kilometers Per Hour (km/h)
- Aluminum protective cover: 0.25" (d)
- High-Intensity prismatic reflective sheeting on "YOUR SPEED" signs with black colored text
- MUTCD approved colors and format
- Operating Temperatures F (C): -40° (-40°) to 185° (85°)
- Conformal coating on all circuit boards
- Power
 - Power input:
 - AC 90~264 VAC
 - 12 VDC
 - Vcc: 5.5 VDC to 16 VDC (18V max)
 - Icc@12 VDC (radar always on): Display blank- 9.5 mA
 - Display at night: 21 mA
 - Display max bright: 415 mA
 - Radar RF out: 5 mW maximum
 - Power Efficiency:
 - Best in class power efficiency
 - Low power SS300 radar drives display eliminate extra CPU
 - Built in ambient light sensing and automatic brightness control
 - Ambient temperature compensation of LED drive voltage
 - High efficiency boost regulator for LED drive voltage
 - With no traffic present, radar automatically powers down display, reducing power consumption to 0.1W
 - Power Options
 - AC power input: 90~264 VAC
 - DC power input: 12 VDC
 - Battery power option offers extended life:

- - 3 Cell, 9.6V, 10Ah Lithium-Ion Phosphate battery with up to 2 weeks operation between charges (under normal operating conditions)
- - 4 Cell, 12.8V, 15Ah Lithium-Ion Phosphate battery with up to 4 weeks operation between charges (under normal operating conditions)
- Solar power
 - - Compact, 20W solar panel (15.4" x 9.8" x 0.71")
- Radar
 - Internal Radar: SS300 Doppler (FCC approved)
 - Radar RF out: 5 mW maximum
 - Radar f-center: 24.125 GHz or 24.200 GHz
 - Pickup distance: Up to 300 feet
 - Beam angle: 38 x 45
 - Beam polarization: Linear
 - CE Mark (Radar): Yes
- Display
 - LEDs 208:
 - Digits: 196 Amber, 15°, 5 mm, luminous Intensity (4180 - 8200)
 - Speed Violator Strobe: 12 White, 15°, 5 mm, luminous intensity (4180 - 8200)
 - Optical lenses: 208 lenses
 - Display Brightness:
 - 11,000 nits (cdm) maximum
 - 550 nits (cdm) at night
 - Ambient light sensor and automatic brightness adjustment
- Enclosure
 - 12 gauge aluminum, flat black powder coated front for reduced glare and maximum contrast; light gray powder coated body to minimize heat absorption
 - Weatherproof, NEMA 4X-12, IP65 level compliant
 - Non-sealed and ventilated

Communication

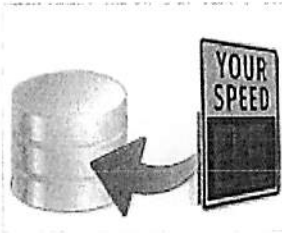
- **BlueTooth 4.0** → standard recommended configuration ("**BlueFin**" BlueTooth card installed on "**BackFin**" sign controller card by default)
- **Wi-Fi** → optional configuration upon request ("**Wi-Fin**" Wi-Fi card optionally installed on "**BackFin**" sign controller card – connect to radar sign configured as network access point)
- **GPRS** → optional configuration upon request ("**SimFin**" card optionally installed on "**BackFin**" sign controller card to insert SIM (Subscriber Identity Module) card)



Programming

- SafePace® Pro Management Software application
- Display Settings:
 - Display On/Stealth Modes (In Stealth Mode, speed is not displayed but data is collected)
 - Display Minimum Speed, Display Maximum Speed
 - Digit Flashing Speed Threshold (digits flash above selected speed)
 - Speed Violator Strobe (pulsing strobe flashes with digits or alone above Display Maximum Speed)

Data Collection and Statistical Analysis & Reporting (optional feature)



- Traffic data collected and stored by location
- Stealth Mode (capture baseline traffic data with speed display off)
- Download through Serial Port connection
- Statistical Reporting & Charts
 - Summary Reports
 - Weekly Reports
 - Period Comparison Reports
 - Reporting Parameters:
 - Average Vehicle Count
 - Total Vehicle Count
 - Average Speed
 - Average Number of Speed Violations
 - Total Number of Speed Violations
 - Other Features:
 - Minimum and Maximum Speed
 - 85% Speed
 - Counters by Speed Bins
 - 5 MPH Bin Resolution

- Reports print directly or can be exported into CSV format, MS Excel, Adobe Acrobat PDF and HTML
- Charts may be printed directly or converted into Adobe Acrobat PDF and picture formats

Mounting Options

- Standard mounting bracket system (use banding brackets to fasten sign to steel or wooden pole)
- Universal Mounting Bracket System
 - Universal mounting options: circular, square and telspar poles
 - Theft resistant
 - Promotes sign portability: sign locks into mounting bracket with a turn of a key
- Sign dolly mounting system
 - Battery-powered sign recommended
 - Speed limit face plate not included
- Sign mounted to /compatible with SafePace Cruiser LT Lightweight Trailer
 - Battery box storage not included with trailer
 - See web-site trailer specifications for more details

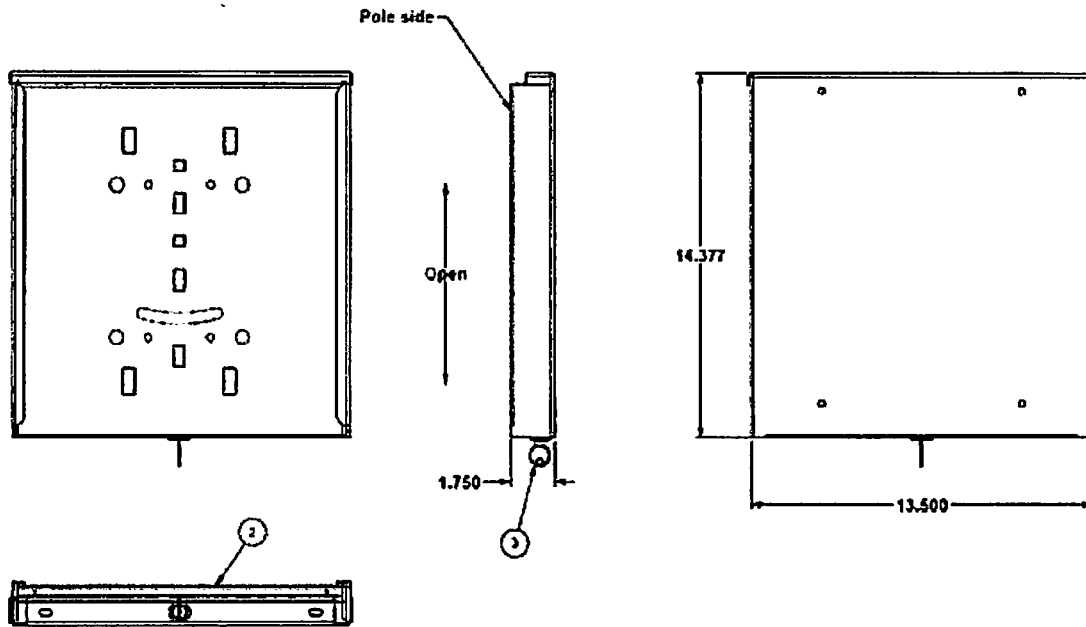
Universal Mounting Bracket System

Bottom View

Locking Key

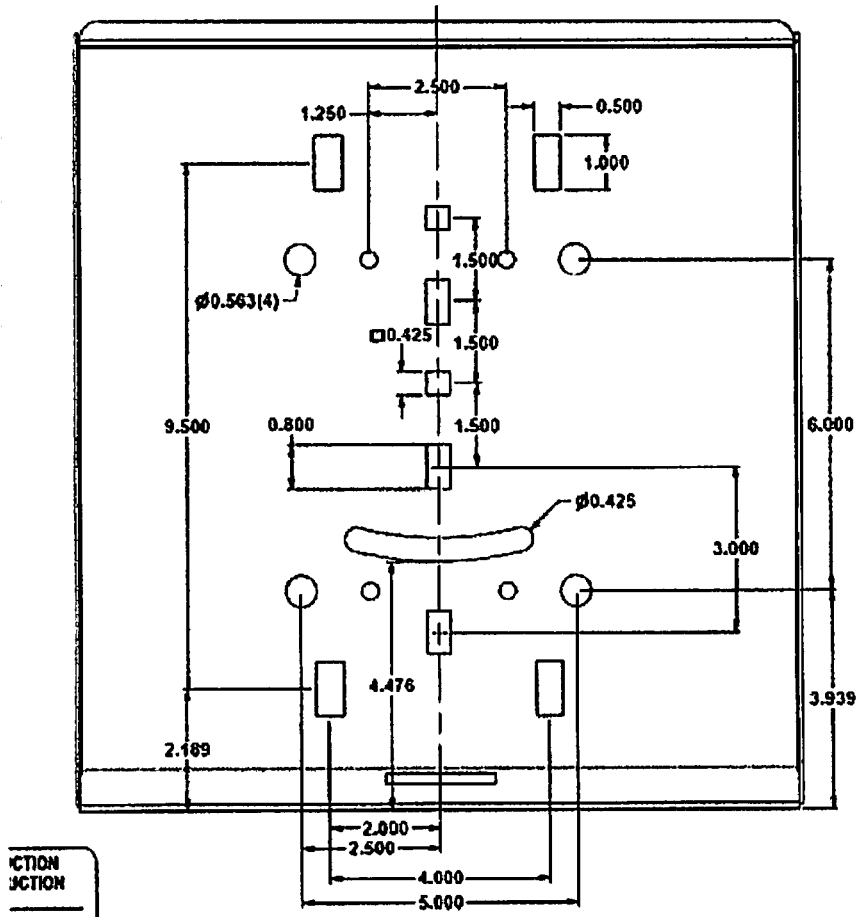
Pole Bracket

Sign Bracket



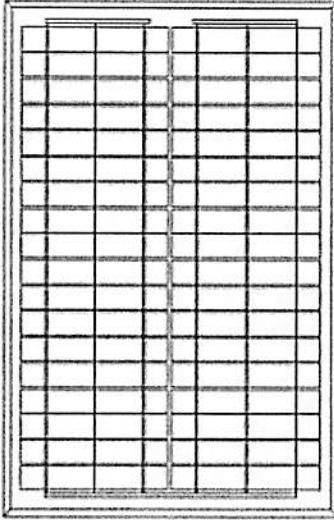
Inside View of Pole Bracket

Inside view



SafePace® 100 Solar Panel Specifications (p/n: SPS1500)

20 WATT Panel Specifications



Solar cells: Crystalline solar cells

Laminate: Glass /EVA / TPT (tedlar/pet/tedlar) or TPE

Front Side: High-transmission 3.2mm tempered glass

Back Side: TPT /TPE

Frame: Clear anodized aluminum frame

Output: Junction box

Module Type	Pm(Wp)±5%	Vmpp(V)	Impp(A)	Voc(V)	Isc(A)	Module size(mm)	NET(kg)
20 WATT PANEL	20	17.1	1.17	21.4	1.3	520*350*18mm 20.5"*13.8"*0.7"	2.0

Operation Temperature Range: - 40°C~85°C

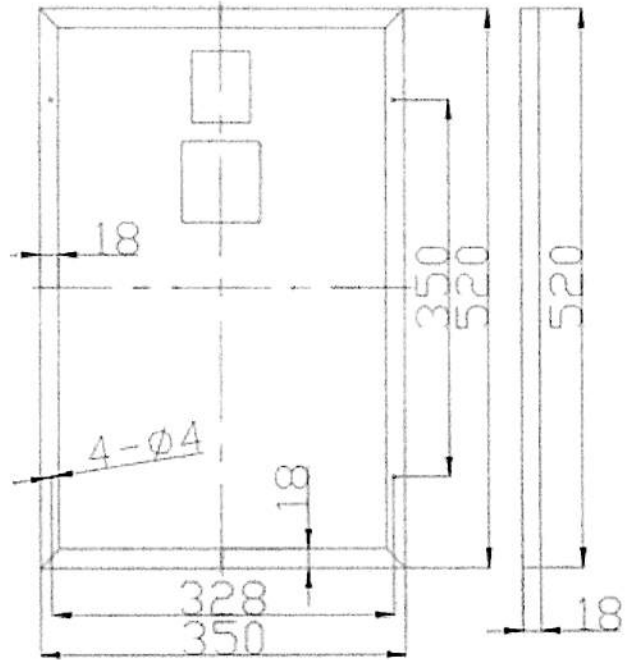
NOCT: 48±3°C

Temperature coefficients of Im: + 0.1 %/°C

Temperature coefficients of Vm: - 0.38 %/°C

Maximum System Voltage: DC600V

STC: 1000W/m², 25°C AM1.5



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TrafficLogix Corporation 3 Harriett Lane, Spring Valley, NY 10977 USA

Site by 



VILLAGE OF
PORT CHESTER
 222 Grace Church Street, Port Chester, New York 10573

AGENDA MEMO

Department: Police Department

BOT Meeting Date: 1/20/2015

Item Type: Resolution

Sponsor's Name: Richard F. Conway, Chief of Police

Description	Yes	No	Description	Yes	No
Fiscal Impact	x	<input type="checkbox"/>	Public Hearing Required	<input type="checkbox"/>	x
Funding Source:			BID #		
Account #:001-0001-0695			Strategic Plan Priority Area		
	Yes	No	Public Safety		
Agreement	<input type="checkbox"/>	x	Manager Priorities		
Strategic Plan Related	<input type="checkbox"/>	x	Other		

Agenda Heading Title
(Will appear on the Agenda as indicated below)

Transfer \$6,101.95 from the DEA Asset Forfeiture fund to the equipment fund for the purchase of a Fargo DTC4500e ID card system from ID Wholesaler, 7003 West Lake St. St. Louis Park, MN 55426

Summary

Background: Presently the Police Department provides secure identification cards for all Village employees. The present ID card System has been deemed unserviceable with parts and technology obsolete. Immediate replacement is required

Proposed Action

Select a Proposed Action

RESOLUTION

BUDGET AMENDMENT – DEA FUNDS TO PURCHASE
ID CARD SYSTEM

On motion of TRUSTEE _____, seconded by TRUSTEE _____
the following resolution was adopted by the Board of Trustees of the Village of Port
Chester, New York:

WHEREAS, the Police Chief is recommending the use of DEA Asset Forfeiture
Funds to purchase a Fargo DTC4500e ID card system from ID Wholesaler, 7003 West
Lake Street, St. Louis Park, MN 55426. Now, therefore be it

RESOLVED, that the Board of Trustees of the Village of Port Chester, New York
hereby authorizes the Village Treasurer to modify the 2014-15 General Fund Budget as
follows:

GENERAL FUND

Balance Sheet:

001-001-0695	Deferred Revenue Police DEA	\$(6,101.95)
--------------	-----------------------------	--------------

Revenues:

001-0001-2613	Use of Deferred DEA Revenue	\$6,101.95
---------------	-----------------------------	------------

Appropriations:

001-3120-0200	Police Service Equipment	\$6,101.95
---------------	--------------------------	------------

Approved as to Form:

Village Attorney, Anthony Cerreto

ROLL CALL

AYES:

NOES:

ABSENT: .

DATE:

VILLAGE OF PORT CHESTER PURCHASE ORDER FORM

01/09/2015
DATE

Ship To:

Village of Port Chester PD
350 North Main Street
Port Chester, NY 10573

000192
VENDOR NUMBER

VOUCHER NUMBER

ID Wholesaler
7003 West Lake Street
St. Louis, MN 55426
VENDOR NAME & ADDRESS

APPROPRIATION	AMOUNT
001.3120.0200	6101.95

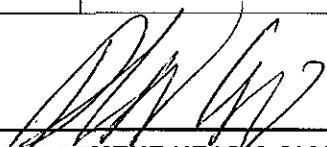
\$ 6101.95
AMOUNT

Quotes Attached

The Village of Port Chester will not honor any purchase order unless signed by the Department Head, authorized by the TREASURER'S OFFICE, and assigned a PURCHASE ORDER NUMBER PRIOR TO RECEIVING ANY GOODS OR SERVICE.

NYS Contract Westchester County # _____

QUANTITY	DESCRIPTION OF PURCHASE	PRICE
	Purchase of Fargo DTC4500e ID card system Dual Sided with Single Side Lamination, refer to attached quote	6101.95


DEPARTMENT HEAD'S SIGNATURE

VILLAGE MANAGER'S SIGNATURE

PURCHASE ORDER NUMBER
TREASURER'S OFFICE



VILLAGE OF PORT CHESTER

Department of Police, 350 North Main Street, Port Chester, NY 10573



Richard F. Conway
Chief of Police

(914) 939-1000
(914) 939-6402
Fax: (914) 939-2298
E-mail: RConway@vpcpd.com

To: Leonie Douglas, Village Treasurer
From: Richard Conway, Chief of Police
Re: Transfer of Funds
Date: January 9, 2015

Please be advised I authorize the transfer of \$6101.95 from the DEA Asset Forfeiture Account Number 001-0001-0695 to the Equipment, Appropriation Number 001-3120-0200 for payment for the following:

ID Wholesaler, 7003 West Lake Street, St. Louis, MN 55426

Purchase of Fargo DTC4500e ID card system Dual Sided with Single Side Lamination
Refer to attached quote

**Village of Port Chester
Budget Transfer Form**

Department: Police Department

Date: 1-9-15

	FROM ACCOUNT	TO ACCOUNT	AMOUNT
Account	001-1320-0406	001-1320-0200	Example
Description	Office Supplies	Equipment	500.00
Account	001-0001-0695	001-3120-0200	6101.95
Description	DEA Asset Forfeiture	Equipment	
Account			
Description			
Account			
Description			
Account			
Description			
Account			
Description			
Account			
Description			
Account			
Description			
Account			
Description			

Department Head Approval

Village Manager Approval

Quote #: 81615-10815

Eric Shaiman | Account Manager
direct: (800) 321-4405 x 141
fax: (888) 496-3390
email: EricS@IDWholesaler.com

Bill To:
Village of Port Chester

Ship To:
Village of Port Chester

Terms and Conditions: Prices are valid for 14 days unless otherwise noted. Shipping method TBD unless indicated otherwise below. Sales tax applies in MN and FL. Payment method for international orders is wire transfer. Please see www.IDWholesaler.com/help for additional information. IDWholesaler has a 110% low price guarantee.

Item #	Description	Quantity	Price/Ea.	Total
Fargo-DTC4500e-System3	Fargo DTC4500e ID Card System Dual-Sided with Single Side Lamine	1	\$4,799.00	\$4,799.00
	What's Included			
	▶ <u>Fargo DTC4500e dual-sided printer with single-sided lamination</u>			
	▶ <u>Fargo YMCKK color ribbon - 500 Images</u>			
	▶ <u>Fargo 82601 1.0 mil PolyGuard Laminate - 250 imprints</u>			
	▶ <u>CR80.030 composite PVC cards - 500 qty</u>			
	▶ <u>Asure ID Solo 7 ID card software</u>			
	▶ <u>Credential Cam web camera</u>			
	▶ USB cable			
	▶ 3 year printer & printhead warranty with 1 year loaner coverage			
	▶ Toll-free technical support			
	Connectivity: USB & Ethernet w/ Int Print Server			
	Encoding: No Encoding - Standard			
	Add Locking Dual Input Hopper: Non-locking Dual Input Hopper - Stan			
	Loaner Coverage: No Loaner Coverage - Standard			
	Extended Warranty: No Ext Warranty - Standard			
	Training: 3 Hours of Training + \$450		\$450.00	\$450.00
	Software: CardExchange Professional + \$415		\$415.00	\$415.00
	Camera: Credential Cam Pro + \$360		\$360.00	\$360.00
	Upgrade Cards to Magnetic Stripe Option: CR8030 Composite Cards			
	Backdrop: No Backdrop Selected			
	Tripod: Deluxe Tripod + \$45.99		\$45.99	\$45.99
86177	Fargo 86177 Complete Printer Cleaning Kit - Cleaning Cards & Swabs	1	\$31.96	\$31.96
	FREE UPS Ground			\$0.00
			Total:	\$6,101.95

Submit a Product Review
Get a Chance to Win a GoPro!
Get the details at
IDWholesaler.com/promos





VILLAGE OF
PORT CHESTER

222 Grace Church Street, Port Chester, New York 10573

AGENDA MEMO

Department: Office of the Village Attorney

BOT Meeting Date: 1/20/2015

Item Type: Resolution

Sponsor's Name: Regina Hill, Court Clerk

Description	Yes	No	Description	Yes	No
Fiscal Impact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Public Hearing Required	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Funding Source:			BID #		
Account #:			Strategic Plan Priority Area		
	Yes	No	N/A		
Agreement	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Manager Priorities		
Strategic Plan Related	<input type="checkbox"/>	<input checked="" type="checkbox"/>	N/A		

Agenda Heading Title
(Will appear on the Agenda as indicated below)

ACKNOWLEDGING THAT AN EXAMINATION OF THE JUSTICE COURT RECORDS AND DOCKET WAS CONDUCTED FOR FISCAL YEAR 2013-2014

Summary

Background:

Pursuant to the requirements of the State Uniform Justice Court Act, Section 2019-a, the justices of a village or town justice court must annually submit their records and dockets for examination by the village or town audit board for such board's review or review by a certified public accountant or public accountant.

The Village's independent auditors have reviewed the books and docket of the Justice Court and provided an unqualified opinion.

The resolution will ensure that the Justice Court is in compliance with State law requirements.

A certified copy of such resolution will be provided to the Office of Court Administration.

Proposed Action

That the Board of Trustees adopt the Resolution

Attachments

Renewal Agreement

RESOLUTION
ACCEPTANCE OF COURT AUDIT FOR FY 2013-14

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective governing boards; and

WHEREAS, the State of New York Chief Administrative Judge has requested a copy of the Village of Port Chester's most recent examination and audit of the Port Chester Justice Court's records and a copy of the Board of Trustees' resolution acknowledging that the required examination and audit was conducted, together with a copy of the audit; and

WHEREAS, the Village has retained Drescher Malecki LLP, Buffalo, New York, as independent auditors; and

WHEREAS, the Board of Trustees was presented with the Village's audit for the Fiscal Year 2013-14, including the Justice Court, and that same has been reviewed and is in order. Now, therefore, be it

RESOLVED, that the Village Board of Trustees acknowledges that the required audit was conducted of the Port Chester Justice Court for the fiscal year ending May 31, 2014 and hereby accepts said audit; and be it further

RESOLVED, that a certified copy of this resolution together with a copy of the audit for the aforesaid year be provided to the New York State Office of Court Administration pursuant to Section 2019-a of the Uniform Justice Court Act.

Approved as to Form:

Village Attorney, Anthony Cerreto

ROLL CALL

AYES:

NOES:

ABSENT:

DATE:

**VILLAGE OF PORT CHESTER,
NEW YORK**

*Statement of Changes in Cash Balances
and Statement of Cash Receipts and
Disbursements of the Village Justices
for the Year Ended May 31, 2014 and
Independent Auditors' Report*

VILLAGE OF PORT CHESTER, NEW YORK
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Year Ended May 31, 2014

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Certified Public Accountants

INDEPENDENT AUDITORS' REPORT

Honorable Town Board
Village of Port Chester, New York

Report on the Financial Statements

We have audited the accompanying statement of changes in cash balances and statement of cash receipts and disbursements of the Village Justices (the "Justices") of the Village of Port Chester, New York, as of and for the year ended May 31, 2014, and the related note to the financial statements, which collectively comprise the Justices' financial statements.

Management's Responsibility for the Financial Statements

The Village's management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash balances as of May 31, 2014 and the cash receipts collected and cash disbursements paid of the Justices of the Village of Port Chester, New York, for the year ended May 31, 2014, on the cash basis of accounting described in Note I.

Basis of Accounting

We draw attention to Note 1 of the financial statements which describes the basis of accounting. The financial statements are prepared on a cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Emphasis of Matter

As discussed in Note 1, the financial statements of the Justices of the Village of Port Chester, New York are intended to present the cash balances and the cash receipts and cash disbursements that are attributable to the transactions of the Justices. They do not purport to, and do not, present fairly the financial position of the Village of Port Chester, New York, as of May 31, 2014 or the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Dwight & Malachuk LLP

October 7, 2014

VILLAGE OF PORT CHESTER, NEW YORK
Statement of Changes in Cash Balances—Village Justices
Year Ended May 31, 2014

Cash balance—June 1, 2013	\$ 381,519
Add: Cash receipts	3,057,518
Deduct: Cash disbursements	<u>2,890,335</u>
Cash balance—May 31, 2014	<u>\$ 548,702</u>

The note to the financial statements is an integral part of this statement.

VILLAGE OF PORT CHESTER, NEW YORK
Statement of Cash Receipts and Disbursements—Village Justices
Year Ended May 31, 2014

	<u>Justice</u>		<u>Joint Bail</u>	<u>Towing</u>	<u>Total</u>
	<u>Troy III</u>	<u>Sisca</u>			
Cash balance—June 1, 2013	<u>\$ 64,570</u>	<u>\$ 152,831</u>	<u>\$ 163,423</u>	<u>\$ 695</u>	<u>\$ 381,519</u>
Receipts:					
Fines, fees and other	992,679	1,767,611	-	9,145	2,769,435
Bails	<u>-</u>	<u>-</u>	<u>288,083</u>	<u>-</u>	<u>288,083</u>
Total receipts	<u>992,679</u>	<u>1,767,611</u>	<u>288,083</u>	<u>9,145</u>	<u>3,057,518</u>
Disbursements:					
Payments to Village of Port Chester	962,170	1,681,535	-	8,760	2,652,465
Bail forfeitures and refunds	<u>-</u>	<u>-</u>	<u>237,870</u>	<u>-</u>	<u>237,870</u>
Total disbursements	<u>962,170</u>	<u>1,681,535</u>	<u>237,870</u>	<u>8,760</u>	<u>2,890,335</u>
Cash balance—May 31, 2014	<u>\$ 95,079</u>	<u>\$ 238,907</u>	<u>\$ 213,636</u>	<u>\$ 1,080</u>	<u>\$ 548,702</u>

The note to the financial statements is an integral part of this statement.

VILLAGE OF PORT CHESTER, NEW YORK
Note to the Financial Statements
Year Ended May 31, 2014

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying cash basis financial statements include the operations of the Village Justices of the Village of Port Chester, New York (the "Village"). This department maintains accounting records on the cash basis of accounting; whereby, revenue is recognized as cash is received and expenditures are recognized when cash is disbursed. Consequently, accounts receivable due and amounts due to others at May 31, 2014 are not included in the financial statements.

Revenues of the Village, which are collected by this department, are remitted by the department to the Village Treasurer to the extent specified under New York State Law. Other receipts are remitted directly to individuals or entities designated to receive such funds.

The departments' bank accounts are independent of the Village's general books of accounts. All cash balances at May 31, 2014 are FDIC insured.

* * * * *

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REPORT FROM
THE BUILDING INSPECTOR

REPORT
OF
THE VILLAGE MANAGER



Village of Port Chester

Office of the Village Manager

MEMORANDUM

TO: Mayor and the Board of Trustees

FROM: Christopher D. Steers, Village Manager

DATE: January 20th, 2015

RE: Updates

INITIATIVES/PRIORITIES:

❖ **Strategic Planning: Strategic Actions** (Opportunity Areas #1 Downtown TOD, #2 Downtown: Municipal Center, #3 Waterfront Redevelopment/Revitalization, #4 Fox Island, #5 United Hospital Site Redevelopment).

- 1) **Opportunity Areas #1:** C1 Neighborhood Retail Zoning Analysis: medical, dental office use Preliminary analysis regarding a potential zoning text change to permit medical in the C1 Neighborhood Retail District either as-of-right or by special exception permit subject to existing special exception criteria as defined in §345-61U.

This action is considered a Type I Action under SEQRA regulations and requires a determination of significance from the Board of Trustees prior to final approval.

Presentation to Board of Trustees completed December 2014, January 2015. Referral to Planning Commission to consider pending draft local law, January 2015.

- 2) **Opportunity Area #1, 5:** Urbanomics presented its findings related to the School Children Generation Mitigation Formula to BOT, December 2014. Again, the Base Formula has been drafted and vetted. The BOT asked for an evaluation of the unit mix of all of the current developments in the pipeline to be added to the report. This evaluation is being completed.

Further, Tina Lund from Urbanomics had follow up conversations with stake holders to address any remaining concerns. Mrs. Lund spoke with both Richard Hymen and Maura McAward regarding the study. They each had questions and suggestions for minor

revisions to clarify and further explain the text. The latter were mostly from Maura McAward and touched on topics that Trustee Brakewood brought up. Per Mrs. Lund none of the comments/suggestions change the actual content of the study, but will possibly head off some of the criticism.

- Richard: thinks the Mariner’s dens should only be counted as bedrooms for those with windows. (Probably a fair assumption.)
 - Footnote about the senior units at United Hospital.
 - He also wants the additional projects in the pipeline to be added.
- Maura’s questions were primarily so she could respond to comments from Trustee Brakewood and his wife:
 - Why did we “choose” to group PC with the surrounding area?—she gets it well enough now to explain the PUMA concept to others.
 - Questions about Port Chester/Yonkers comparison—different demographic groups, different housing choices.
 - Wants a disclaimer on immigration in the text, even if it’s only to say that the data aren’t available and the retention rates are the closest thing we have to address that. Also a note that federal immigration policy in the next several years continues to be an unknown.
 - Question about the number of kids at United Hospitals site: she was hearing references to the build out number and wanted to be able to counter. Also suggested a note that the developments in the pipeline are market rate and as such follow those conditions.

The final report will be completed and incorporate the comments / suggestions as described.

3) Opportunity Area #2: As you are aware NDC has been engaged by the BOT to begin phase three of the Municipal Center feasibility study. Current status:

Activity #1 Site Investigation – Phase I

- *Federal, state & local records review of environmental database*
- *Evaluation of adjacent parcels and historical usage*
- *Preparation of written report on site investigation*
- *Phase I ESA report according ASTM-1527 Standard*
- *Identify any environmental concerns for Phase 2 review*

To date NDC has have received two site access agreements from Mr. Numme and Mr. Wiessman. NDC has reconfigured the geo-tech boring plan to conform to these two sites as well as the areas under Village control. There was a need for NDC to commission a title search on Weismann's property which they should have in hand next week. Preliminarily the search has confirmed that Weismann owns an 8.5 foot strip of land across DeMarcos parcel.

Once the title search is in hand NDC will commission a survey so that DeMarco cannot claim that our equipment is entering his land.

- 4) **Opportunity Area #3:** Bulkhead; the contract for the bulkhead design grant award in the amount of \$225,000 has been executed. Again, the methodology is to design the bulkhead in two phases, Phase 1 being the first Activity Node and temporary “shoring” up of the vinyl area; Phase 2 being the complete steel replacement and partial bridging of the cove. This approach allows us to first make progress toward re-activation of the waterfront as planned and it also gives us time to build potential funding resources from grants, districts, and/or parking revenues without stalling the entire capital improvement project.

The Grant kick-off meeting between DOS and Staff held was completed 1/14/15. Final draft of the RFP attached.

- 5) **Opportunity Area #5:** Redevelopment of the former United Hospital Site (Starwood). The Mixed-use redevelopment proposal for the former United Hospital site located within the Village’s PMU Planned Mixed Use District to permit: 500 “Millennial” housing units, 240 age-restricted housing units, an approx. 138-key limited service hotel, 100,000-200,000 square feet of medical office, approx. 90,000 square feet of retail, ample public and green space, and improved access to Abendroth Park.

Preliminary DEIS submitted by Applicant December 31, 2014. Village consultants and staff reviewing for completeness for BOT to accept document as complete per adopted scope in February/March.

We request that any BOT comments to be given to Staff by February 2, 2015.

- ❖ **2015-2016 Budget Process:** Budget development for the coming fiscal year has been initiated. Department budget worksheets have been distributed. Meetings with department heads will begin early next month.

I would request that the BOT schedule a workshop between January 26th-30th, in order to discuss 6 month revenues/expenses and projections for year end.

- ❖ **Sewer Rent:** The program continues with revenue collections being steady and sewer work moving forward. As anticipated implementation and billing processes continue to be refined. Data is being updated as needed: specifically relating to removal of any non-sewer users from the billing system. Further the following program exceptions are being evaluated and addressed:

- **Westchester County:** The County has informed us that they are not using our system: apparently any water utilized is discharged to the holding tanks on site. Once this is appropriately verified they will be removed from the system.
- **School Board:** Staff has been in discussions with school board counsel relating to the sewer rent billing. The most reasonable disposition of same would be a letter of understanding stating that the services each party provides to the other more than fairly compensates each party for any expense or obligations relating thereto.
- **Housing Authority:** Staff has been in discussions with representatives regarding the sewer rent-billing. Further Discussion with BOT may be required due to limited options.
- **Rye Brook:** staff is finalizing the details relating to the proposed IMA; pending final numbers.
- **City of Rye and Greenwich:** City of Rye being billed. Status with Greenwich is pending.

❖ **Property Condition Study RFP:** Again, the RFP has been issued and interviews have been conducted by the BOT. At the recommendation of the Board, Staff has had subsequent discussions with the two final consultants for the neighborhood revitalization strategies RFP. Next step is a second interview with the two finalists now scheduled for the first meeting in February.

❖ **Negotiations:**

- **UFFA:** Fire Department negotiations are ongoing. Some progress is being made. At this point I want to reconvene the entire negotiation subcommittee in order to continue the process to its conclusion. Mediation is still pending.
- **CSEA:** The CSEA has requested to begin negotiations prior to their current contract expiration in May. Negotiation meetings will be scheduled accordingly. I ask the Bot if they would select a subcommittee to sit in on the negotiation team.

❖ **Information Technology:** Update to be presented as part of this report at this meeting.

ACTIONS:

Payroll Services: At the last BOT meeting staff presented its recommendation for KVS/Sprain Brook to be selected as the vendor. Numerous benefits will be realized upon implementation of a managed payroll system including accountability, better reporting, and better management tools for monitoring time and leave. The BOT requested more detailed information and pricing for the potential implementation of biometric time keeping. KVS provided us with some contacts relating to same. As we stated, essentially any of the vendors that they have utilized in their product implementation can provide this service. There are however duplications in functionality already provided through the KVS/Sprain Brook platform that we would not need from a third party

biometric vendor. As such we would need to pare down the products so that we would purchase only what was needed and that would seamlessly interface with KVS. Pricing etc... The BOT also requested that we further explore any implications to the further implementation of biometrics including any impacts on the organization specifically; overtime. Each concern will be will be discussed at the meeting as part of this report.

PROJECTS:

1. Street Paving:

- All street paving/Village sidewalk/curb work has been completed (some limited stripping remaining).
- Note: issues relating to the prior year's street paving contract with ELQ have been resolved and the remediation work has been completed.

2. Town of Rye Move: the project is close to completion. Staff has been meeting with the Towns project manager, GC, and Architect to finalize a punch list of items to be completed in order to obtain final inspections and CO. Note there is a proposed change of direction relating to the electrical service.

It appears to be more cost effective to simply include the utility cost as part of the rent. Once we have a firm number the lease will be amended to include the appropriate increase for the electricity usage.

3. 350 North Main Street: The proposed capital improvements to the building continue to move forward. RFPs have been received relating to the Brick Work. All responses have been rejected and this part of the project is being re-bid. Expected completion date March 2015.

DEPARTMENT UPDATES:

➤ Justice Court

- Assisted the Judge on the Bench during court sessions on Mondays, Thursdays and Fridays
- Assisted the Judge at Traffic Night Court on December 9
- Assisted Judge Sisca and Judge Troy on December 10th for Pre-Jury Trial Conferences
- Processed Criminal Disposition Reports (CDRs) after court
- Completed court paperwork after court sessions
- Update excel spreadsheets with Bail disbursements from court
- Electronically transmitted 220 Criminal Dispositions Reports (CDRs) to New York State Division of Criminal Justices Services since December 9, 2014
- Reconciled Judge Troy Justice Account. Ending Bank Balance as of 12/31/14 -\$71,648.73
- Prepared December 2014 Monthly Report to the N.Y. State Comptroller's Office- Justice Court Fund for Judge Troy - \$71,067.70 to be reviewed and electronically submitted by Judge Troy

- Reconciled Judge Sisca Justice Account. Ending Bank Balance as of 12/31/14 - \$138,267.11
- Prepared December 2014 Monthly Report to the N.Y. State Comptroller's Office- Justice Court Fund for Judge Sisca - \$137,397.55 to be reviewed and electronically submitted by Judge Sisca
- Reconciled Bail Account. Ending Bank Balance as of 12/31/14 - \$192,593.52
- Reconciled Tow Account. Ending Bank Balance as of 12/31/14 - \$1,075.00
- Prepared vouchers and Payroll to be sent to the Finance Department
- No Monthly Staff Meeting in December next staff meeting to be held on 1/21/15

➤ **Legal**

- Board of Trustees: Prepared resolutions and local laws making changes to sewer rent and site plan procedures and booting and towing on private property. Reviewed final agenda and attended all meetings of the Board of Trustees. Conference calls with counsel, prepared memos to the Board and attended all meetings of Board of Trustees in capacity as Police Commissioners with regard to disciplinary matter against a member of the Police Department.

Prepared survey of Westchester County municipalities with sewer rent programs. Researched options for adjustment/appeal process. Developing legislative agenda for presentation to Board of Trustees,

- Litigation: At the request of the Justice Court, prepared and filed court papers against Empire Bonding and Insurance Co. to recover monies owed on forfeited bond. Consultations and review of court papers prepared by special counsel in Article 78 proceeding against Westchester County Board of Elections. Represented Building Inspector at his non-party examination before trial in a personal injury case.
- Code Enforcement: Provided Board with "White Paper" presenting policy options and recommended strategy with regard to distressed and abandoned properties. With Board authorization, began statutory process to take title to 23 Washington Street as an abandoned property under Article 19-A of the Real Property Actions and Proceedings Law.
- Contracts: Reviewed retainer agreement with AKRF and renewal agreements with Port Chester Youth Baseball League and Westchester County with regard to Organic Waste STOP-DWI program and Employee Assistance Program (EAP), BEI Agreement (NICE Systems Voice Recorder) for Police Department, and prepared extension agreement with Complus Data Innovations.
- Planning and Zoning: Attended October and November 2014 meetings and first January 2015 meeting. Provided opinion to Planning Commission regarding oaths and

conditional site plan approval to the Capitol Theater. Prepared findings of fact and attended November and December 2014 and January 2015 meetings. Attended weekly staff planning and Board subcommittee meetings, telephone conference calls and meetings with AKRF and special counsel regarding the Starwood development project. Attended planning meetings with applicant/counsel on proposed and pending projects.

- **Meetings:** Meetings and conference calls with regard to the following matters: Clay Art Center (additional services); National Development Council (Municipal Center), Chief of Police (benefits package), Port Chester Housing Authority (security, tenant complaints, sewer rent), United Water Westchester (sewer rent billing), Metro-North (all outstanding issues), Knute Numme and Allan Weissman (Municipal Center), Village Hall tenant meeting (parking and security issues), Village staff (entertainment licensing, police auxiliary, court scheduling, court translation services, baseball league and soccer agreements, Con Edison street openings), Port Chester Dog Park Group and Petsafe (dog run in Abendroth Park. Consultations with Manager and Labor Counsel on several personnel matters.
- **Other Boards and Commissions:** Attended meetings of Beautification Commission, Board of Ethics, Park Commission, Port Chester Industrial Development Agency and Traffic Commission.
- **Other:** Attended Pace University Land Use Law Center Corporation Counsel Roundtable and Mayor's Roundtable meetings.

➤ **Police Department:**

- **Training:** On December 19th, 4 Probationary Police Officers: PO Arroyo, PO Ferraro, PO Fiumara, and PO J. Roman, graduated from the 138th session of the Westchester Zone 3 Basic Recruit Training Course. This 20 week course of study covers such areas as legal issues, street encounters, car stops, first aid and physical fitness. On December 5th, Police Officers J. Garcia and Sal Baldo successfully completed High Intensity Drug Trafficking Area (HIDTA) training at the NYPD Rodman's Neck Training Facility. This 1 week course of study covers both the legal and tactical aspects of street encounters.
- **Evidence:** Work has been completed on the evidence facility construction project in the annex building. During the month security doors and a chain link fence partition were installed. The partition separates the actual storage a room and evidence work section which includes space to dry, package, and label evidence.
- **Equipment:** Each of the Department's 21 patrol vehicles was outfitted with upgraded medical gear. First aid bags containing state of the art medical supplies developed on the

battlefields of Afghanistan and Iraq were put together with assistance of Paladin Center. They were purchased with drug forfeiture funds. The kits include; Quick Clot hemostat, Combat Action Tourniquets, and Israeli Combat Dressings, as well as conventional first aid supplies. Members of the Department completed an 8 hour course of study in the use and application the upgraded medical kits in November.

- **Robbery Suspects Arrested:** Shortly after midnight on December 28th Police Officer Michael Giandurco and Probationary Police Officer Vincent Fiumara responded to a report of a knifepoint robbery at King and Chestnut Streets. The 21 year old female victim was at Police headquarters with a knife wound to her neck. Acting on limited information, Police Officers Giandurco and Fiumara stopped and identified several subjects who fit the general description. They developed further probable cause after interviewing the victim at Greenwich Hospital and determined that three of the subjects they had stopped were indeed the perpetrators. These subjects were located and arrested. The officers recovered the knife, and property taken from the victim on the suspects. All three were charges with robbery in the first degree.
- **Bank Robbery Suspect Arrested:** On Tuesday December 30, Detectives made an arrest for the December 22 robbery of Chase Bank on North Main Street. The suspect, a Mount Vernon resident, is accused of passing a not to a teller announcing a robbery, then fleeing the bank on foot with approximately \$1,700 in US currency. Detectives used video footage to track the suspect's movements. After exiting the bank, he walked to the MTA train station and hailed a taxi. A trip sheet indicated that the suspect was driven to the White Plains train station. Working with the MTA Police, Detectives were able to obtain video footage of the suspect entering a train. From there, the suspect's identity was determined through a combination of camera footage and old fashioned Detective work. The suspect was charged with robbery in the third degree a D felony he faces a maximum of 7 years in prison.
- **Detective Bureau:** During the month of December 2014, the Bureau closed out 21 cases and made 19 arrests. Detectives were assigned 24 new cases. Included in the arrests were:
 - 4- felony drug charges
 - 1- misdemeanor drug charge
 - 3-non-drug felony charges
 - 2-non-drug misdemeanors

During the month of December, Detectives seized the following:

- \$2,615. US currency
- 1- 1988 Coachman recreational vehicle
- 20- small bags of cocaine/crack
- 31-small bags of marihuana
- 3-large (8oz) bags of marihuana

- 5-bags of PCP

- **General:** In December 2014, the Department:

1. Responded to 1693 calls for service, up 9% from November
2. Issued 3461 parking tickets, down 18% from November
3. Issued 292 traffic tickets, down 26% from November
4. Made 147 arrests, down 3% from November
5. Conducted 149 directed patrols of; parks, abandoned buildings, public housing, and houses of worship

- **Public Works:**

- Completed Street Paving and associated remediation work.
- Completed Marvin lot sidewalk improvement.
- Completed Village Hall sidewalk improvement.
- Constructed Village salt shed.
- Completed Pilgrim Drive Drainage.
- Worked on and completed the majority of Phase 1 of sewer lining.
- Cleaned 30 Storm Drains.
- Removed 24 tree stumps.
- Trimmed 9 Trees.
- Replaced 3 defective manholes.
- Repaired various potholes.
- General day to day activities.

- **Senior Center / Nutrition:**

- (January thru December) Meals served: 24,611
- 37 Home Bound Seniors received their meals at home, per day Monday-Friday
- Dec. 2nd—Holiday Arts & Crafts-Gingerbread House Contest-Winners will be announced 12/22
- Dec. 3rd—Hearing Screenings and Information Seminar 11 a.m.
- Dec. 5th—Friday Christmas Movie & Popcorn
- Dec. 5th—Christmas Show at Westchester Dinner Theatre
- Dec. 10th—Trip to Yonkers Casino
- Dec. 12th—Holiday Shopping Market
- Dec. 13th—Holiday Night Party
- Dec. 15th—Trip to Kmart in White Plains
- Dec. 17th—Hanukah Luncheon
- Dec. 19th—Friday Christmas Movie & Popcorn
- Dec. 22nd—Hot Chocolate & Caroling
- Dec. 24th—Breakfast with Mrs. Claus
- Dec. 30th—New Year's Eve Luncheon

Senior Center Calendar:

- Nov. 19—CSEA Union Meeting-Annual Dinner Meeting
 - December 2—Police Dept. Training --1/2 room all day
 - Meeting held with Scott Moore, C. Steers, regarding defibrillator use and first aid training.
 - December 10—Recreation meeting, Park Commission meeting,
 - December 17th—Oral History Dinner and awards
 - December 14th—PBA Children’s Christmas Party
 - 122 seniors attended the Christmas Party on 12/13, a DJ and gifts for each senior were paid for from the additional money received from Freehold Productions. (\$650)
- **Building / Code Enforcement Department:** See Building Inspector/ Code Enforcement Director’s report attached.
- **Planning and Development:** See Planning and Development Director’s reports attached.
- **Recreation:** See Recreation Supervisor’s report attached.

❖ **Achievements**

- Christopher Gomez has been appointed to the Westchester Municipal Planning Federation (WMPF) Board of Directors.
- Village Manager has been recertified as a Floodplain Manager by the National Association State Floodplain Managers.
- The Village has received the Distinguished Budget Presentation Award from the Government Finance Officers Association for 2014.

Attachments

CC: Senior / Executive Staff
Maryanne Veltri, Office Assistant
File

Code
Enforcement
Performance
Report

January 1

2015

Code Enforcement, Overcrowding-Illegal
Occupancy, Court-Case Update, and Vacant and
Distressed Property Report

Annual
Report

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PART I: CODE ENFORCEMENT FUNCTIONS

PERFORMANCE BY THE CODE ENFORCEMENT DEPARTMENT IN ALL CATEGORIES REMAINS AT A VERY HIGH LEVEL.

In the last Board of Trustee meeting, the Mayor and Trustees were provided with a white-paper report titled: DISTRESSED AND VACANT PROPERTIES, this report was created by the Village Attorney and his assistant David Kenny. The report provided good information and insight about the evolution and operations of the Code Enforcement Department including the revised and subsequently enacted local law(s) thereby providing the necessary tools that the Code Enforcement Department needed to perform their job effectively and to obtain desired results. In addition, as the report indicated, Code Enforcement continues to work collaboratively with the Police, Fire and the Department of Public Works by communicating and sharing information through a referral process; this system has led to the discovery of multiple illegal dwellings and has also enhanced the department's ability to achieve many levels of compliance in many areas and sections of the State and Village code.

CODE ENFORCEMENT DEPARTMENT FUNCTIONS

The primary responsibilities of the Code Enforcement Department include:

- Conducting fire inspections and specialized testing of fire-safety equipment
- Reducing with a goal of eliminating overcrowded/ illegal occupancies
- Responding to a myriad of resident "quality of life" complaints.

Code enforcement is guided by the enforcement of the New York State mandated Uniform Building and Fire Code, Property Maintenance Code, and the Village Code. In addition to the department's core functions, the responsibility of the Code Enforcement Department has expanded to also include:

- Facilitating Court Cases
- Monitoring Vacant/ Distressed Properties and locating owners or responsible entities

PART II: PERFORMANCE

THE RESULTS ARE SUBSTANCIAL

Court Cases

Currently, there are **[106]** pending court cases in Village Justice Court. The number of court cases continues to fluctuate as new Court Appearance Tickets are served and others are settled.

Over the last two years, the Village Justice Court has become more efficient. Disposition of cases has been substantially reduced whereas in the past, the time of disposition in 2011 and 2012 in some cases, have taken up to **[500]** days or more. Today, most cases are disposed of in **[90]** days or less. This time period incorporates service of the court appearance tickets and given the fact that it can take **[30]** or more days to be on the court docket, date of disposition is actually less. For example: A court appearance ticket served today on January 14, 2015 will be first heard in court on the next available date of February 20, 2015.

One of the main reasons that the time of disposition has lessened, is the implementation and introduction of the stipulation. The stipulation is an agreement between the justice court (the prosecutor) and the defendant. The fine is negotiated and a time period of compliance is set; defendant agrees and executes similar to any contract. If non-payment or a failure to comply with the code within the agreed upon time period, the contract is essentially breached and the defendant is placed back on the court docket and may be subject to trial and additional fines.

Service

It's imperative that proper service of any court appearance ticket (CAT) is rendered in accordance with the law. To assist with facilitating proper service, the Code Enforcement Department secured three process servers that render service on the villages' behalf outside the village boundary lines. In addition, to ensure that services has been rendered to the "actual owner or entity," the Code Enforcement Department

has secured three separate title companies to ensure that service is provided to the “actual” owner or entity of any given property.

In sum, results of the stipulation of agreement, use of process servers outside boundary lines, and the assistance provided by title companies to identify the actual owner of a property has resulted in greater efficiency and the results speak for themselves. The data below represent two full calendar years however, differ slightly from the last presentation that concentrated on the fiscal year.

Results

Court Cases Closed in 2013:	41
Court Cases Closed in 2014:	50
Average number of days to disposition in 2013:	160
Average number of days to disposition in 2014:	93

Court Fines Collected

Those that choose to ignore the code may be subjected to heavy fines. A court appearance is the result of non-compliance by ignoring a notice of violation (NOV). All parties served are provided with a notice of violation and an abatement period that can be extended if there is open line of communication with the village. In short, the village is more than willing to work with property owners that are willing to comply. A notice of violation (NOV) cost the recipient nothing, court appearance tickets are only issued after an NOV has been ignored and the property owner shows no intent to work with the village. Those that chose not to work with the village have been fined. Below are the cumulative amounts of those parties fined as a result of showing no willingness to work with the village. The fines below represent a calendar year.

Total Amount of Court Fines Collected in 2013:	\$341,850.00
Total Amount of Court Fines Collected in 2014:	\$229,350.00

PART III: OVERCROWDED-ILLEGAL DWELLINGS

CODE ENFORCEMENT HAS MADE A SUBSTANCIAL IMPACT IN THE REDUCTION OF OVERCROWDED and ILLEGAL DWELLINGS

Eliminating overcrowded homes and illegal dwellings still remains Code Enforcement's number one priority. Overcrowded and Illegal Dwellings are discovered in numerous ways, they include: Amnesty & standard municipal searches, State mandated fire inspections for multiple dwellings that contain three apartments or more, complaints received by neighbors, proactive inspections, and collaboration with Police, Fire and the Department of Public Works resulting in numerous referrals to the Code Enforcement Department; referrals are handled as a priority.

Decades of Neglect or Lack of Code Enforcement

There are **[5448]** properties located within the Village of Port Chester. Over **[23]** percent of the properties in the village have been discovered to contain an illegal dwelling or occupancy. This is the culmination of decades of no system or any willingness to enforce the code. The impact of this long-period of neglect or lack of effective code enforcement resulted in the staggering number of illegal dwellings identified throughout the village however, in the past four years, the number of overcrowded and illegal dwellings have been substantially lessened.

Combined, **[1503]** illegal occupancies have been discovered since 2012. In 2013, the result of ramping-up staff and multiple neighborhood sweeps netted the discovery of over **[800]** units in one year alone. In 2014, although statistics indicate a decline in the discovery of illegal dwellings (a good thing for the village) **[376]** illegal dwellings were still discovered. Multiple dwellings still remain the primary contributor to the illegal dwelling problem.

See Appendix B Page 12

PART IV: VACANT AND DISTRESSED PROPERTIES

VACANT ABANDONED PROPERTIES REPRESENT A SMALL PERCENTAGE OF ALL THE PROPERTIES LOCATED WITHIN THE VILLAGE

There are approximately [32] “noticeable” vacant and distressed properties that are being monitored and enforced by the Department of Code Enforcement on a weekly basis. Prior to the New Year 2015, the list of vacant properties were monitored on a monthly basis. The properties that are identified on the list represent those properties that display more noticeable violations of the code and therefore, they are monitored more frequently.

The list provided herein identifies those properties and provides a brief summary of the last action taken. The entire list generated by municipality and is comprised of 48 pages with a detailed time-line of continuous enforcement action rendered since the inception of the original vacant and distressed property list. The list of properties is not static, it is constantly changing as new properties are added and older properties are transferred to new owners, become complaint, and are removed from the list. The original list provided in June 2013 contained a number of properties that were foreclosed/ vacant and/or abandoned. For this reason, the updated list also contains those properties indicating those that have achieved compliance since the creation of the original list. Overall, the amount of vacant/ distressed properties in comparison to the amount of properties located within the village is relatively low. There are [5448] properties located in the Village of Port Chester, the [32] +/- vacant/ distressed properties represent 0.005% of all the properties in Port Chester, this calculates to 1/20th of 1 percent.

This list does include a number of properties that are in foreclosure. Code enforcement only discovers a foreclosure when a property is in violation and serving the owner is required. There are many properties in foreclosure where the bank has secured a management company to maintain the property and the bank continues to pay the taxes therefore going unnoticed. Part II: of the White-Paper Distressed and Vacant Properties

beyond Code Enforcement illustrates the difficulties code enforcement face by conventional methods of enforcement through village justice court. The report provides for five separate options that the village can commence for those properties that require action by a higher court. The report also indicates the extent of the process and the potential need for the village to conduct a village-wide property condition evaluation.

The Code Enforcement Department is prepared, receptive, and willing to engage and become an integral part of the additional steps required realizing that for some properties, compliance through convention methods can be a difficult and an arduous endeavor with limited results.

PART V: CODE STATISTICS

THE NUMBER OF COMPLAINTS, INSPECTIONS PERFORMED, AND NOTICE OF VIOLATIONS ISSUED INCLUDING COURT APPEARANCE TICKETS HAVE STEADILY INCREASED FISCAL AFTER FISCAL.

The work load of the code enforcement department continues to grow. Complaints have increased by 38% in the fiscal period 6/ 2013 thru 5/ 2014. In the first half of the fiscal period 6/2014 thru 12/2014, complaints received have already matched the total amount received in the total fiscal period 6/ 2012 thru 5/ 2013. The increase of complaints resulted in an increase of inspections, notice of violations, and court appearance tickets issued.

Code Enforcement Staff levels not including staff dedicated to fire-safety consist of:

(1) Sr. Code Enforcement Officer

- 20 hours a week is dedicated in facilitating court operations, assisting the prosecutor, and appearing on behalf of all CEO's eliminating the need for each CEO to be present.

(2) FT Code Enforcement Officers

(1) PT Code Enforcement Officer (17.5 hrs. a week)

Compliance

Compliance overall has increased. Comparing the number of notice of violations (NOV's) issued to the number of court appearance issued indicates the level of compliance. In the fiscal period 6/ 2012 thru 5/ 2013 there were **[697]** NOV's issued; only **[28]** court appearance tickets. In the fiscal period 6/2013 thru 5/2014, there were **[883]** NOV's issued; only **[93]** court appearance tickets. Court appearance tickets are only issued in the event that there is no communication with the village and a violation is essentially ignored.

See Page 10: Fiscal Comparison

PART VI: FISCAL COMPARISON

The numbers below represent work load comparison from fiscal period 6-2012 thru the first half of the fiscal period that started on 6/1/2014.

Fiscal 6-2012 thru 5-2013

Complaints:	1367
Inspections Performed:	2392
Notice of Violations Issued:	697
Court Appearance Tickets Issued:	28

Fiscal 6-2013 thru 5-2014

Complaints:	1869
Inspections Performed:	3832
Notice of Violations Issued:	883
Court Appearance Tickets Issued:	93

Fiscal 6-2014 thru 12-2014

Complaints:	1317
Inspections Performed:	3089
Notice of Violations Issued:	574
Court Appearance Tickets Issued:	55

The numbers represent “no shortage” of work.

Appendix A: Vacant & Distressed Properties List

Address	Street Name	Property Use	Owner Name	Notice of Violation	Court Appearance Ticket	Vacant Abandoned Distressed	Status
14	Breckenridge Ave	1 Family	John Walter Trust	NOV Issued		Vacant Abandoned	Private Investigator discovered owner deceased. In process of locating new owners.
47	Clark Pl	1 Family	Richard & Mary Young	NOV Issued		Vacant Abandoned Distressed	Private Investigator discovered owner deceased. In process of locating new owners. House maintained.
15	E. Broadway	2 Family	Peter Marzziotti			Vacant Abandoned Distressed	Working with PCBD. Building Permit Issued.
52	Eldridge St	2 Family	Frank Testa	NOV Issued	CAT Issued	Vacant Abandoned	Abandoned house demolished. Property being used unlawfully.
416	Elm St	1 Family	416 Elm Street Corp.	NOV Issued	CAT Issued	Vacant Abandoned	In VoPC Justice Court. Property Maintained.
169	Fairview Ave	1 Family	Edixon Galindo & Myra Rojas	NOV Issued	CAT Issued	Vacant Distressed	Unfit for Occupancy and Unsafe Structure notices posted. Unsafe structure removed.
99	Glen Ave	2 Family	Fernando Martinez			Vacant Distressed	Compliance obtained.
450	Glen Ave	1 Family	Craig & Paula Rysik			Vacant Abandoned Distressed	Occupied. Compliance obtained.
72	Glendale Pl	1 Family	Jeanette Anello	NOV Issued		Vacant Distressed	NOV issued.
78	Glendale Pl	2 Family	Charles & Rose Cumming	NOV Issued		Vacant Distressed	Private Investigator discovered owner deceased. In process of locating new owners.

Appendix A: Vacant & Distressed Properties List

100	Grandview Ave	2 Family	Vincent Straface			Vacant Abandoned Distressed	Under new ownership. Compliance obtained.
5	Haines Blvd	1 Family	Leon Sidor	NOV Issued		Vacant Distressed	Private Investigator discovered owner deceased. In process of locating new owners.
64	Halstead Ave	1 Family	Ireneusz & Barbara Bukanowski			Vacant Abandoned Distressed	Occupied. Compliance obtained.
81	Haseco Ave	1 Family	Juan Matute	NOV Issued		Vacant Distressed	Occupied. Maintained. NOV issued 12/16/14 for graffiti.
76	Inwood Ave	Commercial	Unknown	NOV Issued		Vacant Abandoned	NOV Posted. Previous owners (Century Maxim Construction) no longer have access to building. In process to locate new owners.
48	Irenhyl Ave	1 Family	Nalini Singh	NOV Issued	CAT Issued	Vacant Abandoned Distressed	In VoPC Justice Court. Partial compliance obtained.
167	Irving Ave	2 Family	Huguette Sinis	NOV Issued	CAT Issued	Vacant Distressed	Inspection conducted 1/8/15 - premises secure. Police referral 1/10/15 indicated break-in on property - premises unsecure. In VoPC Justice Court. In process of filing with Westchester County Supreme Court.
62	Leicester St	2 Family	Anthony Casterella	NOV Issued	CAT Issued	Vacant	In VoPC Justice Court. Property maintenance issued present.
224	Locust Ave	2 Family	Zoila & Monserrate Flores	NOV Issued		Vacant	Occupied. Working with PCBD and PCCE. Compliance pending.
313	Locust Ave	2 Family	Town of Rye			Vacant Abandoned Distressed	Occupied. Compliance obtained.

Appendix A: Vacant & Distressed Properties List

61	Oak St	7 Family	Annette & William James	NOV Issued	CAT Issued	Vacant Distressed	In foreclosure. Underwent temporary support measures to eliminate hazards.
71	Oak St	2 Family	Aurora Loan Services LLC			Vacant Abandoned Distressed	Under new ownership. Compliance obtained.
3	Oakridge Dr	1 Family	Ann Glennon	NOV Issued	CAT Issued	Vacant Distressed	In VoPC Justice Court. Compliance obtained.
51	Purdy Ave	5 Family	Briga Realty Inc - Robert Capolongo	NOV Issued	CAT Issued	Vacant Abandoned	In VoPC Justice Court.
63	Purdy Ave	3 Family	Brunilda Cruz	NOV Issued	CAT Issued	Vacant Abandoned	In VoPC Justice Court. Under new ownership. Working with PCBD. Building Permit Issued.
30	Quintard Dr	1 Family	Jennifer & Eric Salinas	NOV Issued	CAT Issued	Vacant Abandoned Distressed	In VoPC Justice Court. Working with PCBD. Building permit issued.
31	Quintard Dr	1 Family	Edward Gerrity			Vacant	Original home demolished. New 1 Family residence under construction.
35	Riverdale Ave	1 Family	Lucy Cecere	NOV Issued		Vacant Distressed	In process of verifying owner. Reinspection by PCCE on 12/16/14 indicated property being maintained. PCCE will monitor property.
16	S. Main St	Commercial	Pierre & Huguette Sinis			Vacant	
59	Smith St	1 Family	SR Holdings I, LLC			Vacant	Under new ownership. Working with PCBD.
23	Washington St	2 Family	Charlotte Garcia	NOV Issued	CAT Issued	Vacant Abandoned Distressed	Unfit for Occupancy and Unsafe Structure notices posted. Filing in Westchester County Supreme Court

Appendix A: Vacant & Distressed Properties List

457	West St	3 Family	Natacha Saintil	NOV Issued	Vacant	Unfit for Occupancy notice posted. NOV service pending owner address verification.
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Appendix B: Overcrowded Illegal Dwellings

Overcrowding & Illegal Dwelling Update 2014

Total Properties Affected: 224

Total Unlawful Occupancies Discovered: 375

Several properties contain both unlawful attic and basement occupancies, a number of them also contain SRO's

Unlawful Occupancy Breakdown is as Follows:

- 1. Unlawful Basement Occupancy: 89
- 2. Unlawful Attic Occupancy: 39
- 3. Single Room Occupancy (SRO's): 62
- 4. Additional Dwelling Units: 185

Appendix B: Overcrowded Illegal Dwellings

2014 Compliance Obtained

Full Compliance Achieved:	21.0%
Compliance in Process:	15.2%
No Compliance to Date:	63.8%
Properties Part of Amnesty Program:	24%

71 Notice of Violations were issued (32%) as a result of failing to comply.

2014 OC/IDW Distribution by Use

Number of Properties

1 & 2 Family:	(93) Represents: 42%
Multiple Dwelling (3 or more):	(119) Represents: 53%
Mixed Use:	(12) Represents: 5%

Appendix B: Overcrowded Illegal Dwellings

Overcrowding & Illegal Dwelling Update 2013

Total Properties Affected: 305

Total Unlawful Occupancies Discovered: 822

Several properties contain both unlawful attic and basement occupancies, a number of them also contain SRO's

Unlawful Occupancy Breakdown is as Follows:

- | | |
|-----------------------------------|-----|
| 1. Unlawful Basement Occupancy: | 240 |
| 2. Unlawful Attic Occupancy: | 98 |
| 3. Single Room Occupancy (SRO's): | 213 |
| 4. Additional Dwelling Units: | 271 |

Appendix B: Overcrowded Illegal Dwellings

2013 Compliance Obtained

Full Compliance Achieved:	24.3%
Compliance in Process:	52.1%
No Compliance to Date:	23.6%
Properties Part of Amnesty Program:	9%

168 Notice of Violations were issued (55%) as a result of failing to comply.

2013 OC/IDW Distribution by Use

Number of Properties

1 & 2 Family:	(114) Represents: 37%
Multiple Dwelling (3 or more):	(163) Represents: 53%
Mixed Use:	(28) Represents: 9%



VILLAGE OF PORT CHESTER
DEPARTMENT OF PLANNING & DEVELOPMENT

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Christopher Gomez, AICP, Director
Jessica Youngblood, MCP, Planner
Constance Phillips, Planning Commission Secretary

ACTIVE PLANNING AND DEVELOPMENT INITIATIVES

Item	Description	Status
C1 Neighborhood Retail Zoning Analysis: medical, dental office use	<p>Preliminary analysis regarding a potential zoning text change to permit medical in the C1 Neighborhood Retail District either as-of- right or by special exception permit subject to existing special exception criteria as defined in §345-61U.</p> <p>This action is considered a Type I Action under SEQRA regulations and requires a determination of significance from the Board of Trustees prior to final approval.</p> <p>Note that even such a seemingly simple change requires a broader discussion and analysis in so much as any amendment to the zoning table to permit medical uses would also require amendment to special exception §345-61U, impacting all existing and future medical uses Village-wide beyond the C1 District.</p>	Presentation to Board of Trustees completed December 2014. Draft legislation anticipated for adoption January 2015.
School Children Generation Mitigation Formula (Funded, initiated by the Village IDA)	Development of mitigation formula applicable to multi-family residential development seeking to provide monetary contribution to any additional impact to the school district as a result of the project.	Final draft phase, December 2014. Consultant to provide additional material at BOT request for January 2015.
Redevelopment of the former United Hospital Site (Starwood)	Mixed-use redevelopment proposal for the former United Hospital site located within the Village's PMU Planned Mixed Use District to permit: 500 "Millennial" housing units, 240 age-restricted housing units, an approx. 138-key limited service hotel, 100,000-200,000 square feet of medical office, approx. 90,000 square feet of retail, ample public and green space, and improved access to Abendroth Park.	RFP solicited for consultant reviews, September 2014; Village Board of Trustees selected AKRF as consultant on behalf of Village to review Draft Environmental Impact Statement (DEIS) per SEQRA regulations, October 2014. Preliminary DEIS filed December 30, 2014. Anticipated notice of completion mid February 2015.

New York State Regional Economic Development Council Grant Funding	Application, management and oversight of all applied and received local, state and federal funding grants for the repair of the collapsed bulkhead with new public activity platform.	DOS-LWRP FY2013-2014: awarded \$225,420 for design and construction plans + permits. Contract executed October 2014. Draft RFP for design and construction plans + permits under review by DOS.
Hazard Mitigation Planning (County-wide Plan)	Westchester County preparation county-wide hazard mitigation planning, i.e. hurricanes, blizzards, flooding, etc. Completion ensures eligibility for emergency management funding.	Consultants and county finalizing report. Distribution anticipated Spring 2015.
Site Plan Procedural Amendment	Proposed zoning text change under §345-23 Site Plan Review Procedure and Standards to clearly delineate site survey requirements and extend site plan approval from the current four months (120 days) to one year.	Public Hearing conducted on December 15, 2013. Legislation adopted.
Lot Line Adjustment	Land subdivision legislation to allow for lot line adjustments (least intensive threshold for land subdivision) applied to Chapter 402A Land subdivision.	Draft legislation complete: requires approval body endorsement.
Proposed Zoning Procedural Amendment	Procedural amendment to Chapter 345 Zoning for applications requiring a use variance.	Draft legislation complete: requires approval body endorsement.
Economic Development Promotional Material	Completion of economic development flyer to promote the Village's existing and future opportunities as emphasized in the Comprehensive Plan, Strategic Plan, LWRP, Update to Village seal promoting the 150 th anniversary of incorporation (1836).	Completed. Completed.

VILLAGE OF PORT CHESTER
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 Jesica Youngblood, Planner
 Connie Phillips, Secretary

ACTIVE PLANNING APPLICATIONS

Address	Project Description	Status of Project
500 N. Main Street	Health club approval	Pending approval, January 26, 2015.
21 Abendroth	Shared parking approval	Pending approval, January 26, 2015.
The Mariner	Site plan amendments	Public meeting, January 26, 2015.

APPROVED APPLICATIONS

Address	Project Description
411 Westchester Ave	Amendment to existing wireless facility.
110 Midland	Amendment to approved site plan for automated car wash; special exception use
Capital Theatre	Site plan approval amendments
120 N Pearl	New multi-family building (50 units) with high-end amenities + parking.
163 N. Main	Tarry Market Alley way
8 Slater	Warehouse expansion for vehicle storage
25 Willett Ave	Creation of American Bar & Restaurant.
242 King St	Expansion of existing office building.
264 Boston Post Road	Legalization of freezer at existing drive-thru restaurant
411 Westchester Ave	Modification of existing base station and renew existing special exception use permit for wireless telecomm facility (Verizon).
411 Westchester Ave	Modification of existing base station and renew existing special exception use permit for wireless telecomm facility (Sprint).
135 S Main Street	Site plan approval for construction of two new two-family residences.
117 N Main Street	Open a family oriented Papa John's pizza restaurant
999 High Street	Renewal for special exception use permit for wireless telecomm facility (AT&T).
167-169 Terrace Ave	Modification of existing base station and renew existing special exception use permit for wireless telecomm facility (Sprint).
999 High Street	Modification of existing base station and renew existing special exception use permit for wireless telecomm facility (Sprint).
222 Grace Church St	Modification of existing base station and renew existing special exception use permit for wireless telecomm facility (Sprint).
45 Townsend	Remove an existing two family dwelling and use the parcel for open storage of materials.
126 North Main St	Gastropub styled restaurant featuring weekend acoustic performances.
33 New Broad St	Open microdistillery as part of larger sustainable/farming operation.
152 King Street	Proposed interior renovations to a 1-story building to convert existing repair bays to a convenience store.
96 Perry Ave	Two-lot subdivision

145 Westchester Ave	Expansion of use and operation of the space by annexing it into the adjacent existing overall operations of The Capitol Theatre.
149-151 Westchester Ave	Capitol Theatre expansion of capacity use/increase occupancy from 1,835 to 2,205; add exterior walk in cooler, use of sidewalk hydraulic material lift and addition of mobile stand up bars.
36 Midland Avenue	Installation of sectional overhead doors & relocation of 3 parking spaces.
104 North Main Street	Reconfigure existing takeout restaurant & expand kitchen & dining room into existing adjacent tenant spaces, renovate existing basement for auxiliary use to restaurant on 1st floor, install new NFPA Sprinkler System throughout entire building.
110 Midland Avenue	Installation of a self-contained cosmetic spray booth within open warehouse space in accordance with Westchester County emission permit.
110 North Main Street	Raise existing roof structure to provide habitable space. Existing 2nd floor to be used as an office, storage, private dining and a service kitchen for private dining.
400 Westchester Ave	Construct a rear handicap-accessible rear facility entrance with canopy and fence; Replace playground equipment
275 Boston Post Road	Renovate existing vacant food service establishment into a Popeye's franchise restaurant with drive-thru.
110 Westchester Ave	Provide pedestrian access from Village owned muni parking lot to rear of common property line, install new exit door, walkway with lighting new fencing and new lawn.
26 Putnam Ave	Site Plan approval for continued use of an existing Sign/Graphic Design Shop (2nd fl.) and approval for a change of use (1st fl.) for current non-conforming use as a laundromat.



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Christopher Gomez, AICP, Director
Jessica Youngblood, MCP, Planner
Constance Phillips, Planning Commission Secretary

To: Chairman Gregory and Planning Commissioners
From: Christopher Gomez, AICP, Director of Planning & Development
Jessica Youngblood, MCP, Planner
Re: January 8, 2015 Planning Commission Meeting Comment Memorandum
CC: C. Steers, T. Cerreto, P. Miley, D. Rotfeld, C. Phillips
Date: January 8, 2015

4. 21 Abendroth Avenue (Case #2014-0111)



Section, Block, Lot: 142.23-2-11
Zoning District: DW2 Downtown Design Waterfront District
Lot size: 0.83 acres
Owner: Empire 21 LLC
Applicant: The Shade Store, LLC

Project Overview:

Applicant is seeking a site plan amendment to utilize the existing approved parking lot at 21 Abendroth (The Shade Store) for shared parking after business hours. No other changes to the existing retail operation or site plan are proposed.

General Operations:

As indicated on the Project Proposal Form (PPF) provided and subsequent pre-submission meetings with Planning Staff:

- No employees presently on-site; no new employees proposed
- No increase to impervious surfaces

- Site fully connected to Village storm and sewer systems
- The hours of operation of the existing retail use will not change

Zoning Compliance Review:

The attached Zoning Compliance Form completed and certified by the Village Building Inspector indicates that the proposed shared parking use is permitted in the DW2 Downtown Design Waterfront but requires an approval from the Zoning Board of Appeals per §345-14 B(7) of the Village Zoning Code.

SEQRA Classification:

The Proposal is considered a type II Action under SEQRA; therefore no further environmental analysis is required.

Required Approvals:

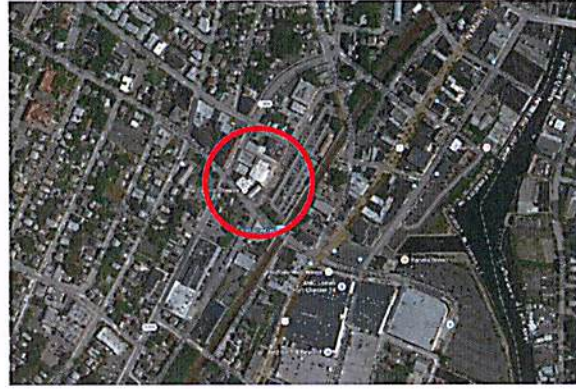
- Site plan approval (Planning Commission)
- Shared parking approval §345-14 B(7) (Zoning Board of Appeals)

Next Steps:

Application appeared before Zoning Board of Appeals on November 20, 2014 and received approval for the requested shared parking pre Village Code §345-14 B(7). Pending any significant public or engineering comments, the Planning Commission may consider closing the Public Hearing and adopt the enclosed site plan, special exception use, and SEQRA negative declaration resolutions.

Continue to Next Page

5. 145/149-151 Westchester Avenue - Capitol Theatre (Case # 2014-0108)



Section, Block, Lots: 142.30-2-19, 142.30-2-20
Zoning District: C5 Train Station Mixed Use
Lot size: 0.5 acres
Owner: Capitol Theatre LLC
Applicant: Capitol Enterprises Inc.

Project Overview:

Applicant is seeking specific amendments to the Site Plan approval granted by the Planning Commission on March 25, 2013 for the Capitol Theatre expansion and lobby bar improvements. The applicant seeks removal of the following conditions imposed in the resolution of approval to “enhance the economic viability of The Capitol Theatre as well as the functional day to day operations”.

Applicant appeared at the Planning Commission’s June, July, August, September and October meetings and worked with staff and the Commission to amend conditions of the March 25, 2013 resolution as identified below. Note that the Zoning Board of Appeals directed the Village Attorney to draft findings of fact to grant a variance of 187 off-street spaces from the original 412 (applicant to provide 225) at the January 15, 2015 Zoning Board meeting as reflected in the amendment to condition #9.

Additions identified with underline, deletions via strikethrough:

Condition #8 – The applicant shall execute a license, easement or other measure, as required by the Village Attorney, to allow for the installation of the material lift within the Broad Street right-of-way subject to the satisfaction of the Village Attorney and approval by the Village Board of Trustees.

Condition #9 – “The applicant has obtained the use of 412 225 parking spaces, through fee ownership and private lease agreements. The applicant shall annually certify to the Building Department that these private parking spaces remain available for use by the Capitol Theatre.”

Condition #10 –The applicant shall be responsible for implementing the following traffic and parking mitigation measures:

- The applicant will work with the Village to establish a ~~permanent~~ pick-up/drop-off location in the vicinity of the Site.
- The Capitol should allocate manpower to ensure proper safety at pedestrian crossings and traffic control during events, as necessary.
- ~~The Capitol should consider providing an option to pre-pay for parking at certain locations.~~
- ~~The pedestrian crosswalks along Westchester Avenue shall be repainted in conjunction with future Village improvements.~~

SEQRA Classification:

Proposal is classified as an Unlisted Action under SEQRA therefore an environmental determination is required before Commission action.

Required Approvals

- Site Plan Approval (Planning Commission)
- Off-street Parking Variance (Zoning Board of Appeals)
- SEQRA Negative Declaration (Planning Commission/Zoning Board of Appeals)

Next Steps

Applicant appeared before the Zoning Board of Appeals on December 18, 2014 and received a favorable recommendation for the Village Attorney to draft findings of fact to grant variance of 187 parking spaces (Applicant must provide 225 parking spaces) on December 18, 2014.

Pending any significant public or engineering comments, the Planning Commission may consider closing the Public Hearing and adopting the enclosed SEQRA resolution and site plan resolution amending the conditions to the original March 25, 2013 approval as stated above conditioned upon the Zoning Board of Appeals adopting said parking variance findings.

6. 500 N Main Street (Case #2014-0113)



Section, Block, Lot: 136.61-1-36
Zoning District: C4 General Commercial District
Lot size: 0.17 acres
Owner: 500 N Main LLC
Applicant: 500 N Main LLC

Project Overview:

Applicant is seeking to convert a former warehouse building into a health club at 500 N Main Street. The site is approximately 7,915 square feet and is located in the C4 General Commercial District where 'health club' is a permitted use. The Proposal is for 4,714 square feet of floor space and includes a multi-purpose, half-court basketball court and a training facility with a weight room and multi-use studio space. Additionally, a small office as an accessory use is proposed and permitted in the C4 District. The Proposal provides for the required five (5) parking spaces.

Applicant provided stormwater management plan (Hudson Engineering Consulting, dated 11/4/14) at request of Village Engineer to address various stormwater and drainage connection concerns.

Applicant did not meet submission deadline for the November 24, 2014 meeting to address all outstanding planning and engineering concerns, including vehicular turning movements, parking space locations, removal of truck loading space and lighting plan. However, staff did receive an updated submission package on November 18, 2014 that will be provided to the Commission for the next meeting.

General Operations:

As indicated on the Project Proposal Form (PPF) provided and subsequent pre-submission meetings with Planning Staff:

- Hours of operation from 5:00am to 8:00pm (Mon-Fri) and 9:00am to 5:00pm (Sat & Sun)
- No increase to impervious surfaces
- Required parking provided on-site

- No off-street truck loading required per §345-14
- Maximum of one (1) to ten (10) health club users present at one time
- Site fully connected to Village storm and sewer systems

Zoning Compliance Review:

The attached Zoning Compliance Form completed and certified by the Village Building Inspector indicates that the proposed 'health club' use is permitted in the C4 General Commercial District and does not require variances from the Village Code.

SEQRA Classification:

The Proposal is considered an Unlisted Action under SEQRA and requires a Determination of Significance prior to site plan approval.

Required Approvals:

- Site plan approval (Planning Commission)
- SEQRA Determination (Planning Commission)

Next Steps:

Pending any significant public or engineering comments, the Planning Commission may consider closing the Public Hearing and adopt the enclosed site plan and SEQRA negative declaration resolutions.

Continue to Next Page

8. 10 Bulkley Ave (Case #2014-0115)



Section, Block, Lot: 142.22-1-49
Zoning District: R2F Two-Family District
Lot size: 0.115 acres
Owner: Guiracocha's Group LLC
Applicant: Guiracocha's Group LLC/David Mooney/Frank Allegretti

Project Overview:

Applicant seeks minor change of use from former automobile service business with accessory office to a more restrictive (less intense) use as a woodworking shop with accessory office. The proposal is located at 10 Bulkley Avenue within the R2F Two-Family Residence District and also contains a legal three-family residential structure. This minor change of use is from one legally non-conforming use to another legally non-conforming use; and, as provided by §345-13(C), is permissible provided that: a) no structural alterations are made and b) in the opinion of the Zoning Board of Appeals the converted use is the same or more restrictive (less intense) in nature. Applicant must receive said approval from the Zoning Board of Appeals prior to Planning Commission action.

Zoning Compliance Review:

The attached Zoning Compliance Form completed and certified by the Village Building Inspector indicates that the proposed 'woodworking shop with accessory office' use is a legally non-conforming use provided approval by the Zoning Board of Appeals per §345-13(C). The proposal requires two (2) parking spaces, which Applicant provided on-site as shown on site plan.

SEQRA Classification:

The Proposal is considered an Unlisted Action under SEQRA and requires a Determination of Significance prior to site plan approval.

Required Approvals:

- §345-13(C) (Zoning Board of Appeals)
- Site plan approval (Planning Commission)
- SEQRA Determination (Planning Commission)

Next Steps:

The Planning Commission referred the Applicant to the ZBA at the November 24th meeting. Applicant remains in front of the ZBA for action pertaining to §345-13(C) and will not appear before the Planning Commission until ZBA matter is resolved.

9. 14 University Place (Case #2014-0116)



Section, Block, Lot: 136.61-1-27
Zoning District: R5 One Family Residence District
Lot size: 2.74 acres
Owner: UCF Regent Park, LLC
Applicant: UCF Regent Park, LLC /Paul Berte, P.E., Fusion Engineering, Inc.

Project Overview:

Applicant to legalize exterior site improvements to existing 73-unit residential development located off of N Regent Street between Columbus Avenue and University Place (also known as Regent Gardens Apartments). Site improvements are cosmetic in nature and include the already-constructed 36” high post and rail fence along the property boundary, the addition of a ±12’X16.5’ wood frame gazebo at the corner of Columbus Avenue and North Regent Street, a wood frame 13.5’X13.5’ pergola situated over an existing sidewalk/courtyard area in the center of the facility, and an 11’X11’ pergola at the building situated at 14 University Place. The application also includes the legalization of two (2) stone signs at the southwestern and southeastern corners of the property.

The exterior site improvements are considered structures per Village Code and therefore require site plan approval per Chapter 345 Zoning of the Village Code.

The application involves no interior work and does not change the unit count or configuration of the existing residential buildings. No impacts to traffic, infrastructure or to the environment are anticipated from the application.

Project Proposal From:

As indicated by the Applicant in the Project Proposal Form and subsequent discussions with the Planning Office, the following information was presented:

- No additional staff required
- No additional units added
- Site work is exterior and cosmetic in nature only

Zoning Compliance Review:

The attached Zoning Compliance Form completed and certified by the Village Building Inspector indicates that the proposed 'multi-family residential' use is permitted in the R5 Residential District based on previous zoning determinations. However, the gazebo, the two stone signs, and one of the two pergolas require area variances. Additionally, the perimeter fence is located within the public right of way. As a result, the Applicant must seek approval from the Board of Trustees or remove the fence and place within the property lines.

(Refer to previously provided Zoning Compliance Form for details).

SEORA Classification:

The Proposal is considered a Type II Action under SEQRA and does not require further environmental review.

Required Approvals:

- Site plan approval (Planning Commission)

Next Steps:

The Planning Commission referred the Applicant to the ZBA at the November 24th meeting. Applicant is anticipated to appear before the ZBA on January 15, 2015 for the required area variances. Application will not appear before the Planning Commission until ZBA takes action.

REQUEST FOR PROPOSAL (RFP)
REPAIR OF COLLAPSED BULKHEAD SECTION ALONG BYRAM RIVER and
CONSTRUCTION OF "ACTIVITY NODE"

THE VILLAGE OF PORT CHESTER, NEW YORK

REQUEST FOR PROPOSAL (RFP)
REPAIR OF COLLAPSED BULKHEAD SECTION ALONG BYRAM RIVER and
CONSTRUCTION OF "ACTIVITY NODE"

THE VILLAGE OF PORT CHESTER, NEW YORK
DECEMBER **x**, 2014

OVERVIEW

The Village of Port Chester is presently soliciting proposals from qualified consultants to develop design and construction documents for a collapsed bulkhead along the Byram River waterfront and a supported platform (the "Activity Node") to promote public waterfront access and education.

Applicant must submit proposals by [REDACTED], after which time and date no proposals will be accepted.

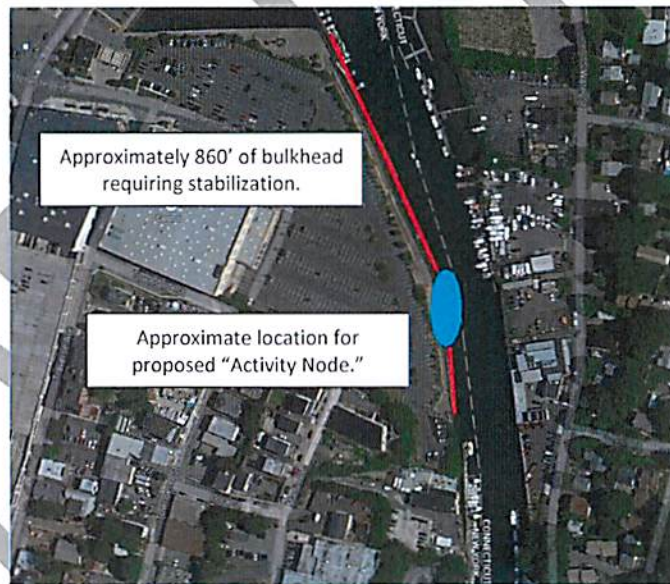


Figure 1 Location Map, Bulkhead and Activity Node

PROJECT BACKGROUND

The Village of Port Chester bulkhead along the Byram River requires replacement for the breached section located at the southern terminus of its extent (see Location Map above). In order to facilitate repair, the Village of Port Chester received a grant of up to \$225,420 through the New York State Department (DOS) of State's Local Waterfront Revitalization Program (LWRP) for final design and construction documents plus all applicable permits to repair the breached bulkhead and create an activity node in its place.

**REQUEST FOR PROPOSAL (RFP)
REPAIR OF COLLAPSED BULKHEAD SECTION ALONG BYRAM RIVER and
CONSTRUCTION OF “ACTIVITY NODE”**

THE VILLAGE OF PORT CHESTER, NEW YORK

SCOPE OF WORK

The scope of work consists of the design phase for the stabilization of approximately 860 feet of the existing shoreline for bulkhead replacement and construction of an “Activity Node” in the area of the collapsed bulkhead. The tasks for the scope of work correspond to the ‘Work Plan,’ “Attachment C,” as contained within the issued and executed contract with the New York State Department of State to the Village of Port Chester (see “Attachment C” for full details relating to scope items #6-13 to be completed by the selected Consultant).

The selected Consultant must comply with all terms and conditions of the Village’s contract with the NYS Department of State (NYSDOS) for this work. The following tasks summarized below must be completed by the selected Consultant:

- Task 6, Kick Off Meeting
- Task 7, Site Reconnaissance and Schematic Designs
- Task 8, Public Meeting
- Task 9, Construction Requirement Analysis
- Task 10, Environmental Quality Review
- Task 11, Draft Final Design,
- Task 12, Final Design and Construction Documents
- Task 13, Permitting

Note: See “Attachment C” for full details relating to each Scope Item to be completed by the selected Consultant.

The scope of work will include conducting site-specific reconnaissance, including investigations and inspections and preparing a condition survey report, a hydrographic survey and the schematic design of three (3) possible design solutions with objective assessments. The preparation of three schematic designs will put the Village in a position to make an informed decision regarding construction alternatives to repair the collapsed bulkhead. The selected schematic design will serve as the basis for the final design and engineering/construction plans and specifications. The products of this study include final design and construction documents with detailed cost estimates.

For preparation of the RFP documents, the respondent shall become familiar with the current condition of the bulkhead. The proposer shall include a detailed explanation of its understanding of the problem and of the work that needs to be done during the information gathering, in order to prepare the proposed design and construction documents.

REQUEST FOR PROPOSAL (RFP)
REPAIR OF COLLAPSED BULKHEAD SECTION ALONG BYRAM RIVER and
CONSTRUCTION OF "ACTIVITY NODE"

THE VILLAGE OF PORT CHESTER, NEW YORK

The expected outcome will include an understanding of the expectations associated with the bulkhead repair and proposal for increased public recreational use, the environmental issues, if any, and necessary mitigation and the site conditions that will impact the rehabilitation. The goal is also to open new access for enjoyment of the Byram River to residents and visitors.

The response to the RFP for professional engineering services is required to contain the following information and not to exceed thirty (30) pages.

The following qualifications and experience of the proposing firm will be required:

- The firm must have a minimum of ten years of experience in the design and construction supervision of bulkheads. The lead design person shall be currently registered and licensed as a Professional Engineer by the State of New York and have the same experience as the firm preparing the response to this RFP.
- The firm must have an in-house geotechnical engineering expertise under direction of a New York State licensed Professional Engineer.
- The firm must have an in-house New York State Licensed Professional Engineer that will provide resident engineering inspection services during construction.
- It would be preferable for the firm to have an in-house dive team with five (5) years' experience and at least one diver being a licensed NYS Professional Engineer.
- A list of recent and relevant experience in similar-type services and projects including information such as project cost, size, location, owner, etc. Also provide reference information for the above including a project contact name, telephone number and address.
- Resumes of key individuals that will be assigned to the project.
- The firm must submit to the Village a Certificate from the NYS Education Department authorizing it to provide Professional Engineering Services; insurance policies for Professional Liability (Errors & Omission) and General Liability for \$5,000,000 each; and Workmen's Compensation, NYS Unemployment and NYS Disability shall be carried by the proposer.

Selection Criteria

The selection of the consultant shall be based on both the proposal and interview. The proposal is weighed 70 percent and the interview 30 percent.

PROPOSAL EVALUATION CRITERIA (70 PERCENT OF TOTAL SCORE)

Specialized Experience of Firm (25 percent)

This includes specialized experience directly relating to this project, demonstrated ability to complete the work within the required schedule, quality control/assurances programs, and the depth of in-house support.

Project Personnel (50 percent)

This includes the role, commitment and qualifications (including possession of applicable licenses and certifications) of key personnel in the areas assigned.

This 50% is divided as follows:

Principal	5 percent
Project Manager	30 percent
Project Engineer	15 percent

It is preferred that the Principal-in-Charge, Project Manager and Project Engineer possess appropriate specialty certifications.

Approach to the Work (25 percent)

This includes the approach to the project scope outlined in the RFP, the understanding of the project scope and schedule of work and the interfacing tasks.

INTERVIEW EVALUATION CRITERIA (30 PERCENT OF TOTAL SCORE)

Presentation (30 percent)

- Style
- Content
- Ability to meet time constraints
- Effectiveness
- Communication/presentation skills

Questions and Answers (40 percent): Questions will be both technical and managerial in nature.

- Technical experience
- Managerial experience
- Creativity
- Communication skills

Project Team (30 percent)

- Principal-in-Charge
- Project Manager
- Project Engineer

After Village approval of the submitted response materials for overall understanding of project, including cost estimates (i.e. proposal evaluation) and upon completion of the interview process, the Village will select a consultant to conduct the scope of work described within this RFP.

FEE SCHEDULE

The fee shall be in two parts; one for the design and bid documents, and a second for construction administration and inspection. The fee could be either in LUMP SUM; DIRECT SALARY OVERHEAD and FIXED FEE, with a NOT-TO-EXCEED AMOUNT, on HOURLY RATES with a NOT-TO-EXCEED AMOUNT. The fee method and amount shall be placed in a separate sealed envelope. A contract and fee shall be negotiated with the first chosen responder. If not successful the Village will negotiate with the second choice responder.

Design shall be completed within two weeks from date of awarding the contract. Bid documents shall be ready for contractors in two weeks after acceptance of completed design by the permitting and jurisdictional agency.

The Village reserves the right and at its sole discretion to exercise, the following rights and options with respect to this Request for Proposals:

1. To reject any and all proposals;
2. To issue additional solicitations for proposals and/or amendments to this Request for Proposals;
3. To waive any irregularities in proposals received after notification to proposers affected;
4. To select any proposal as the basis for negotiations of a contract, including fees, and to negotiate with proposers for amendments or other modifications to their proposals;
5. To conduct investigations with respect to the qualifications of each proposer;
6. To exercise at its discretion and apply its judgment with respect to any aspect of this Request for Proposals, the evaluation of proposals and the negotiation and award of any contract;
7. To select the proposal that best satisfies the interests of the Village and not necessarily on the basis of price or any other single factor.
8. The Village of Port Chester will not be liable for any costs incurred by any respondent in the preparation, submittal, presentation or revision of its submission; the Village will not be obligated to pay and will not pay any costs in connection with the preparation of such submissions. All submissions shall become the property of The Village of Port Chester and will not be returned.

PROPOSAL SUBMISSION

All proposals should include a statement by the proposer concerning professional liability for negligent acts, errors and omissions and any other insurance coverage that would protect the Village of Port Chester from loss or harm should the proposal be accepted. A duly authorized official of the proposer should sign the proposal. Respondents are required to submit one (1) original and ten (10) copies of their proposal. Proposals and attachments must be received no later than 4:00 pm on [REDACTED], and should be addressed as follows:

Christopher Steers, Village Manager
re: Bulkhead RFP Submission
Village of Port Chester – Village Hall
222 Grace Church Street
Port Chester, New York 10573

Submission shall include the following:

1. The consultant's understanding of the project, and a description of your approach to the Scope of Work.
2. Documentation on the firm and sub-consultants (if any), including qualifications to prepare scope of work.
3. Samples of work demonstrating the ability to complete the type of work as required in the Scope of Work, particularly samples of those managed by the project manager assigned to this project. The Village is interested in design and construction documents, permits and cost estimates that the consultant has prepared for waterfront infrastructure projects that have been constructed. Provide name, phone number and email address of client contact for the sample projects.
4. Demonstration of the Consultant's (or sub-consultant's) estimating accuracy by providing project cost estimate, low bid, and final construction cost for at least six projects that have been constructed.
5. A description of each staff member and sub-consultant who will be involved with this project and a description of their role in the project. This description should identify the person who will be designated as the day-to-day Project Manager.
6. A schedule detailing when each task will be completed, with a cost for each task.
7. Budget and expense information that details all costs, including:
 - i. personnel expenses which state the name and title of each individual assigned to the project
 - ii. their hourly rate and the number of estimated hours the individual will be working on the project.
 - iii. The same information shall be submitted in detail for sub-consultants, if any.

8. MWBE Requirements: Pursuant to NYS Executive Law Article 15-A and 5NYCRR Parts 142-144, for the purposes of this procurement, the NYS Department of State establishes an overall goal of 20% for Minority and/or Women-Owned Business Enterprises (MWBE) participation. For the purposes of meeting these participation goals, please identify whether the MWBE will be the consultant, sub-consultant, or if a waiver will be requested.
9. Indicate any additional assistance expected from the Village.

SCOPE OF WORK (must be submitted with Proposal):

Task	Proposed Cost
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<i>Total Cost</i>	
Note: There will be no allowance for reimbursable expenses. All costs, including copying, mailings, and travel should be included in the tasks above.	

MEMORANDUM

To: Christopher D. Steers
Village Manager

From: Heather Krakowski
Recreation Supervisor

Subject: Monthly Report (Oct 15 2014 – January 2015)

Date: January 5, 2015

Please see a list of meetings I have attended and a list of programs that are running or upcoming. This list is usually included in my monthly reports to the Recreation Commission.

Meetings

10/20 R. Morabito – Halloween in the Park
10/23 Carver Center – Gym Space
10/28 Halloween in the Park
10/30 Dog Park – C. Steers, Village Manager, D. Goren DPG
11/3 After School Programs – First Day
11/5 Monthly Staff Meeting
11/6 Contract Meeting
11/6 Park Commission Meeting
11/6 Burbio –on line appointment app
11/10 Agenda Review Meeting
11/12 Recreation Commission Meeting
11/18 Hobby Quest – Camps
11/19 Post Agenda Meeting
11/21 Holiday Party Meeting
11/24 Agenda Review
11/26 ARC
12/1 R. Morabito, Christmas Event
12/4 A. Cerreto, Village Attorney
12/5 DPW – Parks Repairs
12/9 Agenda Review
12/10 DPW –Christmas Event
12/11 Christmas in the Park
12/12 Contract Meeting
12/17 Monthly Staff Meeting
12/23 C. Steers, Village Manager Dog Park
1/3 Dog Park Site Visit – Abendroth Park

<u>Programs/Events</u>	<u>Registered/ Attended</u>
Karate October 2 nd – May 28 th 2015	20
5K Fun Run (Oct 11th)	40
Halloween in the Park <u>Oct 28th –Rain Date Oct 29th</u>	1000
3rd -5th Grade Basketball <u>Starts Nov 12th</u>	40
Adult Men’s Basketball <u>November-January</u>	20
Drop in Basketball (Teen – 21 years old) November -March	30
After School Reading & Art <u>November -May</u>	100
Coat Drive <u>November - May</u>	300- 500 Coats
Santa in the Park Dec 11 th 2014	750 – 1000

UPCOMING Programs/Events

Registered/ Attended

Winter Soccer
1/17 -3/7

Mini Camp
(Feb break)

1st & 2nd Grade Floor Hockey
Starts March

Super Soccer Stars –Soccer
3, 4 and 5 year olds – March

Spring Youth Tennis
Starts April

Spring Soccer
Starts April

Easter in the Park
Tentative March 21st

Day Camp/Cub Camp Registration Opened
Jan 5th

Applications for Spring and Summer Employment available
Deadline March 31st for Camps

From Oct 15th – January 1st

- Organized the following Special Events: 5K Run, Halloween in the Park, Santa in the Park Events
- Winter /Spring Summer Activities Brochure with after school and weekend program information updated, as well as the web site, and information provided to the schools (Set to be out to the residents in the next 2 weeks)
- Organized and Overseeing currently running programs listed above
- Overseeing the After School Staff & park permits applications
- Upcoming contracts
- Facilitate Coat Drive (Coats distributed to local organizations)
- Park repairs
- Organizing the upcoming programs (Examples - Holiday Event, Winter Brochure and Winter Activities)
- Working on Spring Activities as well as upcoming Summer Camps
- Beginning Budget (Jan)



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

December 4, 2014

Christopher Steers
Village Manager
Village of Port Chester
222 Grace Street
Port Chester, NY 10573

VILLAGE OF PORT CHESTER

NOV 29 2014

RECEIVED

VM

Dear Mr. Steers:

I am pleased to notify you that Village of Port Chester, New York has received the Distinguished Budget Presentation Award for the current budget from the Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to:

Christopher D. Steers, Village Manager

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program. Through your example, we hope that other entities will be encouraged to achieve excellence in budgeting.

Sincerely,

Stephen J. Gauthier, Director
Technical Services Center

Enclosure



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

December 4, 2014

PRESS RELEASE

For Further Information Contact
Stephen J. Gauthier (312) 977-9700

Chicago--The Government Finance Officers Association of the United States and Canada (GFOA) is pleased to announce that **Village of Port Chester, New York** has received the GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual or department designated as being primarily responsible for its having achieved the award. This has been presented to **Christopher D. Steers, Village Manager**

For budgets beginning in 2013, 1,424 participants received the Award. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

The Government Finance Officers Association is a major professional association servicing the needs of more than 18,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C. The GFOA's Distinguished Budget Presentation Awards Program is the only national awards program in governmental budgeting.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Port Chester
New York**

For the Fiscal Year Beginning

June 1, 2014

Executive Director



The Government Finance Officers Association
of the United States and Canada

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

**Christopher D. Steers, Village Manager
Village of Port Chester, New York**



The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards.

Executive Director

Date

December 04, 2014

**ASSOCIATION OF STATE
FLOODPLAIN MANAGERS, INC.
CERTIFICATION BOARD OF REGENTS**

HEREBY CERTIFIES THAT PURSUANT TO THE PROVISIONS OF THE CHARTER FOR THE
CERTIFIED FLOODPLAIN MANAGER PROGRAM

Christopher D. Steers, CFM

IS DULY REGISTERED AS AN

ASFPM CERTIFIED FLOODPLAIN MANAGER

IN TESTIMONY WHEREOF THIS CERTIFICATE HAS BEEN ISSUED BY THE AUTHORITY OF THE
CERTIFICATION BOARD OF REGENTS, CERTIFICATE NO. US-08-09755, ISSUED 9/12/2008. THIS
CERTIFICATE SHALL EXPIRE 1/31/2017, UNLESS RENEWED ACCORDING TO THE RULES OF THIS BOARD.

Mark A. Riebau
CERTIFICATION BOARD OF REGENTS
PRESIDENT, MARK RIEBAU, P.E., CFM

Chad M. Berginnis
ASSOCIATION OF STATE FLOODPLAIN MANAGERS
EXECUTIVE DIRECTOR, CHAD M. BERGINNIS, CFM





Leaders at the Core of Better Communities

Presented with appreciation to

Christopher David Steers

In recognition of

20 YEARS

of dedicated service to local government

Presented at the
100th ICMA Annual Conference
Charlotte/Mecklenburg County, North Carolina
September 17, 2014

A handwritten signature in black ink, appearing to read "Robert J. O'Neill Jr.", written over a horizontal line.

Robert J. O'Neill Jr.
ICMA Executive Director

A handwritten signature in black ink, appearing to read "Simon Farbrother", written over a horizontal line.

Simon Farbrother
ICMA President

REPORT
OF
THE POLICE CHIEF

CORRESPONDENCE



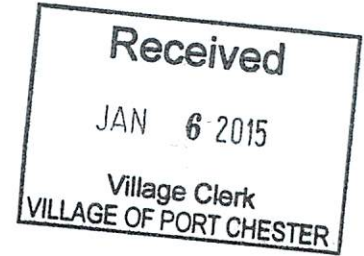
VILLAGE OF PORT CHESTER

Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com



TO: Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, N.Y. 10573

APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, Poningo Properties LLC residing at 90 M RAVIKOFF ASSOC. 33 New Broad St PCNY, hereby make hereby make application and appeal to the Board of Trustee for review with regard to the attached sewer rent bill dated 12-29-14 for the period from 9-29-14 to 12-29-14 for service located at the property at 46 poningo st Port Chester, New York, also designated as Section 142-22 Block 1 and Lot 52 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

- That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
- That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
 - Hot tubs/like kind, provide documentation of the make and model of your unit.

The village will credit no more than the value of the volume of one pool/hot tub/etc fill per year. (*Note Pools cannot be lawfully drained into the storm system without permits)

- Sprinkler systems, provide evidence of the make/model/flow capacity of your system and provide historical water consumption documentation demonstrating seasonal increases.
- Any other substantial consumption activities will be considered on a case by case basis.

3. Other. Please describe below.

see attached

Handwritten Signature
Signature of owner

914 9342424
Phone # of Owner

1-5-15
Date

Note

- You may apply for only one billing period at a time.
- You have 30 days from the date of receipt of your bill to file a grievance.
- An incomplete application will be denied.

FOR VILLAGE USE ONLY

Date of Receipt: _____

Date of Referral to Staff: _____

Date of Report and Recommendation: _____ (copy annexed):

DETERMINATION

Upon review of the foregoing, the Board of Trustees of the Village of Port Chester hereby GRANTS /DENIES (circle one) the application and appeal of _____

Poningo Properties, LLC

33 New Broad Street
Port Chester, NY 10573

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, NY 10573

Re: Appeal SEWER RENT, 46 Poningo St Port Chester NY

January 5, 2015

To Whom It May Concern,

46 Poningo St is a mixed use multi tenant building. There are 2 water meters monitored by United Water Westchester.

As Landlords we have 1 meter. As Tenant and owner of a traditional laundry matt, Wash N Dry aka Robinson Ent, has 1 meter direct billed by United.

Wash N Dry calculates that on average 4.89% of the water measured does not go back down the drain into the sewer system. See attachment.

We present that we should be billed for 4.89% less than what we have been billed for.

Billing date 12/29/2014 $\$335.27 - 16.39 (4.89\%) = \318.87

We ask for a credit of \$16.39

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time and we ask that it be retroactive to the inception of the law.

Sincerely,



Howie Ravikoff

M. Ravikoff Assoc.

Managing Agent

44-48 Poningo Street

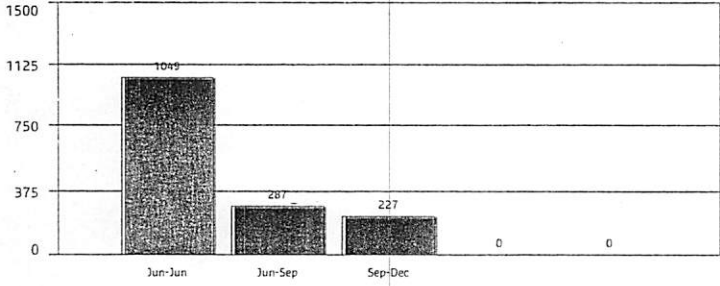
Port Chester, NY 10573



VILLAGE OF PORT CHESTER SEWER RENT
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent
 Customer Service Center
 2525 Palmer Avenue
 New Rochelle, NY 10801
 Telephone: 888-876-1672
 www.unitedwater.com

USAGE HISTORY
 Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 03/30/2015

Billing Date:	12/29/14
Account Number:	07908322220569
Previous Balance	\$1,750.83
Payments Through 12/29/14 <i>THANK YOU</i>	\$1,750.83CR
Balance Forward	\$0.00
Current Charges Due 01/22/2015	\$335.27
TOTAL AMOUNT DUE	\$335.27

*PAY BY 01/23/2015 TO AVOID A 1% LATE PAYMENT CHARGE

SERVICE TO: M RAVIKOFF REALTY

SERVICE ADDRESS: 46 PONINGO ST PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
52388244	09/29/14	12/29/14	-91	1830	2057	227 EQUIVALENT TO	CCF	ACTUAL 169,796 GALLONS	SWQ
									227.0000 @ \$1.338999 SEW RENT \$303.95
									PORT CHESTER SEWER-SEWER LATE \$31.32
									TOTAL CURRENT CHARGES \$335.27

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE RETURN ENVELOPE PROVIDED.



Village of Port Chester Sewer Rent
 Customer Service Center
 2525 Palmer Avenue
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 46 PONINGO ST
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000436



AUTO**SCH 5-DIGIT 10573 436 T2:2 436 1 AV 0.378
 M RAVIKOFF REALTY
 MARVIN RAVIKOFF
 33 NEW BROAD ST STE 4
 PORT CHESTER NY 10573-4651



0790832222056900000033527000000009

Account Number:	07908322220569
Balance Forward	\$0.00
Current Charges Due 01/22/2015	\$335.27
TOTAL AMOUNT DUE	\$335.27
<i>Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT</i>	
Payment Amount Enclosed	\$ _____



VILLAGE OF PORT CHESTER SEWER RENT
 PO BOX 28327
 NEWARK NJ 07101-3159



VILLAGE OF PORT CHESTER

Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com

Received

JAN 6 2015

Village Clerk
VILLAGE OF PORT CHESTER

TO: Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, N.Y. 10573

APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, poningo properties, residing at 96 MRAVIKOFF KSSOL 133 New Broad St, hereby make hereby make application and appeal to the Board of Trustee for review with regard to the attached sewer rent bill dated 12.29.14 for the period from 9/29/14 to 12/29/14 for service located at the property at 4 BULKLEY AVE Port Chester, New York, also designated as Section 142.225 Block 1 and Lot 52 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

- That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
- That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
 - Hot tubs/like kind, provide documentation of the make and model of your unit.

Handwritten Signature

Signature of owner

914 934 2424

Phone # of Owner

1.5.15

Date

Note

- You may apply for only one billing period at a time.
- You have 30 days from the date of receipt of your bill to file a grievance.
- An incomplete application will be denied.

FOR VILLAGE USE ONLY

Date of Receipt: _____

Date of Referral to Staff: _____

Date of Report and Recommendation: _____ (copy annexed):

DETERMINATION

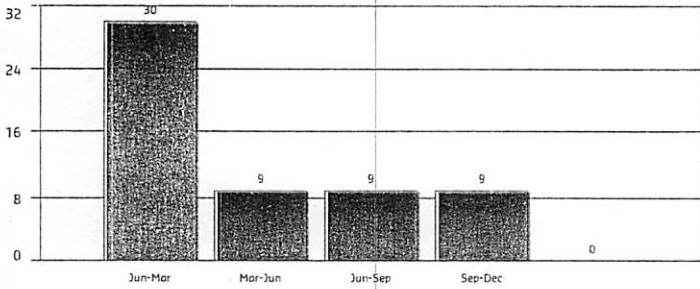
Upon review of the foregoing, the Board of Trustees of the Village of Port Chester hereby GRANTS /DENIES (circle one) the application and appeal of _____



VILLAGE OF PORT CHESTER SEWER RENT
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent
 Customer Service Center
 2525 Palmer Avenue
 New Rochelle, NY 10801
 Telephone: 888-876-1672
 www.unitedwater.com

USAGE HISTORY
 Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 03/30/2015

Billing Date: 12/29/14
Account Number: 07901394182814

Previous Balance	\$12.05
Payments Through 12/29/14 <i>THANK YOU</i>	\$12.05CR
Balance Forward	\$0.00
Current Charges Due 01/22/2015	\$12.17
TOTAL AMOUNT DUE	\$12.17

*PAY BY 01/23/2015 TO AVOID A 1% LATE PAYMENT CHARGE

SERVICE TO: M RAVIKOFF REALTY

SERVICE ADDRESS: 4 BULKLEY AVE PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
9021034	09/29/14	12/29/14	91	0422	0431	9 CCF EQUIVALENT TO	CCF	ACTUAL 6,732 GALLONS	SWQ
				9.0000 @ \$1.338999 SEW RENT	\$12.05				
				PORT CHESTER SEWER-SEWER LATE	\$0.12				
				TOTAL CURRENT CHARGES	\$12.17				

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

IMPORTANT MESSAGES

SEWER RENT - User charges established by the Village of Port Chester for the use of the sanitary sewer system. Your sewer rent is based on the total water consumption for the period.
 Effective June 1, 2014, the sewer rent changes from \$1.30002 to \$1.338999 per CCF.

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE RETURN ENVELOPE PROVIDED.

079
079



Village of Port Chester Sewer Rent
 Customer Service Center
 2525 Palmer Avenue
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 4 BULKLEY AVE
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000434



AUTO**SCH 5-DIGIT 10573 434 T2:2 434 1 AV 0.378
 M RAVIKOFF REALTY
 33 NEW BROAD ST STE 4
 PORT CHESTER NY 10573-4651



Account Number:	07901394182814
Balance Forward	\$0.00
Current Charges Due 01/22/2015	\$12.17
TOTAL AMOUNT DUE	\$12.17
<i>Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT</i>	
Payment Amount Enclosed	\$ _____



VILLAGE OF PORT CHESTER SEWER RENT
 PO BOX 28327
 NEWARK NJ 07101-3159

0790139418281400000001217000000003

Poningo Properties, LLC

33 New Broad Street
Port Chester, NY 10573

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, NY 10573

Re: Appeal SEWER RENT, 4 Bulkley Avenue Port Chester NY

January 5, 2015

To Whom It May Concern,

4 Bulkley Avenue is a commercial multi-tenant building. There is 1 water meter monitored by United Water Westchester.

1 Tenant, Big Eddy Enterprises aka Fish Window Cleaning calculates that 140 gallons of water per week do not go down the drain, or 560 gallons per month.

Using historical monthly average total gallon is 6,732
 $560/6732 = 8\%$

We present that we should be given an 8% credit.
Billing date 12/29/14 $\$12.17 \times .08 = \0.97 credit

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time and we ask that it be retroactive to the inception of the law.

Sincerely,



Howie Ravikoff
M. Ravikoff Assoc.
Managing Agent
44-48 Poningo Street
Port Chester, NY 10573



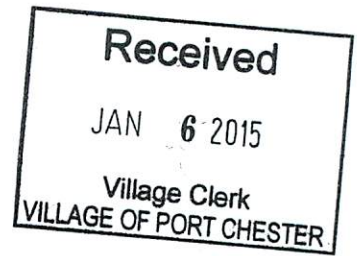
VILLAGE OF PORT CHESTER

Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com



TO: Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, N.Y. 10573

APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, H&H Property Corp, residing at 46 MRAVILOFF ASSOC.
33 New Broad St PMY., hereby make hereby make application and appeal to the Board of Trustee for review with regard to the attached sewer rent bill dated 12-29-14 for the period from 9-29-14 to 12-29-14 for service located at the property at 211 IRVING AVE Port Chester, New York, also designated as Section 142.22 Block 1 and Lot 37 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

- That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
- That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
 - Hot tubs/like kind, provide documentation of the make and model of your unit.

The village will credit no more than the value of the volume of one pool/hot tub/etc fill per year. (*Note Pools cannot be lawfully drained into the storm system without permits)

- Sprinkler systems, provide evidence of the make/model/flow capacity of your system and provide historical water consumption documentation demonstrating seasonal increases.
- Any other substantial consumption activities will be considered on a case by case basis.

3. Other. Please describe below.

See attached

W. J. P. M. J.
Signature of owner

914 934 2424
Phone # of Owner

1-5-15
Date

Note

- You may apply for only one billing period at a time.
- You have 30 days from the date of receipt of your bill to file a grievance.
- An incomplete application will be denied.

FOR VILLAGE USE ONLY

Date of Receipt: _____

Date of Referral to Staff: _____

Date of Report and Recommendation: _____ (copy annexed):

DETERMINATION

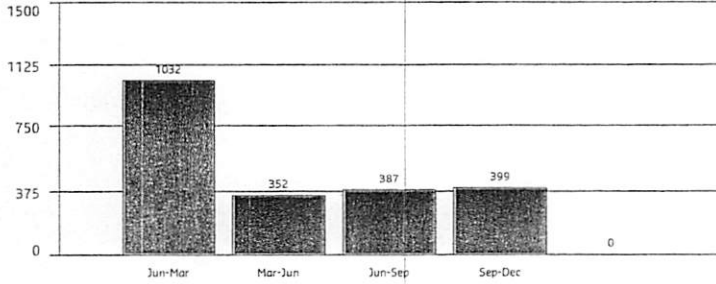
Upon review of the foregoing, the Board of Trustees of the Village of Port Chester hereby GRANTS /DENIES (circle one) the application and appeal of _____



VILLAGE OF PORT CHESTER SEWER RENT
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent
 Customer Service Center
 2525 Palmer Avenue
 New Rochelle, NY 10801
 Telephone: 888-876-1672
 www.unitedwater.com

USAGE HISTORY
 Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 03/30/2015

Billing Date: 12/29/14
Account Number: 07908055938844

Previous Balance	\$338.79
Payments Through 12/29/14 <i>THANK YOU</i>	\$338.79CR
Balance Forward	\$0.00
Current Charges Due 01/22/2015	\$537.65
TOTAL AMOUNT DUE	\$537.65

*PAY BY 01/23/2015 TO AVOID A 1% LATE PAYMENT CHARGE

SERVICE TO: H & H PROPERTIES

SERVICE ADDRESS: 211 IRVING AVE PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
3336287	09/29/14	12/29/14	91	1604	2003	399 <i>EQUIVALENT TO</i>	CCF	ACTUAL <i>298,452 GALLONS</i>	SWQ
				\$534.26					
99.0000 @ \$1.338999 SEW RENT				\$3.39					
ORT CHESTER SEWER-SEWER LATE				\$537.65					
OTAL CURRENT CHARGES									

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

IMPORTANT MESSAGES

SEWER RENT - User charges established by the Village of Port Chester for the use of the sanitary sewer system. Your sewer rent is based on the total water consumption for the period.
 Effective June 1, 2014, the sewer rent changes from \$1.30002 to \$1.338999 per CCF.

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT, IN THE RETURN ENVELOPE PROVIDED.



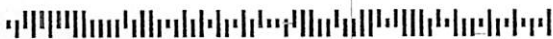
Village of Port Chester Sewer Rent
 Customer Service Center
 2525 Palmer Avenue
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 211 IRVING AVE
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000435



AUTO**SCH 5-DIGIT 10573 435 T2:2 435 1 AV 0.378
 H & H PROPERTIES
 33 NEW BROAD ST
 PORT CHESTER NY 10573-4632



Account Number:	07908055938844
Balance Forward	\$0.00
Current Charges Due 01/22/2015	\$537.65
TOTAL AMOUNT DUE	\$537.65
<i>Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT</i>	
Payment Amount Enclosed	\$ _____



VILLAGE OF PORT CHESTER SEWER RENT
 PO BOX 28327
 NEWARK NJ 07101-3159

0790805593884400000053765000000004

Total water measured minus Bagel Emporium use minus New Look Salon use is as follows:

$128400 - 93862 - 8454 = 26084$

26084 cubic feet we should be billed for 100%

93862 we should be billed for 10% (9386)

8454 we should be billed for 60% (5072)

We present that we should be billed for 40542 cubic feet or 31% of the total water measured by United Water Westchester.

Billing date 12/29/14 $\$537.65 \times 31\% = \166.67

We ask for a \$370.97 credit.

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time and we ask that it be retroactive to the inception of the law.

Sincerely,



Howie Ravikoff
M. Ravikoff Assoc.
Managing Agent
H&H Property Corp
211 Irving Avenue
Port Chester, NY 10573

H & H Property Corp.

33 New Broad Street
Port Chester, NY 10573

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, NY 10573

Re: Appeal SEWER RENT, 211 Irving Avenue

January 5, 2015

To Whom It May Concern,

211 Irving Avenue is a commercial building with 3 tenants. There is 1 water meter monitored by United Water Westchester. As landlords we have installed 2 sub-meters, 1 each for the Bagel Emporium and New Look beauty Salon. These sub-meters are monitored by the Landlord and used to measure their corresponding water usage.

Bagel Emporium calculates that 90% of the water measured does not go back down the drain into the sewer system. See attachment. 90% of the water measured goes into their product and out the door. We present that we should pay only 10% of their use.

New Look Salon calculates 40% of the water measured does not go back down the drain in to the sewer system. See attachment. They site the use of towels and hair dryers as evidence that the water is not going down the drain. We present that we should pay only 60% of their use.

Using historical data New look Salon water use measures 4227 cubic feet in 6 months and 8454 cubic feet in 12 months.

Bagel Emporium water use measures 46931 cubic feet in 6 months and 93862 cubic feet in 12 months.

Total water usage measured by United Water Westchester for the entire building consisting of 3 tenants is 64200 cubic feet for 6 months and 128400 cubic feet for 12 months.

[REDACTED]

From: [REDACTED]
Sent: Sunday, January 11, 2015 6:53 PM
To: [REDACTED]
Subject: [REDACTED] RE: Planning Commission

From: Sheila Rogan
Sent: Sunday, January 11, 2015 6:53:08 PM (UTC-05:00) Eastern Time (US & Canada)
To: [REDACTED]
Subject: [REDACTED] RE: Planning Commission

Sheila M. Rogan
66 Lynde Street
Old Saybrook, CT 06475

Mayor Pagano, members of the Board of Trustees and the
Planning Commissioner and members of the Panning Commission:

Please accept this letter as my resignation as a member of the Port Chester Planning Commission effective immediately.

It has been an honor and a privilege to serve the citizens of Port Chester but at this time I am unable to fulfill my obligation. I wish all of you the best in all your endeavors, both personally and professionally and the best for the people of the Village of Port Chester, NY.

Best Regards,

Sheila M. Rogan

On Thu, Jan 8, 2015 at 2:06 PM, [REDACTED] <[REDACTED]> wrote:

Emailed Mayor/BOT/Village Clerk

Tamarack Tower Foundation
219 Neuton Avenue
Rye Brook, New York 10573
914-937-5753

January 7, 2015

Mayor Neil J. Pagano
Trustees of the Village of Port Chester
222 Grace Church Street
Port Chester, NY 10573

VILLAGE OF PORT CHESTER

JAN 12 2015

RECEIVED

M

Dear Mayor Pagano and Trustees of the Village of Port Chester:

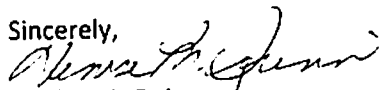
On June 7, 2015, Tamarack Tower Foundation will be holding its 5th annual TASTE OF PORT CHESTER. Last year we had a record number of restaurants participating and growing each year. With this being such a wonderful event for Port Chester along with all the positive feedback we get it will again be benefiting our students of the 7 local public schools along with great exposure for not only the restaurants but for Port Chester as well. Port Chester has become known as 'The Restaurant Capital of Westchester.' This year we are anticipating even more restaurants participating, especially with all the advertising we do not only in the papers but on radio stations, our local government channels, magazines and word of mouth.

I am writing to request permission for 4 banners to be hung from May 7, 2015 through June 7, 2015 at: Westchester Avenue (Fire Headquarters); Putnam Avenue (Lyons Park); Main and Adee Street and Main Street (Police Headquarters). I would also like to put up our sign at Messina Park (conforming to village requirements) for the same period of time.

We would also like to have the corner parking lot (as in the past years) on Abendroff (across from The Copacabana) blocked for registration, sign in, participating vendors from 10:00 am through 3:00 pm. This area is easy access for those participating along with the buses we use, for the event, to pick up and drop off. This year we will be using 4 buses again, but smaller ones, which we hope will be easier to get around the village and for those with somewhat forms of disabilities. Also if at all possible could we have some cones put up in front of Tarry Market so we can make it a drop off and pick up spot for the bus route. This would help tremendously not only with getting around but for those who do have a hard time walking. We found this to be an ideal spot for this.

I look forward to hearing back from you on this request. On behalf of myself and the rest of the Board for Tamarack Tower we wish you all a very happy, healthy and prosperous New Year for 2015.

Sincerely,



Denise M. Quinn

Vice President

Taste of P.C. Chairperson

M. Ravikoff Assoc.

33 New Broad Street
Port Chester, NY 10573

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, NY 10573

Re: SEWER RENT law review

January 15, 2015

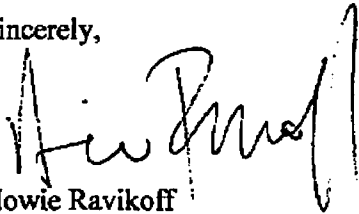
Board of Trustees:

This law should be revised in the following manors:

- 1) To allow for 100% recoupment. In allowing 100% recoupment, the Board is not tying its own hands and allows for complete flexibility for what it may be presented with in the future.
- 2) Administration should receive and review all grievance applications and deal directly with the public. Administration should review all submission, request additional information when necessary and submit to the board its recommendation on a monthly basis. Board should approve submission or request additional information. This process will allow the board to retain ultimate control and provide the public with a clear path for resubmission.
- 3) Grievances should not be required every month or every billing cycle. Applicants should be encouraged to make their case for as long a period of time as they can support. E.g. a landlord can provide a lease. (I imagine your billing agent should be consulted here)
- 4) Changes in this law should be retroactive to the date of inception of the law. It should include grievances that have already been granted relief.

I look forward to the public session to review the existing Sewer Rent Law as I am confident you will revisit this law with important information fresh in your memory.

Sincerely,

A handwritten signature in black ink, appearing to read 'Howie Ravikoff', written in a cursive style.

Howie Ravikoff
M. Ravikoff Assoc.
Managing Agent
H&H Property Corp, New Broad St, LLC,
Poningo Properties, LLC,

Received
JAN 15 2015
Village Clerk
VILLAGE OF PORT CHESTER



VILLAGE OF PORT CHESTER

Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com

C7

TO: Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, N.Y. 10573

APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, Poningo Properties LLC, residing at 40 M RAVINOFF ASSOC
33 New Broad St PCNY hereby make hereby make application and appeal
to the Board of Trustee for review with regard to the attached sewer rent bill dated 1-6-15
for the period from 12/3/14 to 1/5/15 for
service located at the property at 46 poningo st. Port
Chester, New York, also designated as Section 142.22 Block 1 and
Lot 52 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

1. That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
2. That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
 - Hot tubs/like kind, provide documentation of the make and model of your unit.

The village will credit no more than the value of the volume of one pool/hot tub/etc fill per year. (*Note Pools cannot be lawfully drained into the storm system without permits)

- Sprinkler systems, provide evidence of the make/model/flow capacity of your system and provide historical water consumption documentation demonstrating seasonal increases.
- Any other substantial consumption activities will be considered on a case by case basis.

3. Other. Please describe below.

See attached

Handwritten Signature
Signature of owner

914 9342424
Phone # of Owner

1-15-15
Date

Note

- You may apply for only one billing period at a time.
- You have 30 days from the date of receipt of your bill to file a grievance.
- An incomplete application will be denied.

FOR VILLAGE USE ONLY

Date of Receipt: _____

Date of Referral to Staff: _____

Date of Report and Recommendation: _____ (copy annexed):

DETERMINATION

Upon review of the foregoing, the Board of Trustees of the Village of Port Chester hereby GRANTS /DENIES (circle one) the application and appeal of _____

Poningo Properties, LLC

33 New Broad Street
Port Chester, NY 10573

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, NY 10573

Re: Appeal SEWER RENT, 46 Poningo St Port Chester NY

January 15, 2015

To Whom It May Concern,

46 Poningo St is a mixed use multi tenant building. There are 2 water meters monitored by United Water Westchester.

As Landlords we have 1 meter. As Tenant and owner of a traditional laundry matt, Wash N Dry aka Robinson Ent, has 1 meter direct billed by United.

Wash N Dry calculates that on average 4.89% of the water measured does not go back down the drain into the sewer system. See attachment.

We present that we should be billed for 4.89% less than what we have been billed for.

Carrying this conclusion forward to our current bill:

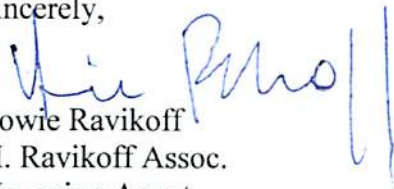
Billing date 01/06/2015 $\$182.10 \times 4.89\% = \8.90

We ask for a credit of \$8.90

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time.

We encourage the Board to adopt and amendment to this law allowing for 100% of the sewer rent to be recouped and this amendment should be retroactive.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Howie Ravikoff', written over the typed name.

Howie Ravikoff
M. Ravikoff Assoc.
Managing Agent
44-48 Poningo Street
Port Chester, NY 10573

Received
JAN 15 2015
Village Clerk
VILLAGE OF PORT CHESTER

CB



VILLAGE OF PORT CHESTER

Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com

TO: Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, N.Y. 10573

APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, New Broad St LLC, residing at 40 M RAVIKOFF ASSOC 33 New Broad St PCNY hereby make hereby make application and appeal to the Board of Trustee for review with regard to the attached sewer rent bill dated 1-6-15 for the period from 12-3-14 to 1-5-15 for service located at the property at 33 New Broad St Port Chester, New York, also designated as Section 142-30 Block 2 and Lot 64 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

- That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
- That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
 - Hot tubs/like kind, provide documentation of the make and model of your unit.

The village will credit no more than the value of the volume of one pool/hot tub/etc fill per year. (*Note Pools cannot be lawfully drained into the storm system without permits)

- Sprinkler systems, provide evidence of the make/model/flow capacity of your system and provide historical water consumption documentation demonstrating seasonal increases.
- Any other substantial consumption activities will be considered on a case by case basis.

3. Other. Please describe below.

See Attached

W. A. Phoff

Signature of owner

914 934 2424

Phone # of Owner

1-15-15

Date

Note

- You may apply for only one billing period at a time.
- You have 30 days from the date of receipt of your bill to file a grievance.
- An incomplete application will be denied.

FOR VILLAGE USE ONLY

Date of Receipt: _____

Date of Referral to Staff: _____

Date of Report and Recommendation: _____ (copy annexed):

DETERMINATION

Upon review of the foregoing, the Board of Trustees of the Village of Port Chester hereby GRANTS /DENIES (circle one) the application and appeal of _____

New Broad Street, LLC

33 New Broad Street
Port Chester, NY 10573

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, NY 10573

Re: Appeal SEWER RENT, 33 New Broad St Port Chester NY

January 15, 2014

To Whom It May Concern,

33 New Broad Street is a commercial multi tenant building. There is 1 water meter monitored by United Water Westchester. As Landlords we have installed sub-meters including 1 each for the Beldotti Bakery (Good Bread Bakery) and Josam Foods (Matt Miller Culinary) among others. These sub-meters are monitored by the Landlord and used to measure their corresponding water usage.

Good Bread Bakery calculates that 90% of the water measured does not go back down the drain into the sewer system. See attachment. 90% of the water measured goes into their product and out the door. We present that we should pay only 10% of their use.

Josam Foods calculates 20% of the water measured does not go back down the drain in to the sewer system. See attachment. They site water content in cooked product that goes out the door. We present that we should pay only 80% of their use.

Using historical data Good Bread Bakery water use measures 14263 cubic feet in 6 months and 28526 cubic feet in 12 months.

Josam Foods water use measures 12767 cubic feet in 6 months and 25534 cubic feet in 12 months.

Total water usage measured by United Water Westchester for the entire building is 40596 cubic feet for 6 months and 81192 cubic feet for 12 months.

Total water measured minus Good Bread Bakery use minus Josam Foods use is as follows:

$81192 - 28526 - 25534 = 27132$

27132 cubic feet we should be billed for 100%

28526 we should be billed for 10% (2852)

25534 we should be billed for 80% (20427)

We present that we should be billed for $27132 + 2852 + 20427$ or 50411 cubic feet. This equates to 62% of the total water measured by United Water Westchester.

Carrying these result forward to our current bill:

Billing date 01/06/2015 $\$73.64 \times 62\% (\$45.65) = \$27.98$

We ask for a \$27.98 credit

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time.

We encourage the Board to adopt and amendment to this law allowing for 100% of the sewer rent to be recouped and this amendment should be retroactive.

Sincerely,



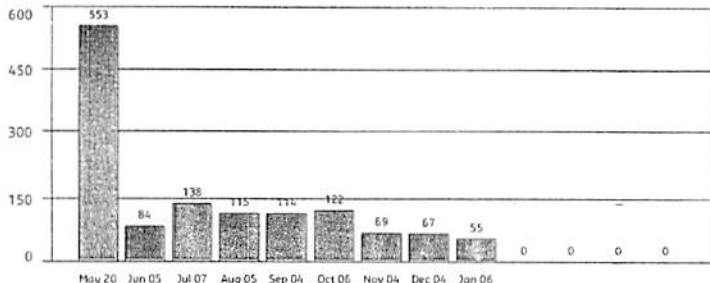
Howie Ravikoff
M. Ravikoff Assoc.
Managing Agent
New Broad St LLC
33 New Broad Street
Port Chester, NY 10573



VILLAGE OF PORT CHESTER SEWER RENT
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent
 Customer Service Center
 2525 Palmer Avenue
 New Rochelle, NY 10801
 Telephone: 888-876-1672
 www.unitedwater.com

USAGE HISTORY
 Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 02/02/2015

Billing Date: 01/06/15
Account Number: 07902425083708

Previous Balance	\$89.71
Payments Through 01/06/15 <i>THANK YOU</i>	\$89.71CR
Balance Forward	\$0.00
Current Charges Due 01/30/2015	\$73.64
TOTAL AMOUNT DUE	\$73.64

*PAY BY 02/02/2015 TO AVOID A 1% LATE PAYMENT CHARGE

SERVICE TO: NEW BROAD STREET LLC

SERVICE ADDRESS: 33 NEW BROAD ST PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
0829333	12/03/14	01/05/15	33	01020	01075	55 EQUIVALENT TO	CCF 41,140 GALLONS	ACTUAL	SWM

\$5.0000 @ \$1.338999 SEW RENT
 TOTAL CURRENT CHARGES

\$73.64
 \$73.64

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

IMPORTANT MESSAGES

SEWER RENT - User charges established by the Village of Port Chester for the use of the sanitary sewer system. Your sewer rent is based on the total water consumption for the period. Effective June 1, 2014, the sewer rent changes from \$1.30002 to \$1.338999 per CCF.

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE RETURN ENVELOPE PROVIDED.



Village of Port Chester Sewer Rent
 Customer Service Center
 2525 Palmer Avenue
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 33 NEW BROAD ST
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000191



*****SINGLE-PIECE 191 T1:1 191 1 SP 0.480

NEW BROAD STREET LLC
 M RAVIKOFF ASSOC
 33 NEW BROAD ST
 PORT CHESTER NY 10573-4632



0790242508370800000007364000000006

Account Number: 07902425083708

Balance Forward \$0.00

Current Charges Due 01/30/2015 \$73.64

TOTAL AMOUNT DUE \$73.64

Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT

Payment Amount Enclosed \$_____



VILLAGE OF PORT CHESTER SEWER RENT
 PO BOX 28327
 NEWARK NJ 07101-3159

Received
JAN 15 2015
Village Clerk
VILLAGE OF PORT CHESTER

C9



VILLAGE OF PORT CHESTER

Village Clerk

222 Grace Church Street, Port Chester, New York 1057

Phone (914) 939-5202 • Fax (914) 305-2560

www.portchesterny.com

TO: Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, N.Y. 10573

APPEAL

In accordance with the provisions of Section 268-9 of the Village Code, I, 235 HOLDING CO LLC, residing at 90 M RAVIKOFF ASSOC
33 New Broad St PLM, hereby make hereby make application and appeal to the Board of Trustee for review with regard to the attached sewer rent bill dated 1-7-15 for the period from 10-7-14 to 1-6-15 for service located at the property at 235 WESTCHESTER AVE Port Chester, New York, also designated as Section 142-72 Block 1 and Lot 22 on the Tax Map of the Town of Rye.

(please attach a copy of the referred to Sewer Rent Bill)

The grounds of my appeal are as follows: (check appropriate box)

1. That the amount of water consumption reflected on the attached Sewer Rent Bill is not correct. The Village will refer this matter to United Water Westchester, Inc. for their comment prior to hearing.
2. That the fee amount in the attached Sewer Rent Bill should be adjusted because a significant portion of the water consumed during the period indicated on the attached Sewer Rent Bill was not discharged into the Village Sanitary Sewer System.

To claim a grievance under option 2. Include all evidence to support the degree and amount of water usage that is claimed to be applied for uses that do not result in discharges into the sanitary sewer system.

- Pools, supply a copy of the Certificate of Occupancy (available at the Port Chester Building Department), and documentation of the capacity of the pool.
 - Hot tubs/like kind, provide documentation of the make and model of your unit.

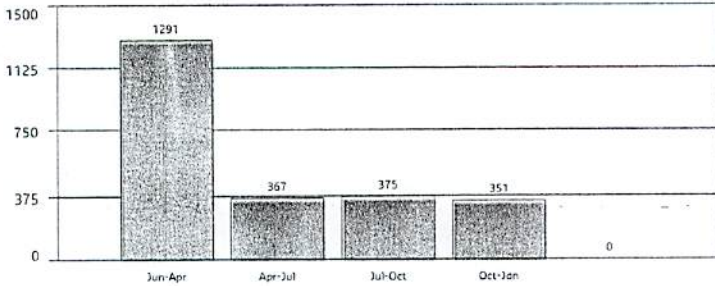


VILLAGE OF PORT CHESTER SEWER RENT
 Serviced by United Water Westchester

Village of Port Chester Sewer Rent
 Customer Service Center
 2525 Palmer Avenue
 New Rochelle, NY 10801
 Telephone: 888-876-1672
 www.unitedwater.com

USAGE HISTORY

Usage in Hundreds of Cubic Feet



Next meter reading date: on or about 04/08/2015

Billing Date: 01/07/15
Account Number: 07902829716069

Previous Balance	\$502.12
Payments Through 01/07/15 <i>THANK YOU</i>	\$502.12CR
Balance Forward	\$0.00
Current Charges Due 02/02/2015	\$469.99
TOTAL AMOUNT DUE	\$469.99

*PAY BY 02/03/2015 TO AVOID A 1% LATE PAYMENT CHARGE

SERVICE TO: 235 HOLDING CO LLC

SERVICE ADDRESS: 235 WESTCHESTER AVE PORT CHESTER NY

Meter Number	Service		Days of Service	Meter Reading		Usage	Unit of Measure	Reading Type	Rate
	From	To		Previous	Present				
52625556	10/07/14	01/06/15	91	2758	3109	351	CCF	ACTUAL	SWQ
						EQUIVALENT TO		262,548 GALLONS	

351.0000 @ \$1.338999 SEW RENT
TOTAL CURRENT CHARGES

\$469.99
\$469.99

SEE REVERSE SIDE FOR IMPORTANT ACCOUNT INFORMATION

IMPORTANT MESSAGES

SEWER RENT - User charges established by the Village of Port Chester for the use of the sanitary sewer system. Your sewer rent is based on the total water consumption for the period.
 Effective June 1, 2014, the sewer rent changes from \$1.30002 to \$1.338999 per CCF.

PLEASE DETACH HERE AND RETURN THE BOTTOM PORTION WITH YOUR PAYMENT IN THE RETURN ENVELOPE PROVIDED.



Village of Port Chester Sewer Rent
 Customer Service Center
 2525 Palmer Avenue
 New Rochelle, NY 10801

Temp - Return Service Requested

SERVICE ADDRESS: 235 WESTCHESTER AVE
 PORT CHESTER NY

Please check this box if you have made any changes to the information on the reverse side.

000088



*****SINGLE-PIECE 88 T1:2 88 1 SP 0.480

235 HOLDING CO LLC
 C/O M RAVIKOFF ASSOC. INC
 33 NEW BROAD ST
 PORT CHESTER NY 10573-4632



0790282971606900000046999000000002

Account Number: 07902829716069

Balance Forward \$0.00

Current Charges Due 02/02/2015 \$469.99

TOTAL AMOUNT DUE \$469.99

Please make payable to: VILLAGE OF PORT CHESTER SEWER RENT

Payment Amount Enclosed \$ _____



VILLAGE OF PORT CHESTER SEWER RENT
 PO BOX 28327
 NEWARK NJ 07101-3159

235 Holding Company, LLC

33 New Broad Street
Port Chester, NY 10573

Phone 914-934-2424

Fax 914-937-5186

Mayor and Board of Trustees
c/o Village Clerk
Village of Port Chester
222 Grace Church Street
Port Chester, NY 10573

Re: Appeal SEWER RENT, 33 New Broad St Port Chester NY

November 4, 2014

To Whom It May Concern,

233-237 Westchester Avenue is a mixed use multi tenant building. There is 1 water meter monitored by United Water Westchester. As Landlords we have installed sub-meters including 1 for La Boutique Salon. These sub-meters are monitored by the Landlord and used to measure their corresponding water usage.

La boutique Salon calculates that 3% of the water measured does not go back down the drain into the sewer system.

On average, total water measured by United Water Westchester for the entire building is 6394 cubic feet per month. On average, total water measured for La Boutique is 270 cubic feet per month.

Total water measured minus La Boutique:
 $6394 - 270 = 6124$

6124 cubic feet we should be billed for 100%
270 we should be billed for 97% (261)

We present that we should be billed for $6124 + 261$ or 6385.9 cubic feet.
This equates to 99% of the total water measured by United Water Westchester.

We request a 1% credit.

Carrying this forward, we request a 1% credit for our current bill:

Billing date 1/7/15 \$469.99 x1% = \$4.69

We ask that a process should be enacted to keep these more accurate calculations in place moving forward for 1 year or more without having to submit a grievance application upon receipt of each and every bill saving all people, businesses, Village Boards and personnel substantial time.

We encourage the Board to adopt an amendment to this law allowing for 100% of the sewer rent to be recouped and this amendment should be retroactive.

Sincerely,

A handwritten signature in blue ink, appearing to read "Howie Ravikoff". The signature is written in a cursive style with a large initial "H" and "R".

Howie Ravikoff
M. Ravikoff Assoc.
Managing Agent
235 Holding Co., LLC
33 New Broad Street
Port Chester, NY 10573

REPORTS

Rev/Exp Comparison Control Report Parameters

Report ID:	001				
Year:	2014	Include Beg. Encumbrance:	Yes		
Period:	6	To:	11	Apply to Prior Years:	Yes
Description:	Display	Apply % to Original Budget:	No		
Spacing:	Single	Print Parent Account:	No		
Acct Status:	Active	Use Alt Fund:	No		
Suppress Zero Accts.:	All	Grand Totals on Separate Page:	No		
Summary Only:	No	Include Req:	No		
		Exclude Rev Brackets:	No		

Account Table: 001 FUND 001 GENERAL FUND

Rule No.	Component	From	To	Acct Type From	To
1	FUND	001	001		

Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	No	Yes
2	Type	Yes	No	Yes
3	Dept	Yes	Yes	Yes
4	Group	Yes	No	Yes

VILLAGE OF PORT CHESTER

Rev/Exp Comparison Control Report

Period From: 6 To: 11

Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type R	Revenue								
Dept 0001									
Group									
001.0001.1001	REAL PROPERTY TAXES	22,550,987.00	22,550,987.00	(22,545,619.84)	0.00	5,367.16	(99.98)	(21,902,075.14)	(21,894,623.36)
001.0001.1081	P I L O T	792,118.00	792,118.00	(802,793.61)	0.00	(10,675.61)	(101.35)	(756,049.98)	(700,049.85)
001.0001.1087	SDWLK BETTERMENT PROG- PH 1	9,237.00	9,237.00	(9,237.00)	0.00	0.00	(100.00)	(9,195.89)	(9,825.85)
001.0001.1088	SDWLK BETTERMENT PROG- PH 2	18,342.00	18,342.00	(18,243.53)	0.00	98.47	(99.46)	(22,205.90)	(142,113.66)
001.0001.1090	INT & PEN - REAL PROP TAX	38,000.00	38,000.00	(11,963.99)	0.00	26,036.01	(31.48)	(39,427.75)	(45,237.49)
001.0001.1120	SALES TAX REVENUE	4,100,000.00	4,100,000.00	(1,036,030.00)	0.00	3,063,970.00	(25.27)	(1,009,708.00)	(945,303.00)
001.0001.1128	GROSS RECEIPTS - ELECTRIC	360,000.00	360,000.00	(88,693.16)	0.00	271,306.84	(24.64)	(92,994.01)	(90,355.12)
001.0001.1129	GROSS RECEIPTS - TELEPHONE	24,000.00	24,000.00	(9,488.22)	0.00	14,511.78	(39.53)	(9,769.25)	(12,839.94)
001.0001.1130	GROSS RECEIPTS - WATER	57,000.00	57,000.00	(16,229.76)	0.00	40,770.24	(28.47)	(17,229.76)	(14,653.92)
001.0001.1131	GROSS RECEIPTS TAX - CABLE TV	405,000.00	405,000.00	(172,994.14)	0.00	232,005.86	(42.71)	(162,485.37)	(152,884.74)
001.0001.1256	ZONING BOOKS & MAPS FEES	250.00	250.00	(250.00)	0.00	0.00	(100.00)	0.00	0.00
001.0001.1258	CAFE LICENSE	900.00	900.00	(100.00)	0.00	800.00	(11.11)	(300.00)	(700.00)
001.0001.1260	REGISTRAR OF VITAL STATISTICS	14,500.00	14,500.00	(7,110.00)	0.00	7,390.00	(49.03)	(6,263.00)	(7,500.00)
001.0001.1520	POLICE REPORT FEES	6,000.00	6,000.00	(2,635.24)	0.00	3,364.76	(43.92)	(3,216.47)	(2,735.20)
001.0001.1522	REIMB PRISONER TRANS FEES	65,000.00	65,000.00	(24,624.75)	0.00	40,375.25	(37.88)	0.00	(19,455.90)
001.0001.1524	D W I REIMBURSEMENT	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	(1,739.76)	0.00
001.0001.1525	TOWING & ABANDONED VEHICLE CHG	8,000.00	8,000.00	(5,135.00)	0.00	2,865.00	(64.19)	(3,225.00)	(3,010.00)
001.0001.1540	FIRE INSPECTION FEES	170,000.00	170,000.00	(102,250.00)	0.00	67,750.00	(60.15)	(69,915.00)	(21,900.00)
001.0001.1543	STOP WORK ORDER FEE	10,000.00	10,000.00	(888.00)	0.00	9,112.00	(8.88)	(11,115.67)	(2,735.00)
001.0001.1560	SAFETY INSPECT/BLDG PERMITS	350,000.00	350,000.00	(224,204.10)	0.00	125,795.90	(64.06)	(364,857.63)	(136,690.00)
001.0001.1561	SAFETY INSPECTION/SEARCHES	60,000.00	60,000.00	(40,475.00)	0.00	19,525.00	(67.46)	(50,170.00)	(28,298.00)
001.0001.1562	SAFETY INSPECT/CO TEMPORARY	20,000.00	20,000.00	(21,700.00)	0.00	(1,700.00)	(108.50)	(9,625.00)	(11,762.00)
001.0001.1563	SAFETY INSPECTION/OCCUPANCY	45,000.00	45,000.00	(31,958.00)	0.00	13,042.00	(71.02)	(23,509.50)	(28,726.00)
001.0001.1565	RE-INSPECTION FEES (BUILDING PERMITS)	1,000.00	1,000.00	(2,275.00)	0.00	(1,275.00)	(227.50)	(1,825.00)	(375.00)
001.0001.1567	PERMITS/TANK	2,400.00	2,400.00	(2,230.00)	0.00	170.00	(92.92)	0.00	0.00
001.0001.1568	PERMITS/FIRE ALARM	1,000.00	1,000.00	(800.00)	0.00	200.00	(80.00)	0.00	0.00
001.0001.1589	OTHER PUB SAFETY INC FR DEVELOPER	0.00	439,000.00	(439,000.00)	0.00	0.00	(100.00)	(113,672.00)	0.00
001.0001.1740	PARKING METER FEES	1,464,626.00	1,464,626.00	(681,318.35)	0.00	783,307.65	(46.52)	(538,176.91)	(439,007.54)
001.0001.1741	DECAL FEES	70,000.00	70,000.00	(11,714.00)	0.00	58,286.00	(16.73)	(2,197.00)	(2,013.00)

VILLAGE OF PORT CHESTER

Rev/Exp Comparison Control Report

Period From: 6 To: 11

Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type R	Revenue								
Dept 0001									
Group									
001.0001.2000	YOUTH BASEBALL PROGRAMS	0.00	0.00	(2,040.00)	0.00	(2,040.00)	0.00	0.00	(240.00)
001.0001.2002	SOFTBALL FEES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00	(1,900.00)
001.0001.2004	INSTRUCTIONAL PROGRAMS	9,000.00	9,000.00	(5,315.00)	0.00	3,685.00	(59.06)	(5,805.00)	(6,080.00)
001.0001.2005	BOCCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
001.0001.2008	DAY CAMP FEES	95,000.00	95,000.00	(114,130.48)	0.00	(19,130.48)	(120.14)	(99,145.00)	(99,276.67)
001.0001.2009	CUB CAMP FEES	6,000.00	6,000.00	(13,655.00)	0.00	(7,655.00)	(227.58)	(7,180.00)	(4,475.00)
001.0001.2011	PARK FEES-RECREATION	10,000.00	10,000.00	(5,450.00)	0.00	4,550.00	(54.50)	(3,360.50)	(2,750.00)
001.0001.2013	REC BROCHURE ADVERTISEMENTS	800.00	800.00	0.00	0.00	800.00	0.00	0.00	0.00
001.0001.2014	SOCCER REVENUE	25,000.00	25,000.00	(12,570.00)	0.00	12,430.00	(50.28)	(4,700.00)	(8,418.00)
001.0001.2019	IIIC-1 LOCAL NUTRITION CONTRIB	16,577.00	16,577.00	(8,499.00)	0.00	8,078.00	(51.27)	(8,775.00)	(7,942.50)
001.0001.2020	IIIC-2 LOCAL NUTRITION CONTRIB	1,276.00	1,276.00	(403.00)	0.00	873.00	(31.58)	(613.00)	(569.00)
001.0001.2021	IIIB - LOCAL NUTRITION CONTRIB	1,249.00	1,249.00	(548.00)	0.00	701.00	(43.88)	(687.00)	(806.00)
001.0001.2022	SNAP - LOCAL NUTRITION CONTRIB	1,833.00	1,833.00	(679.00)	0.00	1,154.00	(37.04)	(667.00)	(1,049.00)
001.0001.2040	MARINA CHARGES	40,000.00	40,000.00	700.00	0.00	40,700.00	1.75	(2,660.00)	0.00
001.0001.2081	AT&T/BELL CELL TOWER LEASE	76,000.00	76,000.00	(38,000.04)	0.00	37,999.96	(50.00)	(38,000.04)	(38,000.04)
001.0001.2082	NEXTEL - H/S ANTENNA LEASE	39,143.00	39,143.00	(13,047.72)	0.00	26,095.28	(33.33)	(22,168.44)	(18,448.08)
001.0001.2110	BOARD OF APPEALS	13,000.00	13,000.00	(10,800.00)	0.00	2,200.00	(83.08)	(9,550.00)	(3,350.00)
001.0001.2111	SPEC EXCEPTION USE	4,000.00	4,000.00	(1,500.00)	0.00	2,500.00	(37.50)	0.00	(1,400.00)
001.0001.2112	SUBDIVISION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	(3,250.00)
001.0001.2113	SITE APPLICATIONS	22,000.00	22,000.00	(22,200.00)	0.00	(200.00)	(100.91)	(4,650.00)	(10,685.00)
001.0001.2114	MAP CHANGE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	(1,000.00)
001.0001.2120	ARCHITECTURAL BOARD OF REVIEW	3,500.00	3,500.00	(2,550.00)	0.00	950.00	(72.86)	(3,440.00)	(2,025.00)
001.0001.2121	ENVIRONMENTAL FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	(1,550.00)	(900.00)
001.0001.2130	REFUSE & GARBAGE CHARGES	25,000.00	25,000.00	(13,190.00)	0.00	11,810.00	(52.76)	(13,720.00)	(15,156.50)
001.0001.2131	SCRAP METAL RECOVERY	10,000.00	10,000.00	(5,464.00)	0.00	4,536.00	(54.64)	(4,443.00)	(5,872.00)
001.0001.2132	GREEN WASTE TIP FEES	440,000.00	440,000.00	(154,580.50)	0.00	285,419.50	(35.13)	(182,048.54)	(259,082.20)
001.0001.2165	ETPA CHARGES	4,000.00	4,000.00	10.00	0.00	4,010.00	0.25	40.00	0.00
001.0001.2262	FIRE PROTECTION/RYE BROOK	951,958.00	951,958.00	(317,319.33)	0.00	634,638.67	(33.33)	(311,097.32)	(304,997.32)
001.0001.2302	SNOW REMOVAL OTHER GOVERN	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
001.0001.2303	SNOW REMOVAL NY STATE	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	0.00	0.00
001.0001.2304	GASOLINE-OTHER GOVERNMENT	27,000.00	27,000.00	(16,494.51)	0.00	10,505.49	(61.09)	(18,750.60)	(16,851.96)

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type R	Revenue								
Dept 0001									
Group									
001.0001.2305	DIESEL-OTHER GOVERNMENT	22,000.00	22,000.00	(19,566.64)	0.00	2,433.36	(88.94)	(14,708.85)	(13,770.21)
001.0001.2401	INTEREST EARNINGS	9,000.00	9,000.00	(3,438.66)	0.00	5,561.34	(38.21)	(5,226.51)	(7,355.23)
001.0001.2409	RENTS - VILLAGE HALL (HORTON)	265,000.00	265,000.00	(157,324.87)	0.00	107,675.13	(59.37)	(108,857.72)	(100,393.01)
001.0001.2410	RENTAL OF REAL PROPERTY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	(200.00)	0.00
001.0001.2411	PARK PROPERTY RENTAL	1,000.00	1,000.00	(3,706.31)	0.00	(2,706.31)	(370.63)	(2,012.02)	(3,393.47)
001.0001.2412	YACHT CLUB RENT	16,166.00	16,166.00	(15,583.35)	0.00	582.65	(96.40)	(15,583.35)	(14,750.00)
001.0001.2503	ROOMING HOUSE BUSINESS LICENSE	1,422.00	1,422.00	(1,242.00)	0.00	180.00	(87.34)	(1,242.00)	(660.00)
001.0001.2506	HAWKER & PEDDLER	3,300.00	3,300.00	(1,145.00)	0.00	2,155.00	(34.70)	(250.00)	(300.00)
001.0001.2511	TAXI OWNER'S LIC FEE	37,250.00	37,250.00	(36,810.00)	0.00	440.00	(98.82)	(34,690.00)	(27,250.00)
001.0001.2512	TAXI COMPANY'S LIC FEE	2,475.00	2,475.00	0.00	0.00	2,475.00	0.00	0.00	0.00
001.0001.2540	BINGO/RECEIPTS	1,500.00	1,500.00	(766.84)	0.00	733.16	(51.12)	(911.38)	(780.37)
001.0001.2541	BINGO/LICENSES	300.00	300.00	0.00	0.00	300.00	0.00	0.00	0.00
001.0001.2542	GAMES OF CHANCE	80.00	80.00	0.00	0.00	80.00	0.00	0.00	0.00
001.0001.2545	DANCING/ENT LICENSES	9,600.00	9,600.00	(2,390.00)	0.00	7,210.00	(24.90)	(2,860.00)	(5,850.00)
001.0001.2546	AUTO DEV/LAUNDRY LICENSES	5,040.00	5,040.00	0.00	0.00	5,040.00	0.00	(2,015.00)	0.00
001.0001.2547	AMUSEMENT DEV/VIDEO LICENSES	3,000.00	3,000.00	(680.00)	0.00	2,320.00	(22.67)	(835.00)	(50.00)
001.0001.2589	MISC DOCUMENT COPY FEES	1,000.00	1,000.00	(675.75)	0.00	324.25	(67.58)	(423.74)	(430.00)
001.0001.2590	PERMITS/ELECTRICAL	22,500.00	22,500.00	(18,950.00)	0.00	3,550.00	(84.22)	(17,800.00)	(7,744.00)
001.0001.2591	PERMITS/PLUMBING	27,500.00	27,500.00	(19,120.00)	0.00	8,380.00	(69.53)	(23,455.00)	(6,798.00)
001.0001.2592	PERMITS/DEMOLITION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	(150.00)	0.00
001.0001.2593	PERMITS/SIGNS	3,500.00	3,500.00	(4,350.00)	0.00	(850.00)	(124.29)	(2,100.00)	(425.00)
001.0001.2594	PERMITS/SIDEWALK OBSTRUCTION	30,000.00	30,000.00	(44,410.00)	0.00	(14,410.00)	(148.03)	(2,490.00)	(6,120.00)
001.0001.2595	PERMITS/CURB CUTS	0.00	0.00	(185.00)	0.00	(185.00)	0.00	0.00	0.00
001.0001.2596	PERMITS/STREET OPENINGS	40,000.00	40,000.00	(39,200.00)	0.00	800.00	(98.00)	(22,415.20)	(18,367.00)
001.0001.2598	PERMITS/ROLL-OFF BOXES	1,100.00	1,100.00	(2,663.50)	0.00	(1,563.50)	(242.14)	(325.50)	(440.00)
001.0001.2599	PERMITS/SIDEWALK OPENINGS	7,000.00	7,000.00	(6,422.20)	0.00	577.80	(91.75)	(6,839.20)	(8,800.90)
001.0001.2600	ALARM PERMITS	23,100.00	23,100.00	(1,360.00)	0.00	21,740.00	(5.89)	(1,680.00)	(1,280.00)
001.0001.2601	ALARM PERMIT - FINES	11,000.00	11,000.00	(2,750.00)	0.00	8,250.00	(25.00)	(4,250.00)	(6,650.00)
001.0001.2602	FILMING PRODUCTION PERMITS	2,000.00	2,000.00	(2,150.00)	0.00	(150.00)	(107.50)	(750.00)	(600.00)
001.0001.2603	PERMITS/FIRE SPRINKLER	500.00	500.00	(1,500.00)	0.00	(1,000.00)	(300.00)	0.00	0.00
001.0001.2610	FINES FEES & FORFIETED BAIL	2,250,000.00	2,250,000.00	(689,889.65)	0.00	1,560,110.35	(30.66)	(678,258.23)	(629,571.86)
001.0001.2613	USE OF DEFERRED REV - DEA	0.00	195,171.27	(195,171.27)	0.00	0.00	(100.00)	(50,920.26)	(21,529.41)
001.0001.2614	JUSTICE CT CNTY	4,000.00	4,000.00	(1,475.00)	0.00	2,525.00	(36.88)	(1,275.00)	(1,550.00)

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Fund 001	GENERAL FUND								
Type R	Revenue								
Dept 0001									
Group									
001.0001.2614	TRANSLATOR								
001.0001.2615	FINES & PENALTIES - CODE ENFRM	500.00	500.00	0.00	0.00	500.00	0.00	(250.00)	(2,550.00)
001.0001.2680	INSURANCE RECOVERIES	16,000.00	16,000.00	(6,440.59)	0.00	9,559.41	(40.25)	(7,372.17)	(107,808.27)
001.0001.2681	WORKERS COMP RECOVERIES	50,000.00	50,000.00	(72,052.45)	0.00	(22,052.45)	(144.10)	(24,425.59)	(16,896.43)
001.0001.2690	OTHER COMPENSATION FOR LOSS	0.00	0.00	(30,832.43)	0.00	(30,832.43)	0.00	(254.29)	0.00
001.0001.2701	REFUNDS OF PRIOR YEARS EXPEND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(16,536.71)
001.0001.2705	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	(3,000.00)	(1,000.00)
001.0001.2772	MISCELLANEOUS REV	0.00	0.00	(1,042.22)	0.00	(1,042.22)	0.00	(4,071.21)	(1,022.41)
001.0001.2773	POLICE - FINGERPRINTING/MISC	0.00	0.00	(60.00)	0.00	(60.00)	0.00	(30.00)	(75.00)
001.0001.3001	STATE PER CAPITA AID	399,935.00	399,935.00	(399,935.00)	0.00	0.00	(100.00)	(399,935.00)	(399,935.00)
001.0001.3005	MORTGAGE TAX	280,000.00	280,000.00	0.00	0.00	280,000.00	0.00	0.00	0.00
001.0001.3089	STATE AID -OTHER	0.00	0.00	(30,794.00)	0.00	(30,794.00)	0.00	0.00	0.00
001.0001.3389	NYS OTHER PUBLIC SAFETY ITEMS	2,000.00	2,000.00	(10,000.00)	0.00	(8,000.00)	(500.00)	(4,493.74)	(2,578.72)
001.0001.3776	STATE - SNAP NUTRITION PROGRAM	51,102.00	51,102.00	0.00	0.00	51,102.00	0.00	0.00	0.00
001.0001.3778	NUTRITION	3,380.00	3,380.00	0.00	0.00	3,380.00	0.00	0.00	0.00
001.0001.3820	TRANSPORTATION GRANT YOUTH & REC SERVICE PROGRAMS	7,200.00	7,200.00	0.00	0.00	7,200.00	0.00	0.00	0.00
001.0001.3821	YOUTH ADVOCATE P C SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,799.80)
001.0001.4389	OTHER PUBLIC SAFETY	17,000.00	17,000.00	(6,409.92)	0.00	10,590.08	(37.71)	(7,187.40)	(6,403.93)
001.0001.4771	FEDERAL NUTRITION - 3C-1	41,052.00	41,052.00	(21,472.52)	0.00	19,579.48	(52.31)	0.00	0.00
001.0001.4772	FEDERAL COMMODITY FUND - 3C-1	33,470.00	33,470.00	0.00	0.00	33,470.00	0.00	0.00	0.00
001.0001.4773	FEDERAL NUTRITION - 3C-2	13,782.00	13,782.00	(3,073.77)	0.00	10,708.23	(22.30)	0.00	0.00
001.0001.4774	FEDERAL COMMODITY FUND - 3C-2	5,466.00	5,466.00	0.00	0.00	5,466.00	0.00	0.00	0.00
001.0001.4775	FEDERAL NUTRITION - 3B	15,274.00	15,274.00	0.00	0.00	15,274.00	0.00	0.00	0.00
001.0001.4776	FEDERAL SNAP COMMODITY FUNDING	13,694.00	13,694.00	0.00	0.00	13,694.00	0.00	0.00	0.00
001.0001.4989	FEMA - FEDERAL PORTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(23,610.65)
001.0001.4990	FEMA - STATE PORTION	0.00	0.00	0.00	0.00	0.00	0.00	(23,089.00)	(7,870.21)
001.0001.4995	APPROPRIATED FUND BALANCE	369,782.00	496,263.99	0.00	0.00	496,263.99	0.00	0.00	0.00
001.0001.4997	APPROPRIATED DEBT REVERSES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00	0.00	0.00
001.0001.5994	TRANSFER FROM SEWER	900,000.00	900,000.00	0.00	0.00	900,000.00	0.00	0.00	0.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1010	BOARD OF TRUSTEES								
Group 1	PERSONAL SERVICES								
001.1010.0100	PERSONNEL SERVICES	31,200.00	31,200.00	15,000.00	0.00	16,200.00	48.08	15,000.00	10,080.00
Total Group 1	PERSONAL SERVICES	31,200.00	31,200.00	15,000.00	0.00	16,200.00	48.08	15,000.00	10,080.00
Group 4	CONTRACTUAL EXPENSE								
001.1010.0403	EDUCATION & TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00
001.1010.0406	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00	69.98	955.98
Total Group 4	CONTRACTUAL EXPENSE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	69.98	955.98
Total Dept 1010	BOARD OF TRUSTEES	33,200.00	33,200.00	15,000.00	0.00	18,200.00	45.18	15,069.98	11,035.98

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1110	VILLAGE JUSTICE								
Group 1	PERSONAL SERVICES								
001.1110.0100	PERSONNEL SERVICES	653,992.00	653,992.00	309,815.12	0.00	344,176.88	47.37	277,869.02	288,403.50
001.1110.0101	PERSONNEL - OVERTIME	12,000.00	12,000.00	4,354.68	0.00	7,645.32	36.29	7,054.03	5,204.02
001.1110.0105	OUT OF TITLE	1,500.00	1,500.00	1,281.11	0.00	218.89	85.41	3,789.57	1,989.23
001.1110.0111	PERSONNEL - PART TIME	13,455.00	13,455.00	6,465.00	0.00	6,990.00	48.05	17,107.50	8,991.00
Total Group 1	PERSONAL SERVICES	680,947.00	680,947.00	321,915.91	0.00	359,031.09	47.27	305,820.12	304,587.75
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.1110.0200	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,967.87
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,967.87
Group 4	CONTRACTUAL EXPENSE								
001.1110.0400	CONTRACTUAL EXPENSE	1,500.00	1,500.00	1,076.90	0.00	423.10	71.79	709.27	755.16
001.1110.0403	EDUCATION & TRAINING	10,000.00	10,025.00	4,161.54	25.00	5,838.46	41.51	4,839.56	4,267.50
001.1110.0406	OFFICE SUPPLIES	4,000.00	4,000.00	679.82	337.00	2,983.18	17.00	1,477.39	2,608.08
001.1110.0407	INTERPRETER	40,000.00	40,000.00	18,150.00	0.00	21,850.00	45.38	16,800.00	18,600.00
001.1110.0408	O/S COURT REPORTER	35,000.00	35,000.00	15,375.00	0.00	19,625.00	43.93	15,475.00	16,200.00
001.1110.0410	PRINTING	2,000.00	2,000.00	520.00	0.00	1,480.00	26.00	89.58	231.46
001.1110.0411	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,875.00
001.1110.0462	SOFTWARE & SYSTEMS SUPPORT	950.00	950.00	950.00	0.00	0.00	100.00	950.00	950.00
001.1110.0491	TICKET COLLECTING CHARGES	178,500.00	178,500.00	85,656.92	0.00	92,843.08	47.99	82,491.43	86,976.85
001.1110.0492	AUDITORS FEES	1,200.00	1,200.00	1,200.00	0.00	0.00	100.00	1,200.00	1,200.00
001.1110.0499	JURY TERM	600.00	600.00	0.00	0.00	600.00	0.00	0.00	0.00
Total Group 4	CONTRACTUAL EXPENSE	273,750.00	273,775.00	127,770.18	362.00	145,642.82	46.67	124,032.23	134,664.05
Total Dept 1110	VILLAGE JUSTICE	954,697.00	954,722.00	449,686.09	362.00	504,673.91	47.10	429,852.35	447,219.67

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1210	M A Y O R								
Group 1	PERSONAL SERVICES								
001.1210.0100	PERSONNEL SERVICES	12,633.00	12,633.00	6,073.50	0.00	6,559.50	48.08	6,073.50	6,122.09
001.1210.0111	PERSONNEL - PART TIME	0.00	0.00	0.00	0.00	0.00	0.00	(10.00)	3,720.00
Total Group 1	PERSONAL SERVICES	12,633.00	12,633.00	6,073.50	0.00	6,559.50	48.08	6,063.50	9,842.09
Group 4	CONTRACTUAL EXPENSE								
001.1210.0403	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	1,693.41	180.00
001.1210.0406	OFFICE SUPPLIES	2,000.00	2,000.00	1,328.81	0.00	671.19	66.44	949.00	621.38
Total Group 4	CONTRACTUAL EXPENSE	3,000.00	3,000.00	1,328.81	0.00	1,671.19	44.29	2,642.41	801.38
Total Dept 1210	M A Y O R	15,633.00	15,633.00	7,402.31	0.00	8,230.69	47.35	8,705.91	10,643.47

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1230	VILLAGE MANAGER								
Group 1	PERSONAL SERVICES								
001.1230.0100	PERSONNEL SERVICES	305,411.00	305,411.00	145,748.00	0.00	159,663.00	47.72	139,809.85	168,228.20
001.1230.0101	PERSONNEL - OVERTIME	1,500.00	1,500.00	1,313.27	0.00	186.73	87.55	944.09	257.14
001.1230.0111	PERSONNEL - PART TIME	10,920.00	10,920.00	0.00	0.00	10,920.00	0.00	4,805.00	0.00
001.1230.0197	VACATION BUYOUT-PS	0.00	0.00	0.00	0.00	0.00	0.00	13,846.16	0.00
Total Group 1	PERSONAL SERVICES	317,831.00	317,831.00	147,061.27	0.00	170,769.73	46.27	159,405.10	168,485.34
Group 4	CONTRACTUAL EXPENSE								
001.1230.0400	CONTRACTUAL EXPENSE	8,000.00	8,000.00	4,713.00	0.00	3,287.00	58.91	1,525.00	3,315.00
001.1230.0403	EDUCATION & TRAINING	2,500.00	2,565.95	1,367.87	65.95	1,132.13	53.31	282.00	175.00
001.1230.0406	OFFICE SUPPLIES	3,000.00	3,000.00	1,989.59	0.00	1,010.41	66.32	2,407.23	1,265.84
Total Group 4	CONTRACTUAL EXPENSE	13,500.00	13,565.95	8,070.46	65.95	5,429.54	59.49	4,214.23	4,755.84
Total Dept 1230	VILLAGE MANAGER	331,331.00	331,396.95	155,131.73	65.95	176,199.27	46.81	163,619.33	173,241.18

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1240	HUMAN RESOURCES								
Group 1	PERSONAL SERVICES								
001.1240.0111	PERSONNEL - PART TIME	50,000.00	50,000.00	47,937.50	0.00	2,062.50	95.88	43,750.00	0.00
Total Group 1	PERSONAL SERVICES	50,000.00	50,000.00	47,937.50	0.00	2,062.50	95.88	43,750.00	0.00
Group 4	CONTRACTUAL EXPENSE								
001.1240.0404	EMPLOYEE TRAINING- VILLAGE WIDE	10,000.00	10,000.00	625.00	0.00	9,375.00	6.25	0.00	0.00
Total Group 4	CONTRACTUAL EXPENSE	10,000.00	10,000.00	625.00	0.00	9,375.00	6.25	0.00	0.00
Total Dept 1240	HUMAN RESOURCES	60,000.00	60,000.00	48,562.50	0.00	11,437.50	80.94	43,750.00	0.00

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1320	FINANCE DEPARTMENT								
Group 1	PERSONAL SERVICES								
001.1320.0100	PERSONNEL SERVICES	345,409.00	345,409.00	159,171.71	0.00	186,237.29	46.08	149,838.89	140,719.47
001.1320.0101	PERSONNEL - OVERTIME	2,500.00	2,500.00	1,679.47	0.00	820.53	67.18	1,228.97	1,224.07
001.1320.0111	PERSONNEL - PART TIME	22,000.00	22,000.00	10,361.50	0.00	11,638.50	47.10	9,377.25	10,031.25
001.1320.0197	VACATION BUYOUT-PS	0.00	0.00	0.00	0.00	0.00	0.00	4,888.46	4,769.23
Total Group 1	PERSONAL SERVICES	369,909.00	369,909.00	171,212.68	0.00	198,696.32	46.29	165,333.57	156,744.02
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.1320.0200	EQUIPMENT	1,000.00	6,733.19	5,733.19	0.00	1,000.00	85.15	0.00	0.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	1,000.00	6,733.19	5,733.19	0.00	1,000.00	85.15	0.00	0.00
Group 4	CONTRACTUAL EXPENSE								
001.1320.0400	CONTRACTUAL EXPENSE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	5,000.00
001.1320.0403	EDUCATION & TRAINING	7,000.00	7,000.00	4,493.75	0.00	2,506.25	64.20	2,169.48	4,181.98
001.1320.0406	OFFICE SUPPLIES	5,500.00	5,500.00	2,202.33	0.00	3,297.67	40.04	1,813.72	2,250.62
001.1320.0411	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,062.50
001.1320.0422	LEASE & MAINTENANCE CONTRACTS	2,000.00	2,000.00	868.51	0.00	1,131.49	43.43	449.67	583.18
001.1320.0462	SOFTWARE & SYSTEMS SUPPORT	28,900.00	29,249.00	15,335.00	349.00	13,565.00	52.43	24,819.08	20,020.20
001.1320.0477	BOND/BAN FILING FEES	20,000.00	20,000.00	300.00	0.00	19,700.00	1.50	0.00	0.00
001.1320.0492	AUDITORS FEES	45,685.00	45,685.00	40,340.00	0.00	5,345.00	88.30	42,050.00	37,550.00
Total Group 4	CONTRACTUAL EXPENSE	114,085.00	114,434.00	63,539.59	349.00	50,545.41	55.53	71,301.95	71,648.48
Total Dept 1320	FINANCE DEPARTMENT	484,994.00	491,076.19	240,485.46	349.00	250,241.73	48.97	236,635.52	228,392.50

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1350	ASSESSMENT								
Group 4	CONTRACTUAL EXPENSE								
001.1350.0445	TAX COLLECTION FEE	115,500.00	115,500.00	0.00	0.00	115,500.00	0.00	2,568.24	2,419.44
Total Group 4	CONTRACTUAL EXPENSE	115,500.00	115,500.00	0.00	0.00	115,500.00	0.00	2,568.24	2,419.44
Total Dept 1350	ASSESSMENT	115,500.00	115,500.00	0.00	0.00	115,500.00	0.00	2,568.24	2,419.44

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1410	VILLAGE CLERK								
Group 1	PERSONAL SERVICES								
001.1410.0100	PERSONNEL SERVICES	149,371.00	149,371.00	71,957.22	0.00	77,413.78	48.17	68,031.30	104,350.61
001.1410.0101	PERSONNEL - OVERTIME	1,000.00	1,000.00	1,182.62	0.00	(182.62)	118.26	1,608.22	1,293.84
001.1410.0111	PERSONNEL - PART TIME	15,000.00	15,000.00	10,912.50	0.00	4,087.50	72.75	5,493.75	14,450.00
Total Group 1	PERSONAL SERVICES	165,371.00	165,371.00	84,052.34	0.00	81,318.66	50.83	75,133.27	120,094.45
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.1410.0200	EQUIPMENT	4,500.00	4,500.00	4,500.00	0.00	0.00	100.00	1,290.00	7,400.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	4,500.00	4,500.00	4,500.00	0.00	0.00	100.00	1,290.00	7,400.00
Group 4	CONTRACTUAL EXPENSE								
001.1410.0403	EDUCATION & TRAINING	3,000.00	3,000.00	941.05	0.00	2,058.95	31.37	1,267.47	581.26
001.1410.0405	DECALS	500.00	500.00	0.00	0.00	500.00	0.00	423.59	0.00
001.1410.0406	OFFICE SUPPLIES	6,000.00	6,085.00	3,142.88	85.00	2,857.12	51.65	3,243.00	2,466.49
001.1410.0407	INTERPRETER	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
001.1410.0411	CODE BOOK SUBSCRIPTIONS	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00	5,017.38	2,249.37
001.1410.0422	LEASE & MAINTENANCE CONTRACTS	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
001.1410.0476	PUBLICATION OF NOTICES	25,000.00	25,000.00	10,706.20	0.00	14,293.80	42.82	9,623.78	18,048.34
Total Group 4	CONTRACTUAL EXPENSE	44,500.00	44,585.00	14,790.13	85.00	29,709.87	33.17	19,575.22	23,345.46
Total Dept 1410	VILLAGE CLERK	214,371.00	214,456.00	103,342.47	85.00	111,028.53	48.19	95,998.49	150,839.91

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1420	LAW DEPARTMENT								
Group 1	PERSONAL SERVICES								
001.1420.0100	PERSONNEL SERVICES	184,156.00	184,156.00	76,632.26	0.00	107,523.74	41.61	66,923.73	91,987.95
001.1420.0197	VACATION BUYOUT-PS	0.00	0.00	0.00	0.00	0.00	0.00	13,380.38	4,960.53
Total Group 1	PERSONAL SERVICES	184,156.00	184,156.00	76,632.26	0.00	107,523.74	41.61	80,304.11	96,948.48
Group 4	CONTRACTUAL EXPENSE								
001.1420.0400	CONTRACTUAL EXPENSE	25,000.00	32,723.25	4,271.00	7,723.25	20,729.00	13.05	5,261.13	3,046.00
001.1420.0403	EDUCATION & TRAINING	2,000.00	2,000.00	905.04	0.00	1,094.96	45.25	976.94	967.19
001.1420.0406	OFFICE SUPPLIES	2,200.00	2,200.00	669.94	0.00	1,530.06	30.45	1,800.13	1,382.76
001.1420.0468	LABOR COUNSEL	70,000.00	70,000.00	53,244.03	0.00	16,755.97	76.06	46,800.82	8,412.38
001.1420.0493	CONTRACTUAL PROSECUTORIAL SERVICES	84,000.00	84,000.00	38,000.00	0.00	46,000.00	45.24	29,000.00	32,000.00
001.1420.0498	LAW BOOKS/COMPUTER RESOURCES	7,000.00	7,000.00	2,871.16	0.00	4,128.84	41.02	835.00	1,468.59
Total Group 4	CONTRACTUAL EXPENSE	190,200.00	197,923.25	99,961.17	7,723.25	90,238.83	50.51	84,674.02	47,276.92
Total Dept 1420	LAW DEPARTMENT	374,356.00	382,079.25	176,593.43	7,723.25	197,762.57	46.22	164,978.13	144,225.40

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1440	ENGINEERING								
Group 4	CONTRACTUAL EXPENSE								
001.1440.0400	CONTRACTUAL EXPENSE	50,000.00	50,000.00	19,932.64	0.00	30,067.36	39.87	10,947.50	32,271.19
Total Group 4	CONTRACTUAL EXPENSE	50,000.00	50,000.00	19,932.64	0.00	30,067.36	39.87	10,947.50	32,271.19
Total Dept 1440	ENGINEERING	50,000.00	50,000.00	19,932.64	0.00	30,067.36	39.87	10,947.50	32,271.19

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1450	ELECTIONS								
Group 1	PERSONAL SERVICES								
001.1450.0100	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,692.32
001.1450.0101	PERSONNEL - OVERTIME	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00
001.1450.0111	PERSONNEL - PART TIME	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
Total Group 1	PERSONAL SERVICES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	7,692.32
Group 4	CONTRACTUAL EXPENSE								
001.1450.0400	CONTRACTUAL EXPENSE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00	0.00	0.00
001.1450.0406	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	50.53
001.1450.0410	PRINTING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00
001.1450.0424	ELECTION RENTALS	6,000.00	12,000.00	0.00	6,000.00	6,000.00	0.00	0.00	0.00
001.1450.0425	ELECTION MOVING	7,000.00	8,650.00	0.00	1,650.00	7,000.00	0.00	0.00	0.00
001.1450.0476	PUBLICATION OF NOTICES	14,000.00	14,000.00	190.00	0.00	13,810.00	1.36	0.00	170.00
Total Group 4	CONTRACTUAL EXPENSE	45,000.00	52,650.00	190.00	7,650.00	44,810.00	0.36	0.00	220.53
Total Dept 1450	ELECTIONS	50,000.00	57,650.00	190.00	7,650.00	49,810.00	0.33	0.00	7,912.85

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Report Date: 01/15/2015

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1460	RECORDS MANAGEMENT								
Group 1	PERSONAL SERVICES								
001.1460.0111	PERSONNEL - PART TIME	12,000.00	12,000.00	1,590.00	0.00	10,410.00	13.25	4,975.00	3,270.00
Total Group 1	PERSONAL SERVICES	12,000.00	12,000.00	1,590.00	0.00	10,410.00	13.25	4,975.00	3,270.00
Group 4	CONTRACTUAL EXPENSE								
001.1460.0400	CONTRACTUAL EXPENSE	9,500.00	9,500.00	589.00	0.00	8,911.00	6.20	6,445.57	27.89
Total Group 4	CONTRACTUAL EXPENSE	9,500.00	9,500.00	589.00	0.00	8,911.00	6.20	6,445.57	27.89
Total Dept 1460	RECORDS MANAGEMENT	21,500.00	21,500.00	2,179.00	0.00	19,321.00	10.13	11,420.57	3,297.89

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1620	BUILDINGS - VILLAGE OWNED								
Group 1	PERSONAL SERVICES								
001.1620.0100	PERSONNEL SERVICES	76,174.00	76,174.00	36,397.32	0.00	39,776.68	47.78	34,421.87	0.00
001.1620.0111	PERSONNEL - PART TIME	0.00	0.00	18,570.00	0.00	(18,570.00)	0.00	0.00	0.00
Total Group 1	PERSONAL SERVICES	76,174.00	76,174.00	54,967.32	0.00	21,206.68	72.16	34,421.87	0.00
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.1620.0200	EQUIPMENT	3,500.00	3,500.00	0.00	4,551.00	(1,051.00)	0.00	3,876.00	0.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	3,500.00	3,500.00	0.00	4,551.00	(1,051.00)	0.00	3,876.00	0.00
Group 4	CONTRACTUAL EXPENSE								
001.1620.0400	CONTRACTUAL EXPENSE	15,000.00	15,000.00	5,007.19	0.00	9,992.81	33.38	7,770.92	9,670.05
001.1620.0413	LIGHT AND POWER	26,800.00	26,800.00	11,890.93	0.00	14,909.07	44.37	10,788.58	10,310.19
001.1620.0415	WATER CHARGES	2,000.00	2,000.00	441.12	0.00	1,558.88	22.06	353.51	431.03
001.1620.0416	HEATING FUEL	23,000.00	23,000.00	3,565.05	0.00	19,434.95	15.50	3,237.43	1,639.04
001.1620.0417	BLDG REPAIRS & MAINTENANCE	40,000.00	40,000.00	33,831.27	5,515.00	653.73	84.58	39,295.31	34,943.12
001.1620.0422	LEASE & MAINTENANCE CONTRACTS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	1,569.31	2,689.04
001.1620.0446	POSTAGE-350 NO MAIN ST	4,000.00	4,000.00	4,000.00	0.00	0.00	100.00	4,000.00	4,000.00
Total Group 4	CONTRACTUAL EXPENSE	116,800.00	116,800.00	58,735.56	5,515.00	52,549.44	50.29	67,015.06	63,682.47
Total Dept 1620	BUILDINGS - VILLAGE OWNED	196,474.00	196,474.00	113,702.88	10,066.00	72,705.12	57.87	105,312.93	63,682.47

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1621	BUILDINGS-220/222 GRACE CHURCH								
Group 1	PERSONAL SERVICES								
001.1621.0100	PERSONNEL SERVICES	93,992.00	93,992.00	18,632.42	0.00	75,359.58	19.82	30,423.79	24,425.42
001.1621.0101	PERSONNEL - OVERTIME	150.00	150.00	0.00	0.00	150.00	0.00	103.89	0.00
001.1621.0111	PERSONNEL - PART TIME	0.00	0.00	0.00	0.00	0.00	0.00	5,145.00	15,960.00
Total Group 1	PERSONAL SERVICES	94,142.00	94,142.00	18,632.42	0.00	75,509.58	19.79	35,672.68	40,385.42
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.1621.0200	EQUIPMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00
Group 4	CONTRACTUAL EXPENSE								
001.1621.0400	CONTRACTUAL EXPENSE	27,000.00	27,000.00	16,420.12	790.00	9,789.88	60.82	12,639.54	6,808.11
001.1621.0401	MATERIALS & SUPPLIES	13,500.00	13,500.00	8,344.09	0.00	5,155.91	61.81	8,775.95	5,994.24
001.1621.0413	LIGHT AND POWER	100,115.00	100,115.00	42,689.54	0.00	57,425.46	42.64	39,240.66	37,285.39
001.1621.0414	NATURAL GAS CHARGES	22,000.00	22,000.00	1,984.28	0.00	20,015.72	9.02	1,847.08	1,822.29
001.1621.0415	WATER CHARGES	8,000.00	8,000.00	3,797.72	0.00	4,202.28	47.47	4,117.08	4,026.57
001.1621.0417	BLDG REPAIRS & MAINTENANCE	40,000.00	40,000.00	14,311.00	0.00	25,689.00	35.78	17,001.84	9,058.76
001.1621.0439	POSTAGE - 222 GRACE CHURCH ST.	15,000.00	15,000.00	2,375.59	0.00	12,624.41	15.84	814.13	0.00
Total Group 4	CONTRACTUAL EXPENSE	225,615.00	225,615.00	89,922.34	790.00	134,902.66	39.86	84,436.28	64,995.36
Total Dept 1621	BUILDINGS-220/222 GRACE CHURCH	323,757.00	323,757.00	108,554.76	790.00	214,412.24	33.53	120,108.96	105,380.78

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1640	CENTRAL GARAGE								
Group 1	PERSONAL SERVICES								
001.1640.0100	PERSONNEL SERVICES	287,842.00	287,842.00	136,492.12	0.00	151,349.88	47.42	131,403.32	124,034.98
001.1640.0101	PERSONNEL - OVERTIME	15,000.00	15,000.00	3,360.20	0.00	11,639.80	22.40	6,379.29	7,015.78
Total Group 1	PERSONAL SERVICES	302,842.00	302,842.00	139,852.32	0.00	162,989.68	46.18	137,782.61	131,050.76
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.1640.0250	OTHER EQUIPMENT	4,000.00	4,000.00	2,958.61	0.00	1,041.39	73.97	4,038.31	416.25
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	4,000.00	4,000.00	2,958.61	0.00	1,041.39	73.97	4,038.31	416.25
Group 4	CONTRACTUAL EXPENSE								
001.1640.0405	TIRES	75,000.00	75,000.00	32,354.68	0.00	42,645.32	43.14	31,452.86	37,334.92
001.1640.0406	OFFICE SUPPLIES	5,000.00	5,000.00	2,609.42	0.00	2,390.58	52.19	1,156.94	246.68
001.1640.0411	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
001.1640.0413	LIGHT AND POWER	21,550.00	21,550.00	8,041.20	0.00	13,508.80	37.31	7,593.51	7,520.29
001.1640.0415	WATER CHARGES	1,750.00	1,750.00	1,202.41	0.00	547.59	68.71	704.85	653.39
001.1640.0416	HEATING FUEL	12,000.00	12,000.00	1,515.53	0.00	10,484.47	12.63	596.42	1,048.15
001.1640.0417	BLDG REPAIRS & MAINTENANCE	22,000.00	22,000.00	16,684.98	0.00	5,315.02	75.84	7,982.87	10,725.49
001.1640.0418	TRANSPORTATION	300.00	300.00	58.91	0.00	241.09	19.64	237.15	121.89
001.1640.0420	GASOLINE USAGE	195,000.00	195,000.00	68,695.19	0.00	126,304.81	35.23	96,072.80	105,302.46
001.1640.0421	MOTOR OIL & LUBRICANTS	40,000.00	40,000.00	14,054.86	0.00	25,945.14	35.14	15,827.57	15,887.65
001.1640.0431	PARTS FOR VEHICLE EQUIP	180,000.00	180,000.00	82,516.43	0.00	97,483.57	45.84	97,907.91	81,919.37
001.1640.0432	COLLISION & PAINTING CHARGES	20,000.00	20,000.00	1,712.72	0.00	18,287.28	8.56	13,304.55	4,410.21
001.1640.0444	UNIFORMS	4,500.00	4,500.00	2,595.54	0.00	1,904.46	57.68	2,459.99	2,199.94
001.1640.0462	SOFTWARE & SYSTEMS SUPPORT	5,200.00	5,200.00	677.24	0.00	4,522.76	13.02	0.00	0.00
001.1640.0503	DIESEL FUEL	187,000.00	187,000.00	71,213.99	0.00	115,786.01	38.08	87,803.63	85,367.87
Total Group 4	CONTRACTUAL EXPENSE	769,300.00	769,300.00	303,933.10	0.00	465,366.90	39.51	363,101.05	352,863.31
Total Dept 1640	CENTRAL GARAGE	1,076,142.00	1,076,142.00	446,744.03	0.00	629,397.97	41.51	504,921.97	484,330.32

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1650	CENTRAL COMMUNICATIONS SYSTEM								
Group 1	PERSONAL SERVICES								
001.1650.0100	PERSONNEL SERVICES	5,000.00	5,000.00	2,466.37	0.00	2,533.63	49.33	0.00	0.00
Total Group 1	PERSONAL SERVICES	5,000.00	5,000.00	2,466.37	0.00	2,533.63	49.33	0.00	0.00
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.1650.0200	EQUIPMENT	60,000.00	60,000.00	11,572.53	1,436.09	46,991.38	19.29	7,159.46	8,328.92
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	60,000.00	60,000.00	11,572.53	1,436.09	46,991.38	19.29	7,159.46	8,328.92
Group 4	CONTRACTUAL EXPENSE								
001.1650.0400	CONTRACTUAL EXPENSE	20,000.00	20,000.00	11,375.00	0.00	8,625.00	56.88	11,935.00	10,605.00
001.1650.0402	VOICE & DATA SYSTEMS	116,200.00	116,200.00	50,930.53	0.00	65,269.47	43.83	56,302.87	52,667.98
001.1650.0411	COMPUTER SERVICES	72,300.00	72,300.00	14,616.74	0.00	57,683.26	20.22	11,843.75	0.00
001.1650.0462	WEBSITE - SYSTEMS SUPPORT	15,000.00	16,500.00	8,641.24	0.00	7,858.76	52.37	0.00	4,385.00
Total Group 4	CONTRACTUAL EXPENSE	223,500.00	225,000.00	85,563.51	0.00	139,436.49	38.03	80,081.62	67,657.98
Total Dept 1650	CENTRAL COMMUNICATIONS SYSTEM	288,500.00	290,000.00	99,602.41	1,436.09	188,961.50	34.35	87,241.08	75,986.90

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1910	I N S U R A N C E								
Group 4	CONTRACTUAL EXPENSE								
001.1910.0400	CONTRACTUAL EXPENSE	600,000.00	600,000.00	459,381.58	0.00	140,618.42	76.56	318,861.05	436,708.11
Total Group 4	CONTRACTUAL EXPENSE	600,000.00	600,000.00	459,381.58	0.00	140,618.42	76.56	318,861.05	436,708.11
Total Dept 1910	I N S U R A N C E	600,000.00	600,000.00	459,381.58	0.00	140,618.42	76.56	318,861.05	436,708.11

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1920	MUNICIPAL ASSOCIATION DUES								
Group 4	CONTRACTUAL EXPENSE								
001.1920.0400	CONTRACTUAL EXPENSE	12,500.00	12,500.00	11,542.00	0.00	958.00	92.34	11,068.25	11,249.00
Total Group 4	CONTRACTUAL EXPENSE	12,500.00	12,500.00	11,542.00	0.00	958.00	92.34	11,068.25	11,249.00
Total Dept 1920	MUNICIPAL ASSOCIATION DUES	12,500.00	12,500.00	11,542.00	0.00	958.00	92.34	11,068.25	11,249.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1930	JUDGEMENTS & CLAIMS								
Group 4	CONTRACTUAL EXPENSE								
001.1930.0400	CONTRACTUAL EXPENSE	50,000.00	50,000.00	14,799.54	0.00	35,200.46	29.60	52,139.13	4,398.48
Total Group 4	CONTRACTUAL EXPENSE	50,000.00	50,000.00	14,799.54	0.00	35,200.46	29.60	52,139.13	4,398.48
Total Dept 1930	JUDGEMENTS & CLAIMS	50,000.00	50,000.00	14,799.54	0.00	35,200.46	29.60	52,139.13	4,398.48

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1950	TAXES AND ASSESSMENTS								
Group 4	CONTRACTUAL EXPENSE								
001.1950.0479	TAXES-VILLAGE PROPERTY	116,000.00	116,000.00	37,353.12	0.00	78,646.88	32.20	38,318.56	33,022.47
Total Group 4	CONTRACTUAL EXPENSE	116,000.00	116,000.00	37,353.12	0.00	78,646.88	32.20	38,318.56	33,022.47
Total Dept 1950	TAXES AND ASSESSMENTS	116,000.00	116,000.00	37,353.12	0.00	78,646.88	32.20	38,318.56	33,022.47

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1960	REFUNDS ON REAL PROPERTY TAX								
Group 4	CONTRACTUAL EXPENSE								
001.1960.0480	REFUNDS ON REAL PROP TAX	55,000.00	55,000.00	120,101.27	0.00	(65,101.27)	218.37	0.00	14,275.96
Total Group 4	CONTRACTUAL EXPENSE	55,000.00	55,000.00	120,101.27	0.00	(65,101.27)	218.37	0.00	14,275.96
Total Dept 1960	REFUNDS ON REAL PROPERTY TAX	55,000.00	55,000.00	120,101.27	0.00	(65,101.27)	218.37	0.00	14,275.96

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1980	METROPOLITAN COM TRANSP (MTA)								
Group 4	CONTRACTUAL EXPENSE								
001.1980.0474	MTA PAYROLL TAX	53,950.00	53,950.00	26,725.35	0.00	27,224.65	49.54	26,445.34	26,091.77
Total Group 4	CONTRACTUAL EXPENSE	53,950.00	53,950.00	26,725.35	0.00	27,224.65	49.54	26,445.34	26,091.77
Total Dept 1980	METROPOLITAN COM TRANSP (MTA)	53,950.00	53,950.00	26,725.35	0.00	27,224.65	49.54	26,445.34	26,091.77

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1989	SCHOOL-SHARED STUDIO SERVICE								
Group 4	CONTRACTUAL EXPENSE								
001.1989.0400	CONTRACTUAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	10,375.00	10,375.00
Total Group 4	CONTRACTUAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	10,375.00	10,375.00
Total Dept 1989	SCHOOL-SHARED STUDIO SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	10,375.00	10,375.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 1990	CONTINGENT ACCOUNT								
Group 4	CONTRACTUAL EXPENSE								
001.1990.0400	CONTRACTUAL EXPENSE	300,000.00	265,640.00	0.00	0.00	265,640.00	0.00	0.00	0.00
Total Group 4	CONTRACTUAL EXPENSE	300,000.00	265,640.00	0.00	0.00	265,640.00	0.00	0.00	0.00
Total Dept 1990	CONTINGENT ACCOUNT	300,000.00	265,640.00	0.00	0.00	265,640.00	0.00	0.00	0.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 3120	POLICE DEPARTMENT								
Group 1	PERSONAL SERVICES								
001.3120.0100	PERSONNEL SERVICES	6,038,363.00	6,038,363.00	2,755,810.42	0.00	3,282,552.58	45.64	2,954,045.60	2,939,903.43
001.3120.0101	PERSONNEL - OVERTIME	461,250.00	461,250.00	427,580.41	0.00	33,669.59	92.70	241,619.00	345,227.02
001.3120.0102	LONGEVITY	82,000.00	82,000.00	36,316.08	0.00	45,683.92	44.29	39,578.60	40,050.00
001.3120.0105	OUT OF TITLE	21,525.00	21,525.00	15,605.32	0.00	5,919.68	72.50	21,428.01	4,930.60
001.3120.0106	HOLIDAY PAY	160,000.00	160,000.00	147,525.79	0.00	12,474.21	92.20	159,449.98	167,938.24
001.3120.0124	SICK INCENTIVE	14,000.00	14,000.00	850.00	0.00	13,150.00	6.07	303.23	0.00
001.3120.0125	OVERTIME - VILLAGE COURT	10,000.00	10,000.00	2,338.10	0.00	7,661.90	23.38	5,369.41	3,241.60
001.3120.0126	OVERTIME - COUNTY COURT	25,000.00	25,000.00	14,137.97	0.00	10,862.03	56.55	14,096.32	6,231.27
001.3120.0143	IN SERVICE TRAINING	174,312.00	174,312.00	44,353.07	0.00	129,958.93	25.44	106,456.78	43,929.67
001.3120.0197	VACATION BUYOUT-PS	50,000.00	50,000.00	32,372.07	0.00	17,627.93	64.74	35,436.90	36,917.06
001.3120.0198	SUPER HOLIDAY PAY	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00	0.00	0.00
001.3120.0199	FINAL RETIREMENT PAYOUT	125,000.00	125,000.00	50,165.19	0.00	74,834.81	40.13	120,897.65	0.00
Total Group 1	PERSONAL SERVICES	7,201,450.00	7,201,450.00	3,527,054.42	0.00	3,674,395.58	48.98	3,698,681.48	3,588,368.89
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.3120.0200	EQUIPMENT	10,000.00	31,614.45	12,463.21	14,070.35	5,080.89	39.42	61,513.86	20,387.67
001.3120.0203	VEHICLES	0.00	87,757.00	87,757.00	0.00	0.00	100.00	32,899.60	19,676.20
001.3120.0220	SERVICE EQUIPMENT SUPPLIES	0.00	44,569.40	0.00	44,569.40	0.00	0.00	0.00	0.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	10,000.00	163,940.85	100,220.21	58,639.75	5,080.89	61.13	94,413.46	40,063.87
Group 4	CONTRACTUAL EXPENSE								
001.3120.0402	TELEPHONE	27,000.00	27,000.00	11,340.52	0.00	15,659.48	42.00	7,963.46	9,813.99
001.3120.0404	PD-HEALTH CLUB REIMBURSEMENT	15,000.00	15,000.00	3,000.00	0.00	12,000.00	20.00	3,500.00	3,673.32
001.3120.0406	OFFICE SUPPLIES	15,000.00	15,000.00	10,431.28	0.00	4,568.72	69.54	6,125.32	6,986.55
001.3120.0409	SERVICE SUPPLIES	30,000.00	30,000.00	10,124.00	3,398.00	16,478.00	33.75	2,737.32	23,242.76
001.3120.0411	COMPUTER SERVICES	25,000.00	25,000.00	18,031.25	0.00	6,968.75	72.13	11,650.32	7,218.75
001.3120.0412	MEDICAL SERVICES	4,000.00	4,000.00	1,835.00	0.00	2,165.00	45.88	1,106.97	2,164.90
001.3120.0418	TRANSPORTATION	450.00	450.00	188.24	0.00	261.76	41.83	106.78	93.87
001.3120.0422	LEASE & MAINTENANCE CONTRACTS	16,000.00	16,000.00	3,583.78	0.00	12,416.22	22.40	2,556.11	5,138.88
001.3120.0428	INVESTIGATIONS	10,000.00	10,000.00	4,504.00	0.00	5,496.00	45.04	0.00	4,685.00
001.3120.0430	IN SERVICE TRAINING	0.00	6,000.00	0.00	6,000.00	0.00	0.00	0.00	0.00
001.3120.0431	PARTS FOR VEHICLE EQUIP	75,000.00	75,000.00	26,531.25	0.00	48,468.75	35.38	29,830.93	34,037.83
001.3120.0432	COLLISION & PAINTING CHARGES	17,000.00	17,000.00	2,657.40	0.00	14,342.60	15.63	10,539.89	4,074.85
001.3120.0435	VEHICLE TOW CHARGES	1,400.00	1,400.00	816.76	0.00	583.24	58.34	80.00	620.00
001.3120.0441	POLICE SCHOOLING	10,000.00	10,000.00	894.32	0.00	9,105.68	8.94	2,239.00	2,361.64
001.3120.0442	PROFESSIONAL DEVELOPMENT	15,000.00	15,000.00	11,702.00	0.00	3,298.00	78.01	3,884.74	3,548.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 3120	POLICE DEPARTMENT								
Group 4	CONTRACTUAL EXPENSE								
001.3120.0444	UNIFORMS	85,000.00	85,000.00	22,775.14	0.00	62,224.86	26.79	7,668.79	4,465.24
001.3120.0482	RADIO REPAIRS	5,000.00	5,000.00	1,115.01	0.00	3,884.99	22.30	1,141.45	3,288.57
001.3120.0491	TICKET PRINTING CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,939.79
001.3120.0497	911/NIXLE	7,700.00	7,700.00	7,300.75	0.00	399.25	94.81	0.00	0.00
Total Group 4	CONTRACTUAL EXPENSE	358,550.00	364,550.00	136,830.70	9,398.00	218,321.30	37.53	91,131.08	119,353.94
Total Dept 3120	POLICE DEPARTMENT	7,570,000.00	7,729,940.85	3,764,105.33	68,037.75	3,897,797.77	48.70	3,884,226.02	3,747,786.70

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 3127	POLICE DEPT CIVILIAN PERSONNEL								
Group 1	PERSONAL SERVICES								
001.3127.0100	PERSONNEL SERVICES	144,854.00	144,854.00	69,641.37	0.00	75,212.63	48.08	68,306.87	65,444.40
001.3127.0101	PERSONNEL - OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
001.3127.0110	PARK PATROL - PART TIME	12,000.00	12,000.00	5,967.51	0.00	6,032.49	49.73	10,656.26	13,426.91
001.3127.0111	PERSONNEL - PART TIME	64,500.00	64,500.00	27,564.50	0.00	36,935.50	42.74	25,705.50	29,538.00
001.3127.0112	SCHOOL CROSSING GUARDS	86,000.00	86,000.00	38,560.25	0.00	47,439.75	44.84	35,517.25	34,731.00
001.3127.0138	COURT SECURITY - PART TIME	40,000.00	40,000.00	14,269.50	0.00	25,730.50	35.67	15,057.00	24,202.50
Total Group 1	PERSONAL SERVICES	348,354.00	348,354.00	156,003.13	0.00	192,350.87	44.78	155,242.88	167,342.81
Group 4	CONTRACTUAL EXPENSE								
001.3127.0400	CONTRACTUAL EXP - AUXILIARY	0.00	0.00	0.00	0.00	0.00	0.00	517.50	0.00
001.3127.0444	UNIFORMS - PEO	1,500.00	1,500.00	398.97	0.00	1,101.03	26.60	178.14	355.94
001.3127.0565	UNIFORMS - PARK PATROL	500.00	500.00	0.00	0.00	500.00	0.00	72.00	0.00
001.3127.0566	UNIFORMS - COURT SECURITY	750.00	750.00	0.00	0.00	750.00	0.00	720.89	540.90
001.3127.0567	UNIFORMS - AUXILIARY POLICE	2,500.00	2,500.00	679.45	0.00	1,820.55	27.18	1,307.88	0.00
Total Group 4	CONTRACTUAL EXPENSE	5,250.00	5,250.00	1,078.42	0.00	4,171.58	20.54	2,796.41	896.84
Total Dept 3127	POLICE DEPT CIVILIAN PERSONNEL	353,604.00	353,604.00	157,081.55	0.00	196,522.45	44.42	158,039.29	168,239.65

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 3150	VILLAGE JAIL								
Group 4	CONTRACTUAL EXPENSE								
001.3150.0484	JAIL - FOOD	1,800.00	1,800.00	616.50	0.00	1,183.50	34.25	496.50	784.50
Total Group 4	CONTRACTUAL EXPENSE	<u>1,800.00</u>	<u>1,800.00</u>	<u>616.50</u>	<u>0.00</u>	<u>1,183.50</u>	<u>34.25</u>	<u>496.50</u>	<u>784.50</u>
Total Dept 3150	VILLAGE JAIL	<u>1,800.00</u>	<u>1,800.00</u>	<u>616.50</u>	<u>0.00</u>	<u>1,183.50</u>	<u>34.25</u>	<u>496.50</u>	<u>784.50</u>

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 3320	STREET PARKING								
Group 1	PERSONAL SERVICES								
001.3320.0100	PERSONNEL SERVICES	112,040.00	112,040.00	45,630.00	0.00	66,410.00	40.73	0.00	0.00
Total Group 1	PERSONAL SERVICES	112,040.00	112,040.00	45,630.00	0.00	66,410.00	40.73	0.00	0.00
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.3320.0201	PARKING METERS/PAYSTATIONS EQPT	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00	8,295.00	0.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00	8,295.00	0.00
Group 4	CONTRACTUAL EXPENSE								
001.3320.0400	METER/PAYSTATIONS MAINTENANCE	159,800.00	159,800.00	83,692.75	5,520.00	70,587.25	52.37	34,470.90	25,485.31
001.3320.0401	MATERIALS & SUPPLIES	54,000.00	54,587.00	18,372.56	0.00	36,214.44	33.66	8,644.64	7,444.52
Total Group 4	CONTRACTUAL EXPENSE	213,800.00	214,387.00	102,065.31	5,520.00	106,801.69	47.61	43,115.54	32,929.83
Total Dept 3320	STREET PARKING	332,840.00	333,427.00	147,695.31	5,520.00	180,211.69	44.30	51,410.54	32,929.83

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 3410	FIRE DEPARTMENT								
Group 1	PERSONAL SERVICES								
001.3410.0100	PERSONNEL SERVICES	718,492.00	718,492.00	246,514.77	0.00	471,977.23	34.31	344,837.20	382,844.47
001.3410.0101	PERSONNEL - OVERTIME	75,000.00	75,000.00	35,599.14	0.00	39,400.86	47.47	64,980.21	101,813.65
001.3410.0102	LONGEVITY	7,700.00	7,700.00	4,994.45	0.00	2,705.55	64.86	5,775.00	9,625.00
001.3410.0106	HOLIDAY PAY	31,000.00	31,000.00	15,290.18	0.00	15,709.82	49.32	26,361.34	23,750.07
001.3410.0111	CLEANERS - PART TIME	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	6,055.20
001.3410.0114	FIREMEN CLERK DUTY	2,000.00	2,000.00	1,999.92	0.00	0.08	100.00	1,384.56	1,323.02
001.3410.0123	I. T. STIPEND	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	999.96	999.96
001.3410.0143	IN SERVICE TRAINING	42,000.00	42,000.00	1,576.26	0.00	40,423.74	3.75	11,343.38	20,593.70
001.3410.0144	EMPLOYEES UNIFORM ALLOWANCE	6,000.00	6,000.00	4,000.00	0.00	2,000.00	66.67	5,000.00	5,500.00
001.3410.0145	EMT STIPEND	2,000.00	2,000.00	1,000.00	0.00	1,000.00	50.00	2,000.00	1,000.00
001.3410.0198	SUPER HOLIDAY PAY	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00	0.00
001.3410.0199	FINAL RETIREMENT PAYOUT	50,000.00	50,000.00	119,753.45	0.00	(69,753.45)	239.51	0.00	149,054.14
Total Group 1	PERSONAL SERVICES	944,192.00	944,192.00	430,728.17	0.00	513,463.83	45.62	462,681.65	702,559.21
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.3410.0200	EQUIPMENT	60,000.00	61,495.00	2,691.27	1,495.00	57,308.73	4.38	4,257.00	4,256.55
001.3410.0201	SMALL TOOLS & SUPPLIES	12,000.00	12,000.00	3,449.31	0.00	8,550.69	28.74	3,697.84	1,736.09
001.3410.0202	FIRE HOUSE SUPPLIES	6,000.00	6,000.00	1,474.34	0.00	4,525.66	24.57	1,323.17	2,084.67
001.3410.0252	HOSE REPLACEMENT PROGRAM	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00	6,089.00	279.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	87,000.00	88,495.00	7,614.92	1,495.00	79,385.08	8.60	15,367.01	8,356.31
Group 4	CONTRACTUAL EXPENSE								
001.3410.0400	CONTRACTUAL EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
001.3410.0403	EDUCATION & TRAINING	1,000.00	2,520.00	198.32	1,520.00	801.68	7.87	0.00	0.00
001.3410.0404	HEALTH CLUB REIMBURSEMENT	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00	0.00	0.00
001.3410.0406	OFFICE SUPPLIES	3,000.00	3,000.00	131.74	0.00	2,868.26	4.39	120.00	546.78
001.3410.0411	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	281.25
001.3410.0413	LIGHT AND POWER	43,100.00	43,100.00	17,896.56	0.00	25,203.44	41.52	17,132.78	16,385.30
001.3410.0414	NATURAL GAS CHARGES	15,000.00	15,000.00	2,041.06	0.00	12,958.94	13.61	1,975.54	752.07
001.3410.0415	WATER CHARGES	3,600.00	3,600.00	2,441.26	0.00	1,158.74	67.81	2,325.71	2,209.40
001.3410.0416	HEATING FUEL	18,000.00	18,000.00	41.97	0.00	17,958.03	0.23	3,360.95	0.00
001.3410.0417	BLDG REPAIRS & MAINTENANCE	42,000.00	45,385.00	13,305.36	725.00	31,354.64	29.32	4,602.91	5,334.04
001.3410.0419	FIRE HYDRANTS	0.00	0.00	0.00	0.00	0.00	0.00	58,070.05	55,518.34
001.3410.0422	LEASE & MAINTENANCE CONTRACTS	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
001.3410.0429	CHIEF'S ASSOCIATION FEE/EMERGENCY PLAN	1,200.00	1,200.00	175.00	0.00	1,025.00	14.58	0.00	430.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 3410	FIRE DEPARTMENT								
Group 4	CONTRACTUAL EXPENSE								
001.3410.0430	FIRE INSPECTION	15,000.00	15,000.00	17,800.00	0.00	(2,800.00)	118.67	12,961.04	12,470.00
001.3410.0431	PARTS FOR VEHICLE EQUIP	42,000.00	42,000.00	32,608.92	0.00	9,391.08	77.64	15,067.05	5,614.75
001.3410.0432	COLLISION & PAINTING CHARGES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	9,071.75	3,391.00
001.3410.0442	VOLUNTEER TRAINING	10,000.00	10,000.00	8,500.00	0.00	1,500.00	85.00	3,930.00	1,187.96
001.3410.0443	PAID UNIFORM ALLOWANCE/MAINT	9,000.00	10,522.00	913.11	5,158.89	4,450.00	8.68	1,951.00	3,292.80
001.3410.0444	UNIFORMS VOLUNTEER	3,000.00	3,000.00	59.95	0.00	2,940.05	2.00	0.00	0.00
001.3410.0445	TURNOUT GEAR - VOLUNTEER	70,000.00	70,000.00	13,172.45	0.00	56,827.55	18.82	36,164.85	0.00
001.3410.0447	TURNOUT GEAR - PAID	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00	1,068.35
001.3410.0451	SCOTT AIR PAC MAINTENANCE PRGM	15,000.00	15,000.00	3,402.42	0.00	11,597.58	22.68	3,616.45	1,666.00
001.3410.0452	HOSE & LADDER TESTING	13,000.00	13,000.00	1,500.00	9,073.40	2,426.60	11.54	10,848.40	1,500.00
001.3410.0481	PHYSICALS	12,000.00	12,000.00	4,514.00	0.00	7,486.00	37.62	4,115.00	3,832.50
001.3410.0482	RADIO CONTRACT & REPAIRS	16,000.00	20,120.00	6,694.25	0.00	13,425.75	33.27	17,532.80	2,167.55
001.3410.0504	FIRE PREVENTION	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00	0.00
001.3410.0511	HEPATITUS B VACCINATIONS	9,158.00	9,158.00	0.00	0.00	9,158.00	0.00	465.00	420.00
001.3410.0512	REHABILITATION	4,500.00	4,500.00	781.20	0.00	3,718.80	17.36	1,201.39	877.23
Total Group 4	CONTRACTUAL EXPENSE	378,808.00	389,355.00	126,177.57	16,477.29	246,700.14	32.41	204,512.67	118,945.32
Total Dept 3410	FIRE DEPARTMENT	1,410,000.00	1,422,042.00	564,520.66	17,972.29	839,549.05	39.70	682,561.33	829,860.84

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Report Date: 01/15/2015

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 3510	ANIMAL CONTROL								
Group 4	CONTRACTUAL EXPENSE								
001.3510.0400	CONTRACTUAL EXPENSE	10,000.00	10,000.00	395.00	0.00	9,605.00	3.95	0.00	7,999.98
Total Group 4	CONTRACTUAL EXPENSE	10,000.00	10,000.00	395.00	0.00	9,605.00	3.95	0.00	7,999.98
Total Dept 3510	ANIMAL CONTROL	10,000.00	10,000.00	395.00	0.00	9,605.00	3.95	0.00	7,999.98

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 3620	BUILDING DEPARTMENT								
Group 1	PERSONAL SERVICES								
001.3620.0100	PERSONNEL SERVICES	394,024.00	394,024.00	183,512.45	0.00	210,511.55	46.57	182,431.91	126,456.78
001.3620.0101	PERSONNEL - OVERTIME	15,000.00	15,000.00	11,592.73	0.00	3,407.27	77.28	8,895.23	7,960.96
001.3620.0111	PERSONNEL - PART TIME	168,650.00	168,650.00	26,190.00	0.00	142,460.00	15.53	28,276.25	29,676.50
001.3620.0197	VACATION BUYOUT-PS	0.00	0.00	0.00	0.00	0.00	0.00	2,169.00	0.00
Total Group 1	PERSONAL SERVICES	577,674.00	577,674.00	221,295.18	0.00	356,378.82	38.31	221,772.39	164,094.24
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.3620.0200	EQUIPMENT	6,000.00	6,000.00	0.00	1,725.00	4,275.00	0.00	5,837.00	0.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	6,000.00	6,000.00	0.00	1,725.00	4,275.00	0.00	5,837.00	0.00
Group 4	CONTRACTUAL EXPENSE								
001.3620.0400	CONTRACTUAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,782.50
001.3620.0403	EDUCATION & TRAINING	12,500.00	12,500.00	2,275.60	0.00	10,224.40	18.20	440.00	1,557.34
001.3620.0406	OFFICE SUPPLIES	8,000.00	8,000.00	1,973.02	0.00	6,026.98	24.66	2,230.90	1,288.07
001.3620.0411	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	218.75
001.3620.0422	LEASE & MAINTENANCE CONTRACTS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00
001.3620.0440	POSTAGE - BUILDING DEPARTMENT	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	1,013.51
001.3620.0462	SOFTWARE & SYSTEMS SUPPORT	4,000.00	10,925.00	1,129.00	6,925.00	2,871.00	10.33	8,054.00	0.00
001.3620.0485	CODE ENFORCEMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	2,180.68
Total Group 4	CONTRACTUAL EXPENSE	33,500.00	40,425.00	5,377.62	6,925.00	28,122.38	13.30	10,724.90	42,040.85
Total Dept 3620	BUILDING DEPARTMENT	617,174.00	624,099.00	226,672.80	8,650.00	388,776.20	36.32	238,334.29	206,135.09

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 3989	CODE ENFORCEMENT DEPT.								
Group 1	PERSONAL SERVICES								
001.3989.0100	PERSONNEL SERVICES	566,985.00	566,985.00	268,568.44	0.00	298,416.56	47.37	256,491.19	192,327.30
001.3989.0101	PERSONNEL - OVERTIME	20,000.00	20,000.00	14,712.17	0.00	5,287.83	73.56	20,134.70	34,480.34
001.3989.0111	PERSONNEL - PART TIME	32,000.00	32,000.00	21,665.00	0.00	10,335.00	67.70	18,025.00	22,295.00
001.3989.0197	VACATION BUYOUT-PS	0.00	0.00	0.00	0.00	0.00	0.00	2,167.54	5,423.08
Total Group 1	PERSONAL SERVICES	618,985.00	618,985.00	304,945.61	0.00	314,039.39	49.27	296,818.43	254,525.72
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.3989.0200	EQUIPMENT	6,000.00	6,000.00	6,343.41	0.00	(343.41)	105.72	0.00	0.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	6,000.00	6,000.00	6,343.41	0.00	(343.41)	105.72	0.00	0.00
Group 4	CONTRACTUAL EXPENSE								
001.3989.0400	CONTRACTUAL EXPENSE	2,000.00	2,000.00	600.00	0.00	1,400.00	30.00	0.00	0.00
001.3989.0403	EDUCATION & TRAINING	3,000.00	3,000.00	125.00	0.00	2,875.00	4.17	0.00	1,513.33
001.3989.0406	OFFICE SUPPLIES	8,000.00	8,000.00	5,148.20	0.00	2,851.80	64.35	5,126.31	4,958.69
001.3989.0410	PRINTING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	1,950.68
001.3989.0411	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,062.50
001.3989.0440	POSTAGE - CODE ENFORCEMENT DPT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	0.00	1,013.51
001.3989.0462	SOFTWARE & SYSTEMS SUPPORT	4,000.00	10,925.00	1,129.00	6,925.00	2,871.00	10.33	8,054.00	0.00
001.3989.0485	CODE ENFORCEMENT	2,500.00	2,500.00	0.00	2,491.00	9.00	0.00	808.00	0.00
Total Group 4	CONTRACTUAL EXPENSE	23,500.00	30,425.00	7,002.20	9,416.00	14,006.80	23.01	13,988.31	10,498.71
Total Dept 3989	CODE ENFORCEMENT DEPT.	648,485.00	655,410.00	318,291.22	9,416.00	327,702.78	48.56	310,806.74	265,024.43

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 4540	A M B U L A N C E								
Group 4	CONTRACTUAL EXPENSE								
001.4540.0436	AMBULANCE-VOLUNTEER	275,834.00	275,834.00	152,671.75	0.00	123,162.25	55.35	152,671.75	152,671.75
Total Group 4	CONTRACTUAL EXPENSE	275,834.00	275,834.00	152,671.75	0.00	123,162.25	55.35	152,671.75	152,671.75
Total Dept 4540	A M B U L A N C E	275,834.00	275,834.00	152,671.75	0.00	123,162.25	55.35	152,671.75	152,671.75

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 5010	STREET ADMINISTRATION								
Group 1	PERSONAL SERVICES								
001.5010.0100	PERSONNEL SERVICES	260,830.00	260,830.00	126,291.40	0.00	134,538.60	48.42	87,785.12	76,984.96
001.5010.0111	PERSONNEL - PART TIME	13,650.00	13,650.00	5,317.50	0.00	8,332.50	38.96	0.00	0.00
001.5010.0197	VACATION BUYOUT-PS	0.00	0.00	0.00	0.00	0.00	0.00	4,533.66	4,423.08
Total Group 1	PERSONAL SERVICES	274,480.00	274,480.00	131,608.90	0.00	142,871.10	47.95	92,318.78	81,408.04
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.5010.0200	EQUIPMENT	1,500.00	1,500.00	754.79	722.00	23.21	50.32	0.00	0.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	1,500.00	1,500.00	754.79	722.00	23.21	50.32	0.00	0.00
Group 4	CONTRACTUAL EXPENSE								
001.5010.0403	EDUCATION & TRAINING	750.00	750.00	125.00	0.00	625.00	16.67	0.00	598.00
001.5010.0406	OFFICE SUPPLIES	1,000.00	1,000.00	448.50	0.00	551.50	44.85	310.83	712.40
Total Group 4	CONTRACTUAL EXPENSE	1,750.00	1,750.00	573.50	0.00	1,176.50	32.77	310.83	1,310.40
Total Dept 5010	STREET ADMINISTRATION	277,730.00	277,730.00	132,937.19	722.00	144,070.81	47.87	92,629.61	82,718.44

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 5110	STREET MAINTENANCE								
Group 1	PERSONAL SERVICES								
001.5110.0100	PERSONNEL SERVICES	507,079.00	507,079.00	243,828.18	0.00	263,250.82	48.08	329,220.52	308,594.82
001.5110.0101	PERSONNEL - OVERTIME	40,000.00	40,000.00	13,392.28	0.00	26,607.72	33.48	18,309.99	23,985.14
001.5110.0105	OUT OF TITLE	6,000.00	6,000.00	4,160.66	0.00	1,839.34	69.34	2,079.62	1,584.21
001.5110.0199	FINAL RETIREMENT PAYOUT	0.00	0.00	56,744.95	0.00	(56,744.95)	0.00	0.00	0.00
Total Group 1	PERSONAL SERVICES	553,079.00	553,079.00	318,126.07	0.00	234,952.93	57.52	349,610.13	334,164.17
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.5110.0201	SMALL TOOLS & SUPPLIES	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00	628.29	1,787.87
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00	628.29	1,787.87
Group 4	CONTRACTUAL EXPENSE								
001.5110.0400	CONTRACTUAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00
001.5110.0401	MATERIALS & SUPPLIES	60,000.00	60,000.00	35,191.15	0.00	24,808.85	58.65	32,274.68	32,108.42
001.5110.0444	UNIFORMS	20,000.00	20,919.08	1,955.00	919.08	18,045.00	9.35	2,880.00	8,508.59
001.5110.0472	TREES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	4,488.60	0.00
001.5110.0481	PHYSICALS	2,000.00	2,000.00	354.00	0.00	1,646.00	17.70	0.00	0.00
001.5110.0482	RADIO CONTRACT & REPAIRS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	413.75	0.00
Total Group 4	CONTRACTUAL EXPENSE	97,000.00	97,919.08	37,500.15	919.08	59,499.85	38.30	40,057.03	46,617.01
Total Dept 5110	STREET MAINTENANCE	652,179.00	653,098.08	355,626.22	919.08	296,552.78	54.45	390,295.45	382,569.05

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 5140	SNOW REMOVAL								
Group 1	PERSONAL SERVICES								
001.5140.0101	PERSONNEL - OVERTIME	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00	0.00	4,786.21
Total Group 1	PERSONAL SERVICES	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00	0.00	4,786.21
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.5140.0201	SMALL TOOLS & SUPPLIES	300.00	300.00	0.00	0.00	300.00	0.00	0.00	0.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	300.00	300.00	0.00	0.00	300.00	0.00	0.00	0.00
Group 4	CONTRACTUAL EXPENSE								
001.5140.0400	CONTRACTUAL EXPENSE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
001.5140.0487	SNOW - SAND & SALT	90,000.00	90,000.00	2,214.36	0.00	87,785.64	2.46	0.00	2,215.20
Total Group 4	CONTRACTUAL EXPENSE	95,000.00	95,000.00	2,214.36	0.00	92,785.64	2.33	0.00	2,215.20
Total Dept 5140	SNOW REMOVAL	175,300.00	175,300.00	2,214.36	0.00	173,085.64	1.26	0.00	7,001.41

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 5180	STREET & TRAFFIC LIGHTING								
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.5180.0200	EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
001.5180.0201	SMALL TOOLS & SUPPLIES	30,000.00	30,000.00	3,328.15	0.00	26,671.85	11.09	1,525.28	6,640.53
001.5180.0238	TRAFFIC SIGNAL MAINTENANCE	30,000.00	30,000.00	11,250.00	0.00	18,750.00	37.50	11,250.00	11,250.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	65,000.00	65,000.00	14,578.15	0.00	50,421.85	22.43	12,775.28	17,890.53
Group 4	CONTRACTUAL EXPENSE								
001.5180.0413	LIGHT AND POWER	366,700.00	366,700.00	132,429.49	0.00	234,270.51	36.11	128,703.83	127,524.94
Total Group 4	CONTRACTUAL EXPENSE	366,700.00	366,700.00	132,429.49	0.00	234,270.51	36.11	128,703.83	127,524.94
Total Dept 5180	STREET & TRAFFIC LIGHTING	431,700.00	431,700.00	147,007.64	0.00	284,692.36	34.05	141,479.11	145,415.47

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 5190	STREET CLEANING								
Group 1	PERSONAL SERVICES								
001.5190.0100	PERSONNEL SERVICES	65,918.00	65,918.00	31,691.26	0.00	34,226.74	48.08	31,082.75	29,776.70
001.5190.0101	PERSONNEL - OVERTIME	5,000.00	5,000.00	4,304.47	0.00	695.53	86.09	1,722.91	1,402.37
Total Group 1	PERSONAL SERVICES	70,918.00	70,918.00	35,995.73	0.00	34,922.27	50.76	32,805.66	31,179.07
Group 4	CONTRACTUAL EXPENSE								
001.5190.0431	PARTS FOR VEHICLE EQUIP	0.00	0.00	150.00	0.00	(150.00)	0.00	0.00	0.00
001.5190.0434	REPLACEMENT BROOMS- SWEEPER	12,000.00	12,000.00	2,250.00	0.00	9,750.00	18.75	4,824.00	5,369.00
Total Group 4	CONTRACTUAL EXPENSE	12,000.00	12,000.00	2,400.00	0.00	9,600.00	20.00	4,824.00	5,369.00
Total Dept 5190	STREET CLEANING	82,918.00	82,918.00	38,395.73	0.00	44,522.27	46.31	37,629.66	36,548.07

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 6720	NUTRITION PRGM - III C 1								
Group 1	PERSONAL SERVICES								
001.6720.0100	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(172.50)
001.6720.0111	PERSONNEL - PART TIME	13,650.00	13,650.00	7,289.50	0.00	6,360.50	53.40	6,592.50	6,600.00
Total Group 1	PERSONAL SERVICES	13,650.00	13,650.00	7,289.50	0.00	6,360.50	53.40	6,592.50	6,427.50
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.6720.0200	EQUIPMENT	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	1,598.00	942.20
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	1,598.00	942.20
Group 4	CONTRACTUAL EXPENSE								
001.6720.0401	MATERIALS & SUPPLIES	6,000.00	6,000.00	2,211.33	0.00	3,788.67	36.86	1,943.29	1,445.56
001.6720.0426	NUTRITION FOOD CONTRACT	100,245.00	100,245.00	39,749.76	0.00	60,495.24	39.65	41,406.84	36,461.61
001.6720.0459	AGING - ARTS WORKSHOPS	6,000.00	6,000.00	5,500.00	0.00	500.00	91.67	4,421.88	3,297.27
Total Group 4	CONTRACTUAL EXPENSE	112,245.00	112,245.00	47,461.09	0.00	64,783.91	42.28	47,772.01	41,204.44
Total Dept 6720	NUTRITION PRGM - III C 1	128,395.00	128,395.00	54,750.59	0.00	73,644.41	42.64	55,962.51	48,574.14

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 6730	S N A P & NUTRITION RECREATION								
Group 1	PERSONAL SERVICES								
001.6730.0100	PERSONNEL SERVICES	91,961.00	91,961.00	44,212.00	0.00	47,749.00	48.08	43,359.12	41,416.68
001.6730.0101	PERSONNEL - OVERTIME	400.00	400.00	0.00	0.00	400.00	0.00	0.00	2,330.47
001.6730.0111	PERSONNEL - PART TIME	20,020.00	20,020.00	6,501.00	0.00	13,519.00	32.47	5,012.75	4,911.75
Total Group 1	PERSONAL SERVICES	112,381.00	112,381.00	50,713.00	0.00	61,668.00	45.13	48,371.87	48,658.90
Group 4	CONTRACTUAL EXPENSE								
001.6730.0401	MATERIALS & SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	150.00	101.84
001.6730.0426	NUTRITION FOOD CONTRACT	30,000.00	30,000.00	14,520.24	0.00	15,479.76	48.40	13,000.68	11,874.33
001.6730.0490	BUS RENTALS	11,000.00	11,000.00	8,600.00	0.00	2,400.00	78.18	7,225.00	8,375.00
Total Group 4	CONTRACTUAL EXPENSE	43,000.00	43,000.00	23,120.24	0.00	19,879.76	53.77	20,375.68	20,351.17
Total Dept 6730	S N A P & NUTRITION RECREATION	155,381.00	155,381.00	73,833.24	0.00	81,547.76	47.52	68,747.55	69,010.07

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 6740	NUTRIT PRGM-HOME DVLD -III C 2								
Group 1	PERSONAL SERVICES								
001.6740.0100	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(111.00)
001.6740.0111	PERSONNEL - PART TIME	10,010.00	10,010.00	5,038.00	0.00	4,972.00	50.33	4,153.29	4,553.32
Total Group 1	PERSONAL SERVICES	10,010.00	10,010.00	5,038.00	0.00	4,972.00	50.33	4,153.29	4,442.32
Group 4	CONTRACTUAL EXPENSE								
001.6740.0401	MATERIALS & SUPPLIES	1,000.00	1,000.00	398.50	0.00	601.50	39.85	0.00	190.00
001.6740.0426	NUTRITION FOOD CONTRACT	13,435.00	13,435.00	8,624.91	0.00	4,810.09	64.20	6,340.88	8,555.76
Total Group 4	CONTRACTUAL EXPENSE	14,435.00	14,435.00	9,023.41	0.00	5,411.59	62.51	6,340.88	8,745.76
Total Dept 6740	NUTRIT PRGM-HOME DVLD - III C 2	24,445.00	24,445.00	14,061.41	0.00	10,383.59	57.52	10,494.17	13,188.08

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 6750	NUTRITION PRGM-TRANSP -III B								
Group 1	PERSONAL SERVICES								
001.6750.0100	PERSONNEL SERVICES	50,284.00	50,284.00	24,175.00	0.00	26,109.00	48.08	23,130.00	21,622.40
001.6750.0101	PERSONNEL - OVERTIME	400.00	400.00	0.00	0.00	400.00	0.00	0.00	784.28
001.6750.0111	PERSONNEL - PART TIME	31,650.00	31,650.00	15,495.00	0.00	16,155.00	48.96	12,880.00	14,412.50
Total Group 1	PERSONAL SERVICES	82,334.00	82,334.00	39,670.00	0.00	42,664.00	48.18	36,010.00	36,819.18
Group 4	CONTRACTUAL EXPENSE								
001.6750.0466	CALL A CAB	3,380.00	3,380.00	0.00	0.00	3,380.00	0.00	0.00	0.00
Total Group 4	CONTRACTUAL EXPENSE	3,380.00	3,380.00	0.00	0.00	3,380.00	0.00	0.00	0.00
Total Dept 6750	NUTRITION PRGM-TRANSP - III B	85,714.00	85,714.00	39,670.00	0.00	46,044.00	46.28	36,010.00	36,819.18

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 7110	PARKS								
Group 1	PERSONAL SERVICES								
001.7110.0100	PERSONNEL SERVICES	133,492.00	133,492.00	52,287.05	0.00	81,204.95	39.17	60,869.78	57,469.42
001.7110.0101	PERSONNEL - OVERTIME	25,000.00	25,000.00	17,611.37	0.00	7,388.63	70.45	12,844.23	12,212.91
001.7110.0108	PERSONNEL - SEASONAL	75,000.00	75,000.00	59,067.00	0.00	15,933.00	78.76	77,131.50	73,056.00
001.7110.0109	PERSONNEL - PARK ATTENDANTS	55,000.00	55,000.00	39,731.75	0.00	15,268.25	72.24	42,882.77	39,087.50
Total Group 1	PERSONAL SERVICES	288,492.00	288,492.00	168,697.17	0.00	119,794.83	58.48	193,728.28	181,825.83
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.7110.0250	OTHER EQUIPMENT	15,000.00	15,000.00	8,331.80	0.00	6,668.20	55.55	5,801.99	4,718.39
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	15,000.00	15,000.00	8,331.80	0.00	6,668.20	55.55	5,801.99	4,718.39
Group 4	CONTRACTUAL EXPENSE								
001.7110.0400	CONTRACTUAL EXPENSE	32,000.00	32,000.00	7,400.94	0.00	24,599.06	23.13	3,968.83	11,940.80
001.7110.0401	MATERIALS	45,000.00	45,000.00	25,380.55	0.00	19,619.45	56.40	29,574.89	19,538.16
001.7110.0413	LIGHT AND POWER	30,300.00	30,300.00	8,869.46	0.00	21,430.54	29.27	9,094.10	8,732.91
001.7110.0414	NATURAL GAS CHARGES	7,000.00	7,000.00	295.92	0.00	6,704.08	4.23	288.17	132.97
001.7110.0415	WATER CHARGES	21,000.00	21,000.00	15,863.16	0.00	5,136.84	75.54	17,286.47	14,215.95
001.7110.0417	BLDG REPAIRS & MAINTENANCE	10,000.00	10,000.00	1,830.34	0.00	8,169.66	18.30	3,237.80	1,450.02
Total Group 4	CONTRACTUAL EXPENSE	145,300.00	145,300.00	59,640.37	0.00	85,659.63	41.05	63,450.26	56,010.81
Total Dept 7110	PARKS	448,792.00	448,792.00	236,669.34	0.00	212,122.66	52.73	262,980.53	242,555.03

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 7230	MARINA								
Group 4	CONTRACTUAL EXPENSE								
001.7230.0400	CONTRACTUAL EXPENSE	5,500.00	5,500.00	1,956.00	0.00	3,544.00	35.56	1,630.00	1,630.00
001.7230.0401	MATERIALS	4,000.00	4,000.00	2,022.05	0.00	1,977.95	50.55	31.80	4,272.64
Total Group 4	CONTRACTUAL EXPENSE	9,500.00	9,500.00	3,978.05	0.00	5,521.95	41.87	1,661.80	5,902.64
Total Dept 7230	MARINA	9,500.00	9,500.00	3,978.05	0.00	5,521.95	41.87	1,661.80	5,902.64

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 7310	RECREATION / YOUTH PROGRAMS								
Group 1	PERSONAL SERVICES								
001.7310.0100	PERSONNEL SERVICES	131,929.00	131,929.00	62,532.75	0.00	69,396.25	47.40	48,122.92	61,616.11
001.7310.0101	PERSONNEL - OVERTIME	4,000.00	4,000.00	1,590.65	0.00	2,409.35	39.77	8,597.77	11,038.98
001.7310.0107	PROGRAM ASSISTANTS - SEASONAL	0.00	0.00	0.00	0.00	0.00	0.00	690.00	1,410.00
Total Group 1	PERSONAL SERVICES	135,929.00	135,929.00	64,123.40	0.00	71,805.60	47.17	57,410.69	74,065.09
Group 4	CONTRACTUAL EXPENSE								
001.7310.0400	CONTRACTUAL EXPENSE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	87.75
001.7310.0401	MATERIALS & SUPPLIES	300.00	300.00	56.68	0.00	243.32	18.89	41.01	43.90
001.7310.0403	EDUCATION & TRAINING	800.00	800.00	195.00	0.00	605.00	24.38	180.00	180.00
001.7310.0406	OFFICE SUPPLIES	4,000.00	4,000.00	1,520.14	0.00	2,479.86	38.00	856.86	1,069.27
001.7310.0410	PRINTING	7,000.00	7,000.00	3,441.00	0.00	3,559.00	49.16	3,165.00	3,162.00
001.7310.0411	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	187.50
001.7310.0432	DAY CAMP	65,000.00	65,000.00	54,815.81	0.00	10,184.19	84.33	55,789.79	53,523.60
001.7310.0434	YOUTH SERVICE - READING	11,000.00	11,000.00	1,060.00	0.00	9,940.00	9.64	880.00	0.00
001.7310.0435	REC SERVICE - PERFORMING ARTS	11,000.00	11,000.00	1,014.15	0.00	9,985.85	9.22	340.00	92.75
001.7310.0437	COUNCIL OF THE ARTS	32,000.00	32,000.00	27,000.00	0.00	5,000.00	84.38	27,000.00	27,000.00
001.7310.0439	POSTAGE -	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
001.7310.0455	HANDICAP CONSORTIUM	22,600.00	22,600.00	0.00	0.00	22,600.00	0.00	0.00	0.00
001.7310.0460	YOUTH BASEBALL LEAGUES	22,000.00	22,000.00	6,000.00	0.00	16,000.00	27.27	6,000.00	5,000.00
001.7310.0483	CLAY ART CENTER	5,000.00	5,000.00	5,000.00	0.00	0.00	100.00	0.00	0.00
001.7310.0490	NEW YOUTH PROGRAMS	13,000.00	13,000.00	1,080.00	0.00	11,920.00	8.31	2,725.00	1,080.00
001.7310.0502	SOCCER	31,000.00	31,000.00	31,000.00	0.00	0.00	100.00	31,000.00	31,648.00
001.7310.0509	SPECIAL CITIZEN CAMP	16,000.00	16,000.00	10,220.73	0.00	5,779.27	63.88	13,550.68	14,422.22
001.7310.0510	COLUMBUS PARK PLAYGROUND	4,000.00	4,000.00	4,600.55	0.00	(600.55)	115.01	3,583.00	2,646.38
001.7310.0514	CUB CAMP	3,400.00	3,400.00	4,056.58	0.00	(656.58)	119.31	2,004.62	2,957.58
Total Group 4	CONTRACTUAL EXPENSE	250,600.00	250,600.00	151,060.64	0.00	99,539.36	60.28	147,115.96	143,100.95
Total Dept 7310	RECREATION / YOUTH PROGRAMS	386,529.00	386,529.00	215,184.04	0.00	171,344.96	55.67	204,526.65	217,166.04

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 7330	REC:SUMMER & PART-TIME HELP								
Group 1	PERSONAL SERVICES								
001.7330.0149	COLUMBUS SPRAY PARK - P/T	15,000.00	15,000.00	14,382.00	0.00	618.00	95.88	14,494.50	14,464.50
001.7330.0150	DAY CAMP PERSONNEL	82,000.00	82,000.00	70,258.29	0.00	11,741.71	85.68	73,011.62	66,459.36
001.7330.0151	BASKETBALL	1,000.00	1,000.00	166.50	0.00	833.50	16.65	111.00	85.50
001.7330.0152	SPECIAL CITIZENS DAY CAMP	10,500.00	10,500.00	10,500.00	0.00	0.00	100.00	10,500.00	10,500.00
001.7330.0170	YOUTH SOCCER-ALL 4 SEASONS	25,000.00	25,000.00	13,494.63	0.00	11,505.37	53.98	11,514.89	9,630.75
001.7330.0172	NEW YOUTH PROGRAMS	10,000.00	10,000.00	7,161.38	0.00	2,838.62	71.61	984.50	400.25
001.7330.0174	CUB CAMP - P/T	6,800.00	6,800.00	6,849.76	0.00	(49.76)	100.73	5,090.50	5,355.76
Total Group 1	PERSONAL SERVICES	150,300.00	150,300.00	122,812.56	0.00	27,487.44	81.71	115,707.01	106,896.12
Total Dept 7330	REC:SUMMER & PART-TIME HELP	150,300.00	150,300.00	122,812.56	0.00	27,487.44	81.71	115,707.01	106,896.12

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 7410	LIBRARY								
Group 4	CONTRACTUAL EXPENSE								
001.7410.0400	CONTRACTUAL EXPENSE	968,180.00	968,180.00	484,090.00	0.00	484,090.00	50.00	465,649.96	450,032.63
Total Group 4	CONTRACTUAL EXPENSE	968,180.00	968,180.00	484,090.00	0.00	484,090.00	50.00	465,649.96	450,032.63
Total Dept 7410	LIBRARY	968,180.00	968,180.00	484,090.00	0.00	484,090.00	50.00	465,649.96	450,032.63

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 7550	CELEBRATIONS								
Group 4	CONTRACTUAL EXPENSE								
001.7550.0550	MEMORIAL DAY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
001.7550.0551	4TH OF JULY	5,000.00	5,000.00	5,000.00	0.00	0.00	100.00	5,000.00	5,000.00
001.7550.0552	COLUMBUS DAY	2,500.00	2,500.00	2,500.00	0.00	0.00	100.00	2,500.00	2,500.00
001.7550.0553	DECEMBER HOLIDAY EVENTS	3,000.00	3,000.00	1,091.00	0.00	1,909.00	36.37	2,993.33	0.00
001.7550.0554	EASTER EGG HUNT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00
001.7550.0555	SPECIAL EVENTS	7,500.00	7,500.00	3,605.39	(767.45)	4,662.06	48.07	186.00	386.00
001.7550.0556	HALLOWEEN	2,500.00	2,500.00	2,169.34	0.00	330.66	86.77	1,510.28	2,497.30
001.7550.0557	CONCERT EXPENSES	6,000.00	6,000.00	6,720.00	0.00	(720.00)	112.00	7,370.00	4,329.58
001.7550.0559	VETERANS DAY	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00	1,000.00	1,000.00
001.7550.0562	PORT CHESTER DAY	12,000.00	12,000.00	13,801.38	0.00	(1,801.38)	115.01	10,261.30	8,744.23
001.7550.0568	WATERFRONT	5,000.00	5,000.00	895.36	0.00	4,104.64	17.91	1,700.00	2,435.00
Total Group 4	CONTRACTUAL EXPENSE	47,000.00	47,000.00	36,782.47	(767.45)	10,984.98	78.26	32,520.91	26,892.11
Total Dept 7550	CELEBRATIONS	47,000.00	47,000.00	36,782.47	(767.45)	10,984.98	78.26	32,520.91	26,892.11

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 7620	ADULT RECREATION								
Group 4	CONTRACTUAL EXPENSE								
001.7620.0456	SOFTBALL	15,000.00	15,000.00	126.00	0.00	14,874.00	0.84	0.00	5,880.00
001.7620.0459	SENIOR PROGRAMS	1,500.00	1,500.00	5,740.00	0.00	(4,240.00)	382.67	0.00	1,150.00
001.7620.0558	MIDDLE SCHOOL LIGHTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,057.90
Total Group 4	CONTRACTUAL EXPENSE	16,500.00	16,500.00	5,866.00	0.00	10,634.00	35.55	0.00	12,087.90
Total Dept 7620	ADULT RECREATION	16,500.00	16,500.00	5,866.00	0.00	10,634.00	35.55	0.00	12,087.90

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 7630	ADULT REC-SUMMER&PART-TIME								
Group 1	PERSONAL SERVICES								
001.7630.0161	SOFTBALL	4,200.00	4,200.00	5,112.00	0.00	(912.00)	121.71	1,185.00	3,141.00
Total Group 1	PERSONAL SERVICES	4,200.00	4,200.00	5,112.00	0.00	(912.00)	121.71	1,185.00	3,141.00
Total Dept 7630	ADULT REC-SUMMER&PART-TIME	4,200.00	4,200.00	5,112.00	0.00	(912.00)	121.71	1,185.00	3,141.00

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 8010	COMMISSIONS								
Group 1	PERSONAL SERVICES								
001.8010.0115	PLANNING COMMISSION	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00	0.00
001.8010.0116	RECREATION COMMISSION	400.00	400.00	80.88	0.00	319.12	20.22	197.88	387.04
001.8010.0117	PARKS COMMISSION	900.00	900.00	677.85	0.00	222.15	75.32	569.93	462.10
001.8010.0118	TRAFFIC COMMISSION	400.00	400.00	346.14	0.00	53.86	86.54	343.67	92.42
001.8010.0119	ARCHITECTURAL COMMISSION	2,000.00	2,000.00	937.55	0.00	1,062.45	46.88	799.02	1,327.11
001.8010.0121	TAXI COMMISSION	700.00	700.00	0.00	0.00	700.00	0.00	0.00	0.00
001.8010.0122	ZONING BOARD	500.00	500.00	0.00	0.00	500.00	0.00	0.00	0.00
001.8010.0139	WATERFRONT COMMISSION	500.00	500.00	130.65	0.00	369.35	26.13	293.69	0.00
Total Group 1	PERSONAL SERVICES	6,900.00	6,900.00	2,173.07	0.00	4,726.93	31.49	2,204.19	2,268.67
Group 4	CONTRACTUAL EXPENSE								
001.8010.0400	CONTRACTUAL EXPENSE	1,000.00	1,000.00	20.00	0.00	980.00	2.00	20.00	2,915.66
001.8010.0406	OFFICE SUPPLIES	700.00	700.00	152.42	0.00	547.58	21.77	384.35	118.54
001.8010.0462	SOFTWARE & SYSTEMS SUPPORT	1,500.00	1,500.00	1,129.00	0.00	371.00	75.27	1,129.00	0.00
001.8010.0498	ZONING, VEH & TRAFFIC BOOKS	600.00	600.00	0.00	0.00	600.00	0.00	0.00	0.00
Total Group 4	CONTRACTUAL EXPENSE	3,800.00	3,800.00	1,301.42	0.00	2,498.58	34.25	1,533.35	3,034.20
Total Dept 8010	COMMISSIONS	10,700.00	10,700.00	3,474.49	0.00	7,225.51	32.47	3,737.54	5,302.87

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 8020	PLANNING & DEVELOPMENT								
Group 1	PERSONAL SERVICES								
001.8020.0100	PERSONNEL SERVICES	244,730.00	244,730.00	107,091.89	0.00	137,638.11	43.76	81,835.30	82,587.12
Total Group 1	PERSONAL SERVICES	244,730.00	244,730.00	107,091.89	0.00	137,638.11	43.76	81,835.30	82,587.12
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.8020.0200	EQUIPMENT	5,000.00	6,327.44	(948.64)	1,327.44	5,948.64	(14.99)	0.00	4,609.00
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	5,000.00	6,327.44	(948.64)	1,327.44	5,948.64	(14.99)	0.00	4,609.00
Group 4	CONTRACTUAL EXPENSE								
001.8020.0400	CONTRACTUAL EXPENSE	0.00	481,790.00	0.00	42,790.00	439,000.00	0.00	0.00	1,750.00
001.8020.0401	CONSULTANTS	3,500.00	3,500.00	480.00	0.00	3,020.00	13.71	1,737.50	7,632.50
001.8020.0403	EDUCATION & TRAINING	7,000.00	7,000.00	2,423.52	0.00	4,576.48	34.62	932.69	2,212.95
001.8020.0406	OFFICE SUPPLIES	5,000.00	5,057.00	1,236.15	206.01	3,614.84	24.44	1,493.27	825.03
001.8020.0411	COMPUTER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	281.25
001.8020.0440	POSTAGE - PLANNING DEPARTMENT	500.00	500.00	0.00	0.00	500.00	0.00	0.00	300.00
001.8020.0462	SOFTWARE & SYSTEMS SUPPORT	4,500.00	4,500.00	1,129.00	0.00	3,371.00	25.09	3,879.00	0.00
Total Group 4	CONTRACTUAL EXPENSE	20,500.00	502,347.00	5,268.67	42,996.01	454,082.32	1.05	8,042.46	13,001.73
Total Dept 8020	PLANNING & DEVELOPMENT	270,230.00	753,404.44	111,411.92	44,323.45	597,669.07	14.79	89,877.76	100,197.85

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 8050	E T P A								
Group 4	CONTRACTUAL EXPENSE								
001.8050.0400	CONTRACTUAL EXPENSE	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00	0.00	0.00
Total Group 4	CONTRACTUAL EXPENSE	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00	0.00	0.00
Total Dept 8050	E T P A	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00	0.00	0.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 8120	SANITARY & STORM SEWERS								
Group 1	PERSONAL SERVICES								
001.8120.0101	PERSONNEL - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	7,885.30	3,131.43
Total Group 1	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	7,885.30	3,131.43
Group 4	CONTRACTUAL EXPENSE								
001.8120.0400	CONTRACTUAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	225.00	3,000.00
001.8120.0401	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	2,185.18	0.00
001.8120.0413	LIGHT AND POWER	0.00	0.00	0.00	0.00	0.00	0.00	1,953.38	2,423.60
001.8120.0417	BLDG REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	4,058.86	2,918.25
001.8120.0475	STORMWATER	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00	0.00	6,446.72
Total Group 4	CONTRACTUAL EXPENSE	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00	8,422.42	14,788.57
Total Dept 8120	SANITARY & STORM SEWERS	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00	16,307.72	17,920.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 8160	REFUSE & RECYCLING								
Group 1	PERSONAL SERVICES								
001.8160.0100	PERSONNEL SERVICES	1,216,884.00	1,216,884.00	560,020.56	0.00	656,863.44	46.02	532,335.85	506,739.22
001.8160.0101	PERSONNEL - OVERTIME	74,000.00	74,000.00	39,113.47	0.00	34,886.53	52.86	44,204.00	42,724.31
001.8160.0106	HOLIDAY PAY	75,000.00	75,000.00	18,555.17	0.00	56,444.83	24.74	17,274.51	16,392.66
001.8160.0108	PERSONNEL - SEASONAL	50,000.00	50,000.00	72,336.00	0.00	(22,336.00)	144.67	76,368.00	64,338.00
Total Group 1	PERSONAL SERVICES	1,415,884.00	1,415,884.00	690,025.20	0.00	725,858.80	48.73	670,182.36	630,194.19
Group 2	EQUIPMENT & CAPITAL OUTLAY								
001.8160.0237	WORK BARRELS	4,000.00	4,000.00	2,712.00	0.00	1,288.00	67.80	0.00	858.00
001.8160.0250	OTHER EQUIPMENT	15,000.00	19,185.50	1,375.18	4,185.50	13,624.82	7.17	12,725.39	5,850.31
Total Group 2	EQUIPMENT & CAPITAL OUTLAY	19,000.00	23,185.50	4,087.18	4,185.50	14,912.82	17.63	12,725.39	6,708.31
Group 4	CONTRACTUAL EXPENSE								
001.8160.0401	MATERIALS & SUPPLIES	2,500.00	2,500.00	1,200.60	0.00	1,299.40	48.02	1,894.74	1,692.51
001.8160.0418	TRANSPORTATION	400.00	400.00	115.51	0.00	284.49	28.88	130.30	94.09
001.8160.0481	PHYSICALS	500.00	500.00	353.00	0.00	147.00	70.60	0.00	0.00
Total Group 4	CONTRACTUAL EXPENSE	3,400.00	3,400.00	1,669.11	0.00	1,730.89	49.09	2,025.04	1,786.60
Total Dept 8160	REFUSE & RECYCLING	1,438,284.00	1,442,469.50	695,781.49	4,185.50	742,502.51	48.24	684,932.79	638,689.10

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 8180	TRANSFER STATION								
Group 4	CONTRACTUAL EXPENSE								
001.8180.0448	DUMP FEES - SOLID WASTE	360,000.00	360,000.00	123,649.87	0.00	236,350.13	34.35	120,870.26	113,723.39
001.8180.0449	DUMP FEES - ORGANIC WASTE	260,000.00	260,000.00	60,611.30	0.00	199,388.70	23.31	63,181.36	54,813.00
Total Group 4	CONTRACTUAL EXPENSE	620,000.00	620,000.00	184,261.17	0.00	435,738.83	29.72	184,051.62	168,536.39
Total Dept 8180	TRANSFER STATION	620,000.00	620,000.00	184,261.17	0.00	435,738.83	29.72	184,051.62	168,536.39

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9000	NYS EMPLOYEES RETIREMENT SYSTM								
Group 8	EMPLOYEE BENEFITS								
001.9000.0801	STATE RETIREMENT	1,200,000.00	1,200,000.00	1,236,515.00	0.00	(36,515.00)	103.04	1,283,729.00	829,519.00
Total Group 8	EMPLOYEE BENEFITS	1,200,000.00	1,200,000.00	1,236,515.00	0.00	(36,515.00)	103.04	1,283,729.00	829,519.00
Total Dept 9000	NYS EMPLOYEES RETIREMENT SYSTM	1,200,000.00	1,200,000.00	1,236,515.00	0.00	(36,515.00)	103.04	1,283,729.00	829,519.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9010	NYS PD & FIRE RETIREMENT SYSTM								
Group 8	EMPLOYEE BENEFITS								
001.9010.0801	STATE RETIREMENT	2,231,434.00	2,231,434.00	1,902,383.00	0.00	329,051.00	85.25	2,119,100.00	1,944,016.00
Total Group 8	EMPLOYEE BENEFITS	2,231,434.00	2,231,434.00	1,902,383.00	0.00	329,051.00	85.25	2,119,100.00	1,944,016.00
Total Dept 9010	NYS PD & FIRE RETIREMENT SYSTM	2,231,434.00	2,231,434.00	1,902,383.00	0.00	329,051.00	85.25	2,119,100.00	1,944,016.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9020	LOCAL POLICE PENSION FUND								
Group 8	EMPLOYEE BENEFITS								
001.9020.0825	POLICE PENSION FUND	7,500.00	7,500.00	3,360.00	0.00	4,140.00	44.80	3,360.00	3,360.00
Total Group 8	EMPLOYEE BENEFITS	7,500.00	7,500.00	3,360.00	0.00	4,140.00	44.80	3,360.00	3,360.00
Total Dept 9020	LOCAL POLICE PENSION FUND	7,500.00	7,500.00	3,360.00	0.00	4,140.00	44.80	3,360.00	3,360.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9030	SOCIAL SECURITY								
Group 8	EMPLOYEE BENEFITS								
001.9030.0802	SOCIAL SECURITY	858,693.00	858,693.00	428,055.95	0.00	430,637.05	49.85	428,232.55	415,787.64
001.9030.0810	MEDICARE (EMPLOYER SHARE)	227,316.00	227,316.00	109,635.67	0.00	117,680.33	48.23	108,556.24	107,563.84
Total Group 8	EMPLOYEE BENEFITS	1,086,009.00	1,086,009.00	537,691.62	0.00	548,317.38	49.51	536,788.79	523,351.48
Total Dept 9030	SOCIAL SECURITY	1,086,009.00	1,086,009.00	537,691.62	0.00	548,317.38	49.51	536,788.79	523,351.48

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9040	WORKERS COMPENSATION								
Group 8	EMPLOYEE BENEFITS								
001.9040.0803	WORKERS COMPENSATION	1,550,000.00	1,550,000.00	1,345,508.05	0.00	204,491.95	86.81	1,390,135.05	844,513.84
Total Group 8	EMPLOYEE BENEFITS	1,550,000.00	1,550,000.00	1,345,508.05	0.00	204,491.95	86.81	1,390,135.05	844,513.84
Total Dept 9040	WORKERS COMPENSATION	1,550,000.00	1,550,000.00	1,345,508.05	0.00	204,491.95	86.81	1,390,135.05	844,513.84

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9050	STATE UNEMPLOYMENT INSURANCE								
Group 8	EMPLOYEE BENEFITS								
001.9050.0805	UNEMPLOYMENT INSURANCE	60,000.00	60,000.00	19,386.09	0.00	40,613.91	32.31	39,910.71	23,273.47
Total Group 8	EMPLOYEE BENEFITS	60,000.00	60,000.00	19,386.09	0.00	40,613.91	32.31	39,910.71	23,273.47
Total Dept 9050	STATE UNEMPLOYMENT INSURANCE	60,000.00	60,000.00	19,386.09	0.00	40,613.91	32.31	39,910.71	23,273.47

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9060	HOSPITAL & MEDICAL INSURANCE								
Group 8	EMPLOYEE BENEFITS								
001.9060.0807	HOSPITAL & MEDICAL INSURANCE	3,463,115.00	3,463,115.00	2,136,484.47	0.00	1,326,630.53	61.69	1,982,731.40	1,829,578.10
001.9060.0809	HOSPITAL & MEDICAL BUYOUT	143,000.00	143,000.00	60,034.19	0.00	82,965.81	41.98	78,906.38	65,206.39
001.9060.0811	MEDICARE REIMBURSEMENT	147,000.00	147,000.00	81,184.80	0.00	65,815.20	55.23	78,190.10	72,208.50
001.9060.0813	EMPLOYEE ASSISTANCE PROGRAM	7,200.00	7,200.00	7,065.00	0.00	135.00	98.13	7,065.00	6,400.00
001.9060.0818	SELF PAY MEDICAL INSURANCE	0.00	0.00	4,392.73	0.00	(4,392.73)	0.00	4,208.55	4,413.04
001.9060.0821	SELF-PAY FINGER PRINT	0.00	0.00	1,475.00	0.00	(1,475.00)	0.00	1,025.00	(911.00)
001.9060.0822	HEALTH CLUB REIMBURSEMENT	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	0.00	0.00
Total Group 8	EMPLOYEE BENEFITS	3,761,515.00	3,761,515.00	2,290,636.19	0.00	1,470,878.81	60.90	2,152,126.43	1,976,895.03
Total Dept 9060	HOSPITAL & MEDICAL INSURANCE	3,761,515.00	3,761,515.00	2,290,636.19	0.00	1,470,878.81	60.90	2,152,126.43	1,976,895.03

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9070	LIFE/DENTAL/VISION INSURANCE								
Group 8	EMPLOYEE BENEFITS								
001.9070.0804	LIFE INSURANCE	27,000.00	27,000.00	10,442.74	0.00	16,557.26	38.68	10,179.67	9,839.00
001.9070.0808	DENTAL INSURANCE	140,000.00	140,000.00	74,666.82	0.00	65,333.18	53.33	74,232.01	69,175.46
001.9070.0812	VISION PLAN	12,000.00	12,000.00	6,748.40	0.00	5,251.60	56.24	6,190.11	5,961.17
001.9070.0819	SELF-PAY DENTAL INSUR.(RET)	0.00	0.00	(748.78)	0.00	748.78	0.00	(38.52)	(1,236.81)
Total Group 8	EMPLOYEE BENEFITS	179,000.00	179,000.00	91,109.18	0.00	87,890.82	50.90	90,563.27	83,738.82
Total Dept 9070	LIFE/DENTAL/VISION INSURANCE	179,000.00	179,000.00	91,109.18	0.00	87,890.82	50.90	90,563.27	83,738.82

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9080	RETIRED FIRE DISABLED BENEFIT								
Group 9	TRANSFERS								
001.9080.0826	SEC. 207A PAYMENTS	0.00	0.00	14,590.00	0.00	(14,590.00)	0.00	0.00	20,876.04
Total Group 9	TRANSFERS	0.00	0.00	14,590.00	0.00	(14,590.00)	0.00	0.00	20,876.04
Total Dept 9080	RETIRED FIRE DISABLED BENEFIT	0.00	0.00	14,590.00	0.00	(14,590.00)	0.00	0.00	20,876.04

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9720	BOND ANTICIPATION NOTES								
Group 6	PRINCIPAL ON INDEBTEDNESS								
001.9720.0699	PRIN BAN	653,750.00	653,750.00	0.00	0.00	653,750.00	0.00	0.00	0.00
Total Group 6	PRINCIPAL ON INDEBTEDNESS	653,750.00	653,750.00	0.00	0.00	653,750.00	0.00	0.00	0.00
Group 7	INTEREST ON INDEBTEDNESS								
001.9720.0797	INT BAN	42,150.00	42,150.00	0.00	0.00	42,150.00	0.00	0.00	0.00
Total Group 7	INTEREST ON INDEBTEDNESS	42,150.00	42,150.00	0.00	0.00	42,150.00	0.00	0.00	0.00
Total Dept 9720	BOND ANTICIPATION NOTES	695,900.00	695,900.00	0.00	0.00	695,900.00	0.00	0.00	0.00

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9900	TRANSFERS TO OTHER FUNDS								
Group 9	TRANSFERS								
001.9900.0900	TRANSFERS TO CAPITAL	50,000.00	147,183.00	137,183.00	0.00	10,000.00	93.21	35,000.00	44,000.00
Total Group 9	TRANSFERS	50,000.00	147,183.00	137,183.00	0.00	10,000.00	93.21	35,000.00	44,000.00
Total Dept 9900	TRANSFERS TO OTHER FUNDS	50,000.00	147,183.00	137,183.00	0.00	10,000.00	93.21	35,000.00	44,000.00

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Account No.	Description	2014 Original Budget	2014 Adjusted Budget	2014 Actual Rev / Exp	2014 Encumbered	2014 Available Balance	2014 % Exp. Balance	2013 Actual Rev / Exp	2012 Actual Rev / Exp
Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9901	TRANSFERS TO DEBT SERVICE								
Group 6	PRINCIPAL ON INDEBTEDNESS								
001.9901.0602	SERIAL BOND PRIN 2002 SERIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	345,000.00
001.9901.0603	SERIAL BOND PRIN 2003 SERIES	0.00	0.00	0.00	0.00	0.00	0.00	315,000.00	295,000.00
001.9901.0604	SERIAL BOND PRIN 2004 SERIES	230,000.00	230,000.00	230,000.00	0.00	0.00	100.00	225,000.00	215,000.00
001.9901.0605	SERIAL BOND PRIN 2005 SERIES	240,000.00	240,000.00	240,000.00	0.00	0.00	100.00	230,000.00	220,000.00
001.9901.0606	SERIAL BOND PRIN 2006 SERIES	140,000.00	140,000.00	140,000.00	0.00	0.00	100.00	130,000.00	125,000.00
001.9901.0607	SERIAL BOND PRIN 2007 SERIES	350,000.00	350,000.00	350,000.00	0.00	0.00	100.00	335,000.00	325,000.00
001.9901.0608	SERIAL BOND PRIN 2010A SERIES	215,000.00	215,000.00	0.00	0.00	215,000.00	0.00	0.00	0.00
001.9901.0609	SERIAL BOND PRIN 2009 SERIES	210,000.00	210,000.00	100,000.00	0.00	110,000.00	47.62	100,000.00	100,000.00
001.9901.0611	SERIAL BOND PRIN 2011 REFUNDING	330,000.00	330,000.00	0.00	0.00	330,000.00	0.00	0.00	0.00
001.9901.0612	SERIES BOND PRIN 2012 REFUNDING	795,000.00	795,000.00	795,000.00	0.00	0.00	100.00	455,000.00	100,000.00
001.9901.0614	SERIAL BOND PRIN 2014 REFUNDING	0.00	0.00	75,000.00	0.00	(75,000.00)	0.00	0.00	0.00
Total Group 6	PRINCIPAL ON INDEBTEDNESS	2,510,000.00	2,510,000.00	1,930,000.00	0.00	580,000.00	76.89	1,790,000.00	1,725,000.00
Group 7	INTEREST ON INDEBTEDNESS								
001.9901.0702	SERIAL BOND INT 2002 SERIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,900.00
001.9901.0703	SERIAL BOND INT 2003 SERIES	0.00	0.00	0.00	0.00	0.00	0.00	7,141.25	13,821.25
001.9901.0704	SERIAL BOND INT 2004 SERIES	79,213.00	79,213.00	4,025.00	0.00	75,188.00	5.08	45,556.25	49,318.75
001.9901.0705	SERIAL BOND INT 2005 SERIES	142,633.00	142,633.00	9,800.00	0.00	132,833.00	6.87	78,316.25	82,716.25
001.9901.0706	SERIAL BOND INT 2006 SERIES	93,514.00	93,514.00	48,156.90	0.00	45,357.10	51.50	50,756.90	53,256.90
001.9901.0707	SERIAL BOND INT 2007 SERIES	193,288.00	193,288.00	99,925.00	0.00	93,363.00	51.70	105,996.88	111,684.38
001.9901.0709	SERIAL BOND INT 2009 SERIES	77,664.00	77,664.00	39,581.88	0.00	38,082.12	50.97	42,919.38	46,169.38
001.9901.0731	SERIAL BOND INT 2011 REFUNDING	68,794.00	68,794.00	34,396.88	0.00	34,397.12	50.00	37,646.89	43,946.88
001.9901.0732	SERIES BOND INT 2012 REFUNDING	194,333.00	194,333.00	102,653.77	0.00	91,679.23	52.82	109,278.76	111,504.07
001.9901.0733	SERIES BOND INT 2014 REFUNDING	0.00	0.00	31,576.88	0.00	(31,576.88)	0.00	0.00	0.00

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Fund 001	GENERAL FUND								
Type E	Expense								
Dept 9901	TRANSFERS TO DEBT SERVICE								
Group 7	INTEREST ON INDEBTEDNESS								
001.9901.0781	SERIAL BOND INT 2010 SERIES	112,750.00	112,750.00	56,375.00	0.00	56,375.00	50.00	58,212.50	59,962.50
Total Group 7	INTEREST ON INDEBTEDNESS	962,189.00	962,189.00	426,491.31	0.00	535,697.69	44.33	535,825.06	579,280.36
Total Dept 9901	TRANSFERS TO DEBT SERVICE	3,472,189.00	3,472,189.00	2,356,491.31	0.00	1,115,697.69	67.87	2,325,825.06	2,304,280.36
Total Type E	Expense	37,684,166.00	38,444,819.26	20,887,836.04	187,505.91	17,369,477.31	54.33	20,809,810.41	19,303,421.14
Total Fund 001	GENERAL FUND	0.00	0.00	(8,034,889.17)	187,505.91	7,847,383.26	0.00	(6,630,741.38)	(7,697,843.29)
Grand Total		0.00	0.00	(8,034,889.17)	187,505.91	7,847,383.26	0.00	(6,630,741.38)	(7,697,843.29)

NOTE: One or more accounts may not be printed due to Account Table restrictions.

**PUBLIC COMMENTS
AND
BOARD COMMENTS**